RG104 Entry 235

Volume 504

February 11, 1932 – August 1, 1934

Letters Sent to

Denver Mint

Press copies of letters and telegrams sent from U.S. Mint headquarters to various official and individual recipients.

Text quality ranges from good to extremely faint. Tight binding also limits visability of the left side of some documents. Pages were scanned using a white back-up sheet to improve legibility.

RG104 E-235 Vol 504

RG 104 RECORDS OF THE BUREAU OF THE MINT

Records of the Bureau of the Mint
Correspondence

LETTERS SENT, 1873-1917

Vol. 504 of 600
NC-152, Entry 235

trom
1, 1932
to

es Mint,

DENVER,

COLORADO.

RG104 E-235 Vol 504

From
Feby. 11, 1932
to

United States Mint,

DENVER,

COLORADO.

February 11, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

It is expected that the Superintendent's new bond will be approved as effective March 1, 1932. You will be advised by wire when the bond has been approved. Revenues collected under the old bond should be deposited in the Treasury under that bond, but all other balances on hand at the end of February should be shown on the February accounts current as being transferred to the new bond and should be shown on the March accounts current as having been transferred from the old bond.

Respectfully,

M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 504

February 15, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

The Assayer in Charge of the Assay Office at Boise has on hand 1514 pounds of slag, old crucibles, etc. He has no way of treating or disposing of this material and he has been directed to forward these sweeps to your Mint. Will you please receive them and add them to your accumulation of sweeps. I have also to request that you will forward enough sacks to the Assay Office at Boise to be used as containers in shipping this material to you.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

February 24, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of February 20th.

There will be no objection on the part of the Department to your supplying the Director of the Imperial Mint, Osaka, Japan, with a photograph of your Mint. If you have not small photographs in your possession, may I suggest that you might be able to find post card pictures to send. We have no money which could be used for the taking of the photograph.

Respectfully,

R. J. Grant,
Director of the Mint.

O-R

RG104 E-235 Vol 504

February 25, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to Mint form 61-A covering classification of receipts of gold and silver, and to the two lines "Domestic bullion refinery bars, less than 0.992" and "Domestic bullion refined, 0.992 and over." Will you please advise the Bureau whether the line of demarcation, 0.992, between these two items is used for both gold and silver. If not, please advise what finenesses are used for segregation of the two items, with reasons therefor.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

February 26, 1932.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Before renewing the bonds of the following employees of your Mint, which is due in April of this year, it is requested that you please promptly notify the Bureau of any changes you wish to recommend in the amount of the penalties:

Charles J. Blanchard	Helper	$3,000
Henry J. Denckla	Bookkeeper	5,000

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

February 29, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The January bullion abstract sheet "Silver for Bars" is herewith returned for correction. The net value of deposit No. 7 is $162.27 instead of $262.27, with corresponding difference in the total.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

RG104 E-235 Vol 504

March 1, 1932

Contingent Expenses, Office of the
Director of the Mint, 1932.

Supt., Mint,
Denver, Colo.

Bond approved February twenty third effective today

GRANT,
Director
A. J. G.

RG104 E-235 Vol 504

March 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requsition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses	$16,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 504

March 4, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Before renewing the bonds of the following employees, which is due to be done in May, it is requested that you please advise the Bureau if you have any recommendations to make in regard to the amount of the penalties:

William N. Dardis	Helper	$5,000
Arthur C. Eggert	Melter	5,000
Raymond W. Thaler	Skilled Laborer	2,000

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

March 15, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

Arrangements have about been completed for the examination and count of the silver dollars stored in the custody of the Assayer in Charge of the Mint at New Orleans. I would like to have the services of your Mr. Paul R. Hempel. When this matter was spoken of a few months ago, it was thought that if you could spare the services of Mr. Hempel, he would like to make the trip in his own automobile. Will you please advise me if he still desires to undertake the trip in this way, depending of course on your consent to spare him for the service. I expect to send a man from Philadelphia to help him and intend to make an effort to be there myself part of the time. Should Mr. Hempel decide to make the trip in his own automobile, appropriate instructions will be sent to him.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

March 16, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Herewith, for payment from the profits on minor coinage, bill of the Railway Express Agency, Inc., as follows:

C/2/4455 1/23/32 Denver to Washington, DC $40.00 in cents $2.05

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 504

March 16, 1932.

Superintendent,
U. S . Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of 2.990 ounces of fine gold certificate samples representing melts Nos. 20, 25, 30, 35 and 40, submitted with your letter of March 10th.

Respectfully,

R. J. Grant,
Director of the Mint.

q.

RG104 E-235 Vol 504

March 26, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

~~First~~ Last page of your payroll for January 16 - 31, pertaining to your accounts for February, is herewith returned for notation in the remarks column of the hours between which Ernest Powell was absent without pay.

It is noted that several of the vouchers read, in the space headed "Articles or services", "As per certified invoice attached"; this would be wholly uninformative and useless should the attached papers become detached and misplaced. It is suggested that a general or partial description be noted in future, such as "Drills, etc., invoice 1/19/32."

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encl.

RG104 E-235 Vol 504

March 29, 1932.

Contingent Expenses, Office of
Director of the Mint, 1932.

Superintendent, Mint,
Denver, Colorado

Hempel due New Orleans April fifth if possible Stop Answer

GRANT,
Director

RG104 E-235 Vol 504

April 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $16,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 504

April 8, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In conformity with your recommendation of April 1, 1932, the amount allotted for use of the Denver Mint during the current fiscal year, under the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932", is hereby amended by increasing the amount available for personnel by $1,500 and correspondingly reducing the amount available for other than personnel expenses.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

April 14, 1932.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

Before renewing the bonds of the following employees, which is due to be done in June, it is requested that you please advise the Bureau whether you have any changes to recommend in the amounts of the penalties:

	Penalty
Allen M. Webb, Laborer,	$1,000
Ernest Powell, Unskilled Laborer,	1,000
Henry S. Brandon, Skilled Laborer	3,000
Roy G. Russell, Helper,	3,000

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

April 16, 1932.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Reference is made to your request of April 7, 1932, for forms and blanks, and particularly to the item of 250 linen-lined, printed pay envelopes. Your institution is the only one which has been using these envelopes, which are expensive as to quality and also as to printing. The Treasury Department Dibsursing Clerk uses a manila envelope for each person on each pay day, which is retained by the employee; would such procedure be satisfactory to you, and would it necessitate the keeping of additional records to those now kept, in lieu of the record that is provided for on the requested printed linen envelopes? If plain manila envelopes would be satisfactory, what size would be desired, and should they be open-end or open-side?

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

April 22, 1932.

Hon. Frank E. Shepard,
Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Mr. Grant is now in the Mint at Philadelphia, and before leaving he asked me to write to you and say that he would like to have Mr. Wells take charge of the settlement at New York, in June.

As you know, the office is being moved from 32 Wall Street to the new building. We expect to have that move completed in time to make the annual settlement in the new building. As we transfer the gold from the old to the new building we are joint-sealing the vaults and this will obviously diminish the work of settlement considerably.

Although the settlement will not be voluminous as to material to be handled, it will be an important settlement for there probably will be many loose ends to bind up after such a complete move.

Mr. Grant thought Mr. Wells the best equipped officer to assist him and the superintendent at New York in making this important settlement.

The reason Mr. Grant asked me to write to you in advance of his return here this week is that he had in mind the idea that Mr. Wells might like to motor East, and if so, assuming you can spare him, he would like to make suitable arrangements in advance.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

April 23, 1932.

The Am. Medical & Dental Assn.,
Central Savings Bank Building,
Denver, Colorado.

Sirs:

This Bureau is in receipt of your form letter of April 15th, relative to the indebtedness of a certain employee in the Mint at Denver.

This Bureau would not be in a position to interpose in this matter.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

April 27, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The dies for the new quarter dollar design are now being prepared in the Mint at Philadelphia, and they will be forwarded to your Mint within about three or four weeks.

Will you please make arrangements immediately to roll as closely as possible, in expectation of this coinage, but do not cut blanks until the dies are received by you.

Your allotment will be $109,000, and the Treasurer is anxious that you do not exceed this number.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

April 29, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please forward to the Bureau at your earliest convenience a list of employees who are now on extension on account of retirement, and the dates upon which their extensions will expire.

Also a complete list of those on your roll who will reach retirement age during the fiscal year 1933, separating the 65 and 70 year classes.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

May 2, 1932.

Superintendent,
U S Mint,
Denver, Col.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $16,000.

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

May 3, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

NEW SILVER FOR THE PURPOSE OF EARNING SEIGNIORAGE SHOULD BE

USED FOR QUARTERS

O'REILLY ACTING DIRECTOR

OR

RG104 E-235 Vol 504

May 3, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Kindly forward to the Bureau, in connection with the inclosed letter, the Abstract of Official Record, form 13, copies of which are inclosed.

The Abstract of Official Record should be submitted to this office in quadruplicate.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.

RG104 E-235 Vol 504

May 3, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Dealer's bill attached to March voucher No. 273, The B. K. Sweeney Electrical Co., offers a discount of 2%, ten days, which was not taken advantage of although payment was made within the discount period. Please collect and deposit the 34¢ in the usual manner.

A single schedule of retirement fund credits, form 1070, should be supplied to support each account current, not a separate schedule for each pay roll.

Respectfully,

M. M. O'Reilly

P-F-S

Acting Director of the Mint.

RG104 E-235 Vol 504

May 5, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I have no doubt that you are keeping close watch on retirements, as it is most important that those now carried on extensions and those due for retirement, do not exceed the period allowed by law.

May I suggest that a careful review of your records be made in order to avoid any difficulties in the future.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

May 6, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Comptroller General has prescribed additional forms for use in connection with payments for personal services.

Standard form No. 1040 has been superseded by form No. 1075 (copies forwarded under separate cover). This is a "loose cash receipt", for use as a sub-voucher to a previously prepared payroll when the payroll is not signed by the payee.

Standard form No. 1076 (copies forwarded) is a receipt for payment to a per diem, per hour, or piece work employee, for use when payment is made prior to preparation, certification and approval of the regular payroll. It, too, is to be filed as a sub-voucher to the regular payroll after the roll has been prepared.

Standard form No. 1018 (samples forwarded) was prescribed several years ago. It is to be used the same as is form No. 1076 (above) but for payments for per annum or per month employees.

All pertinent data called for by the above mentioned forms must be entered thereon, and the loose receipts be securely attached to the payrolls which they support.

Amounts due the estates of deceased employees are not to be paid locally, but vouchers are to be submitted, through the Bureau, for pre-audit by the General Accounting Office, and for direct settlement by that office. Such amounts, as well as any other cases of similar character, are to be stated in the "Deductions" column of the regular payroll, and be supported when submitted for pre-audit by a supplemental payroll (short form) No. 1013d (copies being forwarded), as well as by any other pertinent vouchers such as affidavit concerning surviving relatives, receipt for payment of funeral expenses, etc. The supplemental payroll herein mentioned is in lieu of any other individual pay voucher forms heretofore used for similar purposes.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 504

May 26, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of 2.69 ounces of certificate bar samples representing melts No. 45, 50, 55 and 60, forwarded with your letter of May 19, 1932.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

May 28, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you please advise me by wire, upon receipt of this letter, if you can spare Mr. Malmstrom, for chairman of the settlement at New York; Mr. Wells for chairman at the settlement in Philadelphia, and Mr. St. John at the settlement in San Francisco.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

June 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1932.

Salaries and Expenses $16,000.

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P F

RG104 E-235 Vol 504

"Contingent Expenses, Office of
the Director of the Mint, 1932".

June 2, 1932.

SUPERINTENDENT
UNITED STATES MINT
DENVER COLORADO

RAINY BREAK JOINT JASON AND WEIGHT LYNCH IN ANTICIPATION
OF SHIPMENTS

O'REILLY ACTING DIRECTOR

OR

RG104 E-235 Vol 504

"Contingent Expenses, Office
Director of Mint, 1932".

June 2, 1932.

SUPERINTENDENT
UNITED STATES MINT
DENVER COLORADO

PLEASE ADVISE WELLS SETTLEMENT ARRANGEMENTS AS SUGGESTED YOUR TELEGRAM WILL BE MADE UPON RETURN DIRECTOR SATURDAY YOU WILL BE ADVISED BY WIRE POSITIVELY THAT DAY

O'REILLY ACTING DIRECTOR

OR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the MMint, 1932".

June 4, 1932.

SUPERINTENDENT
UNITED STATES MINT
DENVER COLORADO

GLAD TO HAVE WELLS FOR NEW YORK HAVE HIM AWAIT LETTER

SETTLEMENT BEGINNING TWENTIETH

GRANT DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1932".

Superintendent
United States Mint
Denver Colorado

June 8, 1932.

AUTHORIZED TO ACCEPT PROPOSAL GENERAL LEAD MANUFACTURING COMPANY SHEET LEAD EIGHT EIGHTY FIVE HUNDRED WEIGHT

GRANT DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
the Director of the Mint, 1932".

Superintendent
United States Mint
Denver, Colorado

June 9, 1932.

AUTHORIZED TO ACCEPT PROPOSAL BURKHARDT SONS STEEL VARIOUS SIZES APPROXIMATELY TWO HUNDRED FORTY DOLLARS

GRANT DIRECTOR.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932"

June 9, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

REFERRING TO YOUR LETTER JUNE SIXTH HAVE YOU MADE TESTS ON

CHICAGO NAUGATUCK CRUCIBLES

GRANT DIRECTOR

OK RBS.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

Superintendent,
United States Mint,
Denver, Colorado.

June 10, 1932.

BUREAU TRACING TELEGRAM SENT FOURTH ADVISING WELLS FOR NEW YORK SETTLEMENT ON TWENTIETH WELLS NEED NOT WAIT FOR LETTER TRAVEL BY OWN AUTOMOBILE AUTHORIZED REIMBURSEMENT TO BE MADE ON MILEAGE BASIS AT TWO AND SEVEN TENTHS CENTS PER MILE BY MOST DIRECT ROUTE USUALLY TRAVELED BETWEEN DENVER AND NEW YORK SUBSISTENCE EN ROUTE FIVE DOLLARS PER DIEM IN LIEU ACTUAL EXPENSES ALLOWED FOR TWO AND ONE FOURTH DAYS WHICH IS APPROXIMATELY EQUIVALENT TO SCHEDULE TIME FOR TRAIN SERVICE

GRANT DIRECTOR

"Contingent Expenses, Office of
Director of the Mint; 1932".

June 10, 1932.

Superintendent
United States Mint
Denver, Colorado

AUTHORIZED TO ACCEPT PROPOSAL CHICAGO NAUGATUCK GRAPHITE GOODS

GRANT DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1952".

Superintendent
United States Mint
Denver, Colorado

June 10, 1952.

YOUR SETTLEMENT TO BEGIN SIXTEENTH PROBEY THIS BUREAU

CHAIRMAN

GRANT DIRECTOR

RJG

RG104 E-235 Vol 504

June 10, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This letter will confirm telegram of today authorizing you to accept the proposal of the Chicago-Naugatuck Crucible Company, in the amount of $1,213.00, less 1% for payment within ten days, to supply your Mint with crucibles, stirrers, and covers.

It is understood that this bid is equal to the lowest bid received.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosures.

RG104 E-235 Vol 504

June 10, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of June 7th, inclosing proposals to supply your Deposit Melting Room with one roll crusher.

This letter will be authority for you to accept the proposal of the Denver Fire Clay Company, in the amount of $225.00, to supply your Mint with this equipment.

It is understood that the proposal of the Denver Fire Clay Company is equal to the lowest bid received.

The papers transmitted with your letter are inclosed.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosures.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

June 11, 1932.

Superintendent
United States Mint
Denver, Colorado

AUTHORIZED PURCHASE HENDRIE AND BOLTHOFF MONEL METAL FIFTY

FIVE CENTS PER POUND

GRANT DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

Superintendent
United States Mint
Denver, Colorado

June 11, 1932.

REFERRING TO TELEGRAM AUTHORIZED TO BREAK JOINT SEAL AND RESTORE SAME EACH TIME VAULT IS OPEN DESIGNATE ST. JOHN TO REPRESENT ME

GRANT DIRECTOR

RG104 E-235 Vol 504

Contingent Expenses, Office of the
Director of the Mint, 1932.

Superintendent Mint
Denver, Colorado.

Please advise Mr. Wagor Chaffin unable to go to San Francisco settlement as chairman and he is designated chairman instead. Letter instructions in San Francisco.

O'Reilly

Acting Director.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

Superintendent
United States Mint
Denver, Colorado

June 15, 1932.

AUTHORIZED TO PURCHASE UNDERWOOD TYPEWRITER IN ACCORDANCE

GENERAL SUPPLY CATALOGUE

O'REILLY ACTING DIRECTOR

RG104 E-235 Vol 504

June 20, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please prepare and forward to the Bureau not later than July 6, 1932, the amounts of the year's net obligations against the appropriation "Salaries and Expenses, Mints and Assay Offices, 1932," on the basis of the symbol classification for items other than personnel (adding under the several symbols the encumbrances set up where the obligations have not been paid), and on the basis of salary range cost records for personnel, as per the following sample:

Salary range $1,620 - $1,980; average $1,800 -

	Avg. No.	Avg. rate	Total earned
Clerk - - - - - - - - - - - - - -	2	$1,700	$3,400
Storekeeper - - - - - - - - - - -	1	1,800	1,800
Capt. watch - - - - - - - - - - -	1	1,700	1,700
Skilled workman - - - - - - - - -	3.5	1,800	6,300

State separately from the range costs, the combined total for overtime and temporary employment.

The data should be prepared to the fullest extent possible before June 30th so that only final adjustments need be made thereafter and the data typed, for prompt forwarding by July 6th.

The budget office requires the data early in order that time may be available for giving proper consideration thereto.

The amounts that will be available for the fiscal year beginning July first, next, are still very uncertain, but doubtless will be materially smaller than those available for the year now ending. If your fiscal year 1932 disbursements for the several items are not proportionately representative of 1933 use please advise the Bureau as to any material shifts between items that are in prospect.

If 10 additional men should be made available to you in 1934, and the refinery operate on full time, please indicate the approximate coinage output and the anticipated additional expenses that would be involved as compared with those of the year now closing, separately showing the additional employees' titles, rates of pay on present basis, and total increase for personnel, also additional amounts for the several classes of supplies, etc., separately stated.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1932."

June 23, 1932

Superintendent
United States Mint
Denver, Colorado

REPLYING TELEGRAM TWENTY SECOND AUTHORIZED TO USE BALANCE

PERSONNEL FUND

GRANT DIRECTOR

RG104 E-235 Vol 504

June 24, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint.

If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Respectfully,

R. J. Grant,
Director of the Mint.

F-8

RG104 E-235 Vol 504

June 24, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am returning the letter addressed to you by Mr. John Hix, relative to the "Queen Isabella Quarter", which bears the likeness of a foreign ruler.

The coin authorized for the Hugenot-Walloon Celebration also bore the portrait of a foreign ruler, William The Conqueror.

These coins were issued for special celebrations.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

June 25, 1932.

Superintendent
United States Mint
Denver, Colorado

AUTHORIZED TO ACCEPT HENDRIE AND BOLTHOFF OFFER TO SUPPLY

DRILL AND FANS

GRANT DIRECTOR

RG104 E-235 Vol 504

June 25, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This letter will confirm Bureau telegram of even date, authorizing you to accept the proposal of the Hendrie and Bolthoff Manufacturing and Supply Company, in the amount of $161.80, to supply your mint with one electric drill and six twelve inch electric fans.

It is understood that the Hendrie and Bolthoff Manufacturing and Supply Company's bid was the lowest of three bids received.

Respectfully,

R. J. Grant,
Director of the Mint.
OR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1932".

Superintendent
United States Mint
Denver, Colorado

June 30, 1932.

ECONOMY ACT SIGNED TODAY REQUIRES EMPLOYEES ON EXTENSION
ACCOUNT OF RETIREMENT BE DROPPED CLOSE OF BUSINESS TODAY
OUR RECORDS INDICATE DARDIS WATERS AND E.G. SMITH SUBJECT
THERETO STOP EMPLOYEES WITHOUT FIFTEEN YEARS SERVICE EVEN THOUGH
ON EXTENSION NOT EFFECTED

O'REILLY ACTING DIRECTOR

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
United States Mint
Denver, Colorado

July 2, 1932.

NO ANNUAL LEAVE WITH PAY WHATEVER DURING FISCAL YEAR NINETEEN THIRTY THREE

GRANT DIRECTOR

RG104 E-235 Vol 504

July 2, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

In reply to your telegram of this morning relative to annual leave, I have to advise that no definite instructions have yet been issued as to many features of the Economy Act. As soon as possible I will forward to you a copy of the Act together with decisions of the Comptroller General, in regard to various features of it.

It appears clear, however, that no leave with pay can be granted during the fiscal year 1933.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

July 2, 1932.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Requisition has been approved for advance to you of the following sum to meet the expenses of your institution during the current fiscal year:

Salaries and Expenses, Mints and Assay
Offices, 1933 - - - - - - - - - - - - - - $20,000.00

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

July 6, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This letter will confirm Bureau telegram forwarded to you on July 2nd, authorizing you to accept the proposal recommended in your letter of June 26th.

The proposals forwarded with your letter of the 26th are being returned.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosure.

RG104 E-235 Vol 504

July 7, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith enclosed please find two copies each of approved con-
tracts/or acceptances only,
for the current fiscal year, as follows:

T4m-65 - The Mountain States Tel. & Tel. Co. - Telephone.
89 - The Mine & Smelter Supply Co. - Acids.
90 - The Linde Air Products Co. - Compressed gases.
91 - Fred Huber - Removal of ashes and debris.
92 - The Denver Towel & Suply Co. - Towels and laundering.
93 - Weicker Transfer & Storage Co. - General hauling.
94 - The American Iron Works Corp. - Iron castings.
95 - Schlitter Iron Foundry - Nickel-chrome castings.
96 - The Public Service Co. of Colo. - Natural gas.
97 - " " " " " " - Electricity.

The unaccepted proposals which were forwarded with your letter are returned herewith.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 504

July 9, 1932.

Hon. Frank Shepard, Supt.,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Will you kindly deliver the inclosed letter to Mr. Wagor. This letter pertains to his duties as Chairman of the Annual Settlement Committee at San Francisco.

Very truly yours,

R. J. Grant,
Director of the Mint.

Inclosure.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

July 13, 1932.

Superintendent
United States Mint
Denver, Colorado

PENDING DECISION AS TO ADMINISTRATION OF FURLOUGH PLAN AND DEDUCTIONS TO BE MADE THEREUNDER YOU ARE AUTHORIZED TO PAY APPROXIMATELY EIGHTY PERCENT IN ROUND AMOUNT DUE EMPLOYEES JULY FIFTEENTH

O'REILLY ACTING DIRECTOR

RG104 E-235 Vol 504

July 14, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

For the purpose of having our records clear in this Department, will you kindly have the inclosed form changed to show the separation of three men, such separations having been effective on June 30th.

We could easily correct this form here in the Bureau but the records compiled from month to month would not be consistent and it is therefore safer to have this correction made by you. In this way your records will be correct when compiling the report for July.

Respectfully,

Acting Director of the Mint.

Inclosure.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

July 14, 1932.

Superintendent
United States Mint
Denver, Colorado

FIVE PAIRS OF DIES SHIPPED TO YOU TODAY

O'REILLY ACTING DIRECTOR

RG104 E-235 Vol 504

July 19, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This office has not received the applications for annuity of the three employees who were retired on June 30th, in accordance with the Economy Bill.

In order that these employees may receive their annuity as expeditiously as possible, it is respectfully requested that you have them properly execute Bureau of Pensions Form 3-R 1, "Application for Annuity", and forward such applications to this office.

The Certificate of Administrative Officer, Bureau of Pensions Form 3-R 39, should also be properly executed and forwarded with the above noted Form 3-R 1.

There are inclosed several copies of the above described forms.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosures.

July 19, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

It has been found that contract No. T4m-89 has been assigned by you to the agreement with the Chicago-Naugatuck Crucible Co., under date of June 10, 1932, and also to the agreement of The Mine & Smelter Supply Co., under date of June 28th. Please advise the Bureau of correction to be made for elimination of the duplication.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

July 19, 1932.

Mr. E. J. Wagor,
Cahirman 1932 Settlement Committee
of the San Francisco Mint,
c/o United States Mint,
Denver, Colorado.

Sir:

Herewith please find one copy each of Mint forms 1068, 1068-A and 1068-B, constituting the inventory of cash assets of the San Francisco Mint as of June 30, 1932, with request that amended forms in duplicate be forwarded as per the pencil notations on the enclosures.

On form 1068 the uncurrent silver dollars should be included under the heading "Cash" instead of "Coin for recoinage," since such coins are not carried in the recoinage account and the law does not permit their recoinage. Also, the item of bullion to the value of advance payments thereon should be $956,000, as per the bookkeeper's settlement statement and the amount shown on form 1068-B, instead of $1,065,000.

On form 1068-A, provided for stating the metals accounted for by weight, the refined gold bars in vault under joint seal, and in cashier's custody, should be eliminated since these items are accounted for by value and appear on form 1068; showing them in the two different places constitutes duplication, and since these forms go to the General Accounting Office for checking with the accounts current, duplication should be avoided.

On form 1068-B the item of sweeps is intended to cover the sweeps from Deposits Division, as per printed wording. The wording has been changed by the committee to cover sweeps of the M. & R. Division, which sweeps are included with the other bullion constituting the M. & R. assets. Stating the item on this form therefore also constitutes duplication and should be eliminated. In this connection it is noted that no mention was made of sweeps pertaining to the Deposits Division; were there none such?

A copy of this letter is being forwarded to the Superintendent of the San Francisco Mint in order that that institution may be informed concerning the proper preparation of future reports on forms 1068, 1068-A and 1068-B.

Respectfully,

Director of the Mint.

F-S

RG104 E-235 Vol 504

July 21, 1932.

Mr. J. C. Wells,
Chairman 1932 Settlement Committee
of the New York Assay Office,
c/o United States Mint,
Denver, Colorado.

Sir:

Enclosed herewith please find one sheet each of settlement forms Nos. 1068 and 1068-A pertaining to the cash assets of the New York Assay Office, as of June 30, 1932, with request that amended sheets, as per pencil notations, be forwarded to the Bureau in duplicate.

Silver bullion is accounted for primarily by weight (form 1068-A), rather than by value, and therefore should not be shown on form 1068. While the cashier at the New York Assay Office carries silver bars, they too must be accounted for by weight since no definite value attaches to any particular silver bars, his values thereon being wholly nominal and without significance as will be clear from the fact that the average cost of the silver on hand at the New York Assay Office is approximately 50¢ per ounce, while the bars held by the cashier (as shown by the bookkeeper's settlement statement) are carried at about 38½¢ per ounce, and the bars that are issued by the cashier go through the accounts at the current rate for silver - at the present time under 30¢ per ounce.

Please forward the committee's checked schedule of the cashier's

RG104 E-235 Vol 504

items not under joint seal; no such schedule accompanies the papers received by the Bureau.

Please advise the Bureau as to where, in the inventory of values on hand, the item of samples of certificate bar melts reserved for transmission to the Mint Bureau, 24.587 ounces gold from fine and coin bars, may be found.

It is noted that the bookkeeper's settlement statement, form 976, is on an obsolete edition of the form which was discontinued some years ago, and is incomplete in that there was omitted therefrom the deposits division amounts.

The printed forms, Inventory of Cash Assets, go to the General Accounting Office for checking with the accounts current and, of course, should be prepared so as to be readily checked therewith.

A copy of this letter is being forwarded to the Superintendent of the New York Assay Office for guidance in certification to the correctness of future settlement reports.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
U. S. Mint
Denver, Colorado

July 25, 1932.

ALL QUARTER DOLLARS RECEIVED FROM YOU PASSED BY ASSAYER STOP
FIVE PAIRS DIES SENT YOU WEDNESDAY FIVE PAIRS TODAY

GRANT DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
United States Mint
Denver, Colorado

July 25, 1932

ALL SHIPMENTS QUARTER DOLLARS REQUESTED BY TREASURER SHOULD BE MADE NOT LATER THAN TOMORROW STOP DELIVERY TO DENVER BRANCH MAY BE DEFERRED UNTIL THURSDAY STOP DO NOT DELAY SHIPMENTS FOR REPORTS FROM BUREAU STOP GO ON OVERTIME IF NECESSARY

O'REILLY ACTING DIRECTOR

RG104 E-235 Vol 504

July 26, 1932.

Mr. H. J. Wagor,
c/o United States Mint,
Denver, Colorado.

Sir:

Returned herewith please find all papers which accompanied your letter of July 23rd pertaining to the 1932 Settlement of the San Francisco Mint, with request that, as chairman of the settlement committee, you procure signatures of all parties to the corrected settlement reports. Uncertified vouchers are not acceptable by the General Accounting Office.

Respectfully,

Wm. M. O'Reilly

Acting Director of the Mint.

N-S
Encls.

RG104 E-235 Vol 504

July 26, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Your telegram of July 25th stating that all out of town shipments were made on Monday and that the Denver order would be ready today, was of great satisfaction to the Treasurer.

This Bureau appreciates your efforts in getting the coins out on such short notice.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

August 5, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $10,000.00

Respectfully,

Acting Director of Mint.

P F

RG104 E-235 Vol 504

August 6, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

I am forwarding the Abstract of Official Record pertaining to Edwin G. Smith's employment in the Treasury Department for the period April 11, 1905 to February 25, 1906.

Upon receipt of this Abstract, it is respectfully requested that the application for annuity and Form 3-R 39, be executed and forwarded to this Bureau.

Respectfully,

R. J. Grant,
Director of the Mint.

Enclosure.

RG104 E-235 Vol 504

August 8, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The Bureau has not yet been advised as to the apportionment of our appropriation. I would suggest, therefore, that you make requisition for funds the same as usual.

It will, of course, be necessary for you to start up the refinery, in order to give your men some work, and to operate on the same basis as for the fiscal year 1932, without incurring additional expense.

As soon as we are directed as to apportionment, the Bureau will advise you.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

August 9, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

This Bureau has received several communications written in behalf of the continuation in service of Mr. George M. Hill.

I regret that in accordance with the provisions of the Economy Act approved June 30, 1932, that it will be impossible for us to continue Mr. Hill by a transfer to a clerical position. As you are aware, to transfer Mr. Hill to a clerical position would necessitate creating a new position and this could not be done without authority from the President.

I feel that to make an exception in Mr. Hill's case would be without warrant as I would not have sufficient justification in stating that it was necessary to make this exception.

I regret that I cannot be more favorable to Mr. Hill's interests, but obedience to the provisions of the Economy Act prohibits me from taking any other position in this case.

Respectfully,

R. I. Grant,
Director of the Mint.

"Contingent Expenses, Office of
Director of the Mint, 1937".

August 10, 1932.

Superintendent
U. S. Mint
Denver, Colorado

DUE TO REPAIRS TO MACHINERY AND CONGESTION ON DEPOSITS AT
NEW ORLEANS NECESSARY TO SEND ASSAYER IN CHARGE HELP STOP
WHO CAN YOU SPARE FOR DUTY THERE NOT TO EXCEED TEN DAYS
WHO CAN HELP WITH MELTING

GRANT DIRECTOR

"Contingent Expenses, Office of
Director of the Mint, 1933."

Superintendent
U. S. Mint,
Denver, Colorado

August 10, 1932.

GLAD TO HAVE DONAHUE FOR NEW ORLEANS FURTHER INSTRUCTIONS
AS TO TIME FOR HIM TO START WILL BE SENT IN DAY OR TWO

GRANT DIRECTOR

RG104 E-235 Vol 504

August 11, 1932.

Mr. Joseph J. Donahue,
United States Mint,
Denver, Colorado.

Sir:

I am sending you formal authority to proceed to the United States Mint at New Orleans for the purpose of assisting the Assayer in Charge to overtake the accumulation of deposits in that institution now awaiting treatment.

In reference to the formal letter of instructions authorizing you to travel by automobile, I would remind you that the voucher to be rendered by you for reimbursement should include speedometer readings to evidence mileage covered, which will be checked with some recognized authority such as publications of the American Automobile Association. Mileage covers all travel expense as distinguished from subsistence expense. I am forwarding a copy of Government Travel Regulations and would invite your attention, particularly, to page 7.

Respectfully,

R. J. Grant,
Director of the Mint.

August 11, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am inclosing a copy of a letter received today from the Gardner Agency, Inc., relative to Mr. Lon Williams' neglect to make payment for the premium on his bond.

The Bureau does not undertake to collect payments from delinquent employees in matters connected with their personal affairs, unless the delinquency shows deliberate dishonesty. However, the matter of a premium on a Government bond is quite another situation.

Will you please warn Mr. Williams that no further delay in paying this premium can be permitted.

Please advise the Bureau when Mr. Williams has complied with this order.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosure.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent
United States Mint
Denver, Colorado.

August 12, 1932.

AUTHORIZATION AND INSTRUCTIONS REGULATING DONAHUES TRAVEL BY AUTOMOBILE BEING FORWARDED TODAY SHOULD REACH YOU MONDAY HAVE HIM AWAIT LETTERS

GRANT DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

August 16, 1932.

Superintendent,
U. S. Mint,
Denver, Colo.

AUTHORIZED TO ACCEPT PROPOSAL PHELPS DODGE FORTY TONS COPPER

FOR MINOR COINAGE AT FIVE POINT SIX SEVEN ONE HALF PER POUND

O'REILLY ACTING DIRECTOR

RG104 E-235 Vol 504

August 19, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is being returned Form 3-R 39 showing the retirement deductions credited to Edwin G. Smith.

Will you please verify your figures for the fiscal years 1921, 1922, 1923 and 1924. The Bureau's records show that the following amounts were credited to Mr. Smith for the above named fiscal years:

1921	$31.57
1922	35.16
1923	35.15
1924	35.15

It is requested that you return this form as soon as possible, and, if the inclosed form is in error, it should be so amended.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

August 23, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

With reference to the annual report of your coining department on form 901, it is noted that with regard to bronze metal the reported weight of good coin produced, 550,006.90 ounces, exceeds the weight of the good coin from the weighing and reviewing process, 549,253.20 ounces. Should these be in agreement?

Reference is also made to the report of your assay department operations. Comparison of your reports with those of the other large offices seems to indicate that you make materially more individual assays in order to reach a conclusion on each deposit. Your average is over 11 assays to 1 report, others over 8 to 1; this is in line with prior year's reports - see page 11 of the last Report of the Director of the Mint, although your average there appearing is nearly 14 assays to each finding. In this connection it should be kept in mind that the column headed "Reports" is intended to show the number of assay findings or conclusions reached; if one report blank carries findings on 6 melts it should be counted as 6 reports, not 1 report.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

P. S.- Please advise the Bureau of the number of fine ounces silver in the coinage ingots passed; the item on form 900 includes condemned melts.

RG104 E-235 Vol 504

August 27, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The Bureau is in receipt of your letter of August 15th, explaining the matter of non-payment of premium on the bond of Mr. Lon Williams.

The matter has been submitted to the Section of Surety Bonds, in the Office of the Secretary, and it has been suggested that, if Mr. Williams can obtain a bond at the lower rate of premium, you forward a recommendation to the Bureau that a new bond be prepared for execution by him.

Respectfully,

Dr M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

September 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado:

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses	$16,000.00

Respectfully,

M. M. O'Reilly

Acting Director of Mint.

P F ✓

September 7, 1932.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Schedule of disbursements pertaining to your July accounts has been corrected in the Bureau as follows: The amount of voucher No. 11, $3.29, has been inserted in the appropriation column under "Salaries and Expenses, 1932." On page 2 the column heading pertaining to the appropriation "Contingent Expenses, Public Moneys" has been corrected to indicate that fact; also the amount of the payroll has been eliminated from the 1932 appropriation column to that of 1933, with corresponding changes in column totals on pages 2 and 3.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S

RG104 E-235 Vol 504

September 7, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your report of "Employees now on Extension on Account of Retirement", which was forwarded to this Bureau under date of May 3rd, 1932.

The report indicates that Mr. McClung will have completed fifteen years of service on November 10, 1933. However, a survey of the Bureau's records indicates that Mr. McClung's fifteen years of service will be completed in March, 1933, and his retirement will become effective at the close of business March 31, 1933.

The personnel record of Mr. McClung, as reported on his Retirement Record Card, is as follows:

Appointed 10-4-17 as Skilled Workman
Resigned 5-22-18 as Skilled Workman
Appointed 11-11-18 as Helper

The record does not indicate that there has been any break in service since Mr. McClung was appointed Helper on November 11, 1918.

Will you kindly verify the above personnel record, in order that the records of the Bureau and your office may be consistent.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

September 6, 1932.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

With reference to the monthly reports of withdrawn coin it is requested that, until further directed, you report only the coin melted each month. Since no appropriation is available for paying recoinage losses the coin melted will be consigned to that purchased over the counter.

Respectfully,

W. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1938".

September 9, 1938.

Superintendent
U. S. Mint,
Denver, Colorado

UNDER LAW EMPLOYEES ELIGIBLE FOR EMPLOYMENT TO CLOSE OF
BUSINESS END OF MONTH IN WHICH RETIREMENT DATE OCCURS
IF DESIRED THEY MAY BE RECALLED TO DUTY UNTIL THAT TIME
NEITHER FORSYTHE

O'REILLY ACTING DIRECTOR

OR

RG104 E-235 Vol 504

September 15, 1932.

Mr. Frank E. Shepard, Supt.,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

Receipt is acknowledged of your letter of September 2.

I have taken the matter of platinum up with the New York Assay Office and they will be glad to furnish what you want if you will send your scrap platinum to them. Their address is 32 Old Slip, New York City. When the scrap platinum is received they will send you sheet platinum in its place.

Respectfully,

R. J. Grant,
Director of the Mint.

September 20, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of September 17, relative to the absence of Mr. Wagor on account of illness.

Your suggestion as to charging Mr. Wagor's absence to furlough instead of "without pay", is entirely permissible.

I regret to learn that Mr. Wagor has been so seriously ill. Please give him my good wishes for his early and complete recovery.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Superintendent,
United States Mint,
Denver, Colorado.

September 21, 1932.

REFERRING OUR TELEGRAM SEPTEMBER NINTH IS MISTER HILL ON
DUTY

GRANT DIRECTOR

R.C.B.

RG104 E-235 Vol 504

September 21, 1932.

Contingent Expenses, Office of
Director of the Mint, 1933

Superintendent
United States Mint
Denver, Colo.

Have you forwarded August assay reports.

R J Grant
Director Mint

RG104 E-235 Vol 504

September 22, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to Bureau telegram of the ninth instant, advising you that Mr. Hill could be retained on your pay roll until the close of business September 30th.

The letter referred to in the Bureau telegram was withheld pending receipt of notification from you that Mr. Hill had been continued until the end of this month.

Inasmuch as Mr. Hill has been continued and retirement deductions have been placed to his credit at the Bureau of Pensions for the first two weeks of this month and as retirement deductions will be deducted from his last two weeks' salary, it will be necessary for you to have Mr. Hill execute a new Application for Annuity and it will also be necessary for you to submit form #3-R 39, showing the total retirement deductions, which of course will include those deductions made during this month.

Respectfully,

Acting Director of the Mint.

September 23, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please forward to the Bureau your reply to the questions raised by the General Accounting Office in the copy of their letter herewith, concerning contracts. Return of the enclosure is requested.

In this connection it is requested that in future careful review be made, in all instances, of the specifications to be submitted to prospective bidders on supplies or services to be furnished the mint service. The specifications should be so prepared that any person reading them will obtain a clear idea as to what is essential to meet your necessities, the qualities, and also the quantities, either exact, approximate, or estimated, together with any other information that will enable the furnishing of an intelligent bid without making further inquiry, instead of submitting a "blind" bid that will insure avoiding loss in case of misapprehension based on the information given, or declining to bid. There may be exceptional instances where further information will be required, but it should be possible to avoid this in a great majority of cases. The specifying of particular brands or makes should, of course, be avoided as unduly limiting competition. Only by making specifications clear and definite will it be possible to obtain the competitive prices contemplated by the laws pertaining to Government purchases. Specifications should therefore be given very careful consideration before they are submitted to prospective bidders.

Respectfully,

M. M. O'Keefe

Acting Director of the Mint.

F-S
Encl.

September 26, 1932.

Contingent Expenses, Office of
Director of the Mint, 1933.

Superintendent
United States Mint
Denver, Colo.

Forms ten twenty four A mailed twentieth.

O'Reilly
Acting Director

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

Superintendent,
United States Mint,
Denver, Colorado.

September 27, 1932.

Authorized accept bid Chemical Sales Company for borax glass

O'Reilly Acting Director

RG104 E-235 Vol 504

September 28, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your telegram of September 26, relative to authority to purchase from the Chemical Sales Company of Denver, 2,000 pounds of borax glass, and the Bureau's telegram in reply, which read as follows:

"Authorized accept bid Chemical Sales Company for borax glass."

O'Reilly Acting Director."

It is understood from your telegram that the Chemical Sales Company's bid of $15.50 per hundred pounds, was the equal of three bids received.

Respectfully,

Acting Director of the Mint.

RG104 E-235 Vol 504

October 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $15 000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P F

October 4, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Bureau is in receipt of your letter of September 23rd, relative to police box equipment in your building, and inclosing a letter from the Department of Safety, Bureau of Fire, City of Denver, quoting the cost of this modification of your police signalling system.

It will be necessary to obtain competition unless you have adequate reason for omitting the same. Will you kindly advise the Bureau whether or not competition is obtainable.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

October 5, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There are inclosed blank copies of form AC-918, "Certificate by Disbursing Officer, Mint Service", together with such forms executed by Mr. Hinrichs and Mr. Wells.

It is requested that the blank copies be executed in duplicate in accordance with the pencil changes noted on the forms which were submitted.

When it becomes necessary for Mr. Hinrichs or Mr. Wells to sign checks in your absence, the Treasurer's Office requests that the checks be signed as follows:

"Frank E. Shepard, Superintendent, by Oscar Hinrichs".
"Frank E. Shepard, Superintendent, by J. C. Wells".

No title need follow these names when signing checks.

It is requested that the amended forms be returned to the Bureau as soon as possible.

Respectfully,

D. M. McRae

Acting Director of the Mint.

RG104 E-235 Vol 504

October 10, 1932.

Contingent Expenses, Office of
Director of the Mint, 1933.

Superintendent
U S Mint
Denver, Colo.

Answering your telegram October seventh stop Division of printing promises shipment mint form thirty nine A October thirteenth.

O'Reilly
Acting Director Mint

RG104 E-235 Vol 504

October 15, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your letter of October 7th, in which you request to be furnished with 500 rounds of 20 caliber .38 ball cartridges.

This Bureau has been advised that the War Department is unable to furnish the above cartridges for the reason that .38 caliber revolvers are not being used by that department. We are further advised that the War Department will be glad to supply your institution with .45 caliber revolvers and ammunition upon receipt of advice as to the number of revolvers you desire. It is therefore requested that you advise this Bureau as to the number of revolvers required in order that the War Department may be so advised.

Upon receipt of the desired information the War Department will forward revolvers and ammunition and it will not be necessary for you to return the revolvers you now have until receipt of the .45 caliber revolvers.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

October 19, 1932.

Superintendent,
U. S. Mint,
Denver, Colo.

Sir:

With reference to your recent requisition for forms, blank books, etc., please be advised that the item "Form 613", used as a letter of advice for transmitting proceeds of uncurrent coin, has been discontinued as a form and will no longer be supplied.

Respectfully,

J. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 504

October 26, 1932.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Reference is made to your semi-annual requisition of October 6, 1932, for forms, blank books, etc.

The use of Subtreasury Service form No. 1701 has been discontinued and the use of Treasury C/D form No. 5394 has been substituted therefor. One pad of the form 5394 is being sent you under separate cover.

Respectfully,

M M O'Reilly

S

Acting Director of the Mint.

October 29, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of October 26, requesting 62 45-caliber revolvers.

I have requested the Chief Clerk's office to ask for 25 of the 45-caliber revolvers and hope you will find this supply sufficient.

The 62 38-caliber revolvers you now have on hand should be forwarded to the War Department after you have received the supply of 45-caliber revolvers.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

November 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses	$10 000.
Transportation, etc	5.

Respectfully,

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

November 2, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Please refer to our letter of October 4th.

Kindly advise the Bureau if you have been able to obtain competitive bids covering the modification of your police signalling system.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

November 8, 1932.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Please include the name of J. H. Hapenny on your next absence report; it has been omitted from your August and September reports.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S

RG104 E-235 Vol 504

November 9, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of November 5th, submitting proposals received covering the cost of certain changes in the police signaling system of your institution.

In accordance with your recommendation, authority is hereby granted you to accept the proposal of Julius Pearse, amounting to $23.80, it being understood that this bid is the lowest of three received.

Respectfully,

R. J. Grant,
Director of the Mint.

Inclosures.

RG104 E-235 Vol 504

November 12, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Superintendent of the Assay Office at New York, has today been authorized to forward to your institution, two assay balances to be overhauled and put in condition by your Mr. Moessner. Will you kindly give Mr. Moessner instructions to carry out this work.

As soon as these two balances are repaired, the Superintendent at New York will send other balances until all of his balances have been placed in condition by Mr. Moessner.

As the office at New York is very busy and its equipment rather limited, it will be appreciated if you give instructions to Mr. Moessner to return one of these balances as soon as possible and let the other follow as quickly as practicable.

Respectfully,

R. J. Grant,
Director of the Mint.

November 15, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

Sir:

I am inclosing Form AC-918, Certificate By Disbursing Officer, which has been returned to this Bureau by direction of the Secretary with the request that the form be amended in accordance with the notation in red.

Please have this form executed in duplicate and returned to this office at your early convenience.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1933".

November 17, 1932.

Superintendent,
U. S. Mint,
Denver, Colorado.

AUTHORIZED TO PURCHASE COAL FROM COLORADO FUEL AND IRON COMPANY

O'REILLY ACTING DIRECTOR

OR

RG104 E-235 Vol 504

November 17, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is being transmitted Standard Form No. 15, "Request for Reinstatement", pertaining to Mr. Arthur R. Hodgson, former employee of the Denver Mint.

Will you kindly furnish the information requested on this form and return it to this office as soon as possible.

Respectfully,

J. M. O'Reilly

Acting Director of the Mint.

November 21, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Herewith please find proposal which accompanied your contract No. T4m-100 for semi-coking bituminous coal, with request that the certificate "I have satisfied myself, etc." be signed and the proposal returned.

Respectfully,

R. J. Grant,
Director of the Mint.

F-S
Encl.

December 1, 1932.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $13 000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

December 7, 1932.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The following pertains to your October accounts.

Assay reports Nos. 2374 and 2460 are herewith returned for notation thereon of the reasons for the extra charge of $1.00 each. This should be regular procedure in future.

Please note in the "Remarks" column of payrolls "Year's furlough deductions completed", or words to that effect, opposite the names of those employees against whom the full required deductions have been made.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

December 17, 1932.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Replying to your letter of December 15, relative to the transportation charges on ordnance stores, please be advised that the cost is a proper charge against your appropriation.(Salaries and Expenses, Mints and Assay Offices, 1933.)

Respectfully,

Director of the Mint.

OK

RG104 E-235 Vol 504

December 17, 1932.

My dear Mr. Shepard:

I have your letter relative to the continuance in the service of Mr. Moessner who would reach retirement age at the end of February. I believe it would be futile to ask to have Mr. Moessner transferred to the 70 year class. A better way would be to ask the President to allow an extension of his employment beyond his retirement age. This I shall be glad to do shortly after the opening of the coming year. I, of course, cannot promise success, but in each case which we have recommended the extension has been allowed, and I hope it will be permitted in Mr. Moessner's case.

Very truly yours,

Director of the Mint.

OR

Hon. Frank E. Shepard,
Superintendent, U.S.Mint,
Denver, Colorado.

RG104 E-235 Vol 504

December 22, 1932.

Superintendent, U. S. Mint,
Denver, Colorado.

Sir:

Will you please cause to be prepared and sent to the Mint at New Orleans the following articles:

1/2 dozen 5 milligram riders.

Troy weights in hundredths, as follows:
1,2,3,4,5, and 10.

I shall appreciate your help in providing the New Orleans office with these articles as soon as convenient. There need be no transfer of funds.

Respectfully,

Director of the Mint.

Cont. Ex. Mint Bureau 1933.

By Government facilities

Superintendent Mint
Denver, Colo.

Accept bid American Smelting on sweeps.

Grant
Director.

F.S.G.

RG104 E-235 Vol 504

January 2, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $16 000.00

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

January 4, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

The letter addressed to you by the State of Idaho Inspector of Mines was submitted to the Secretary's Office and this Bureau has been instructed to advise you that it will be appropriate for you to give the amounts of deposits and the source, if possible, but not the names of the depositors.

I trust this request from the State Inspector of Mines can be adjusted by you in this manner.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

January 4, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Receipt is acknowledged of your letter of December 31, 1932, with accompanying contract T4m-101 covering sale of sweeps. It is understood that a portion of these sweeps originated in the Deposits Division, the proceeds of which must be covered into the Treasury as "Miscellaneous receipts," while the remainder originated in the M. & R. Department, the proceeds of which are available for reimbursement to the bullion fund. The sweeps originating in these separate divisions should have been sold in separate lots instead of as one combined total, in order that the amount pertaining to miscellaneous receipts might be definitely known, and that the loss (if any) chargeable to the appropriation, on M. & R. Department sweeps, might be definitely known.

Respectfully,

M M. O'Reilly

Acting Director of the Mint.

F-S

January 4, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

On first page of your November bullion account current the entries of light weight gold coin and of gain thereon are reversed in position. Notation of correct positions of the items has been made in this office.

Assay reports Nos. 2514, 2556, 2582, 2637, 2682, 2789, 2830 and 2880 are herewith returned for notation on each of the reason for the extra charge.

On reverse of the November regular account current the indication of "deductions on bullion deposits" as being "otherwise kept" has been corrected to show as "cash in office safe." The cash was shown as disbursed from the bullion account, and it therefore, being actually on hand, became a regular account asset.

The schedules of furlough deductions and of vacant positions should not be shown as "Inclosures" with the accounts current as they are separately forwarded to the General Accounting Office, in accordance with directions. Such schedules (both forms) should be sent to the Bureau, in triplicate, promptly after the close of each month.

The schedule of collections has not been found - please forward.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

P-F-S
Encls.

NIGHT LETTER

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

January 5, 1933.

Superintendent:
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.
Assayer in Charge:
U. S. Mint, New Orleans, La.
U. S. Mint, Carson City, Nevada.
U. S. Assay Office, Seattle, Wash.
U. S. Assay Office, Boise, Idaho.
U. S. Assay Office, Helena, Mont.
U. S. Assay Office, Salt Lake City, Utah.
- - - - - - - - - - - - - - - - - - -

ACCOUNT OF DEATH EXPRESIDENT COOLIDGE HALF MAST FLAG THIRTY DAYS

O'REILLY ACTING DIRECTOR

January 11, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There is inclosed Civil Service Form 2324, "Record of Efficiency", pertaining to Mr. Ernest F. Moessner.

As you are aware, the Medical Certificate on the reverse side of this form should be executed by a physician authorized by the Public Health Service.

It is requested that you return this form duly executed as soon as possible.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

January 11, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Replying to your letter of January 5th, the Bureau knows of no method, that will be satisfactory to the General Accounting Office, of segregating the proceeds of the different lots of sweeps sold recently for a single lump sum. Posibly a statement from the purchaser, naming the amount of the proceeds that was allowed for non-M. & R. and Coining Department materials, would be acceptable for fixing the Miscellaneous Receipts item. Possibly a statement by you, showing estimated amounts for platinum, palladium, copper and lead, with explanation of basis for each estimate, and pro rata distribution of the remainder of the proceeds on the basis of value of gold and silver contents (to be shown by schedule), would be accepted. The silver rate used for this purpose could be 95% of the official silver rate (usual smelter basis), the date the accepted bid was made, December 19th, in lieu of the usual date (of smelter's assay).

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S

January 17, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In response to your request of January 13th, this Bureau is inclosing a copy of Class 73, of the General Schedule of Supply Catalogue for 1933.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

January 24, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Proposals attached to your December vouchers Nos. 158 and 161 are herewith returned for signature to the certificate "I have satisfied myself, etc."

Voucher No. 163 evidencing payment to another government agency, should be rendered in duplicate; please forward same.

For future guidance please be advised that in the Bullion Fund Depositary Account, right hand side, the item of $5,346.27 has been indicated by this office as an additional item under the head of checks issued for cash. These charges on last month's bullion deposits were in the prior month shown as payment in cash; the December transaction is an issue of check in exchange for cash, as correctly shown on the left hand side of the Cash Account. On the Schedule of Collections, form 1026, the item $5,352.27 has been lined out as it was not a December collection, but is a duplication of November collection. On the reverse of the regular account current, in the analysis of balance, the item of $4,902.30 has been shown by this office as "cash in office safe" instead of "otherwise kept"; this cash was shown as payment from the bullion fund account and it consequently became cash in the regular account. Under the head "Inclosures" of the regular account current the item "schedule of furloughs" has been eliminated and an item "7 collection vouchers" inserted.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

January 28, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I have your letter of January 21st, inclosing a letter from Mr. E. W. Keith.

The sketch inclosed would not appear to resemble in any way a coin.

You are correct in your understanding that this medal could not be made at the Mint in Denver. The Mint at Philadelphia is the only Mint which would be allowed to make medals.

Respectfully,

R. J. Grant,
Director of the Mint.

January 31, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of January 28th.

In accordance with your recommendation, you are hereby authorized to accept the bid of the Evans-Wallower Zinc Co., in the amount of $119.15, for supplying 2,000 pounds of refined zinc for use in minor coinage.

It is understood that the bid of the Evans-Wallower Zinc Company was the lowest bid of five received.

It is further understood that payment for the 2,000 pounds of zinc is to be made from the minor coinage metal fund.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

February 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $10,000.00

Respectfully,

Th. B. O'Reilly

Acting Director of the Mint.

P f

RG104 E-235 Vol 504

February 7, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Your regular account current for January, just received, is returned with request that new copies be forwarded, whereon the $9,673.00, proceeds of sale of sweeps be shown under the heading of "Special Deposits" instead of under the heading "General Fund Revenues." The "Special Deposits" classification is provided for holding temporarily funds, the definite disposition of which will not become known until later. When definite disposition is made of this item it will be shown as a disbursement under the heading "Special Deposits" and then be taken up as a collection and given regular handling in the Bullion Fund Account, in part, and under the heading "General Fund Revenues." If the item is left as it now appears on the account current, the General Accounting Office will require information as to definite disposition - the proper accounts and in what amounts to be credited, etc. In this connection it is noted that this amount is being carried on the Cashier's daily report as memoranda instead of being shown with the other cash, as required by regulations.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

February 7, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Relative to the amount collected as refund on account of General Accounting Office exception in the case of G. M. Hill, it is suggested that the amount be repaid into the Treasury to the credit of the appropriation "Salaries and Expenses, Mints and Assay Offices, 1933", and that it be carried on your account current as both a collection and a deposit in the Treasury. It is also suggested that, after your payroll totals are otherwise complete, the name of Mr. Hill be added at foot of the payroll, and this amount of $5.59 be shown as an addition to the "Furlough Deduction" column total, with notation in the "Remarks" column that the amount has been collected and repaid into the Treasury, giving C/D number and date, on account of short furlough deduction September 1-15. Also please include this item with the other amounts on schedule of furlough deductions, form 1077. In this connection your reply to exceptions pertaining to the payroll September 1-15 is enclosed with suggested wording in pencil. In forwarding your replies to exceptions, in future, will you kindly include a carbon copy for the Bureau's files.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

February 13, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

~~NONSTATED~~ TIME EXTENDED TO FEBRUARY TWENTY EIGHT NINETEEN THIRTY FIVE

GRANT DIRECTOR

R.J.G.

February 14, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

This letter will confirm telegram sent to you yesterday relative to the exemption of Mr. Ernest F. Moessner from compulsory retirement.

I am inclosing a copy of the executive order covering the continuance in service of Mr. Moessner for a period of two years beyond retirement age.

Respectfully,

R. J. Grant,
Director of the Mint.

February 17, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Pages 1 and 2 of your January bullion account current are herewith returned for corrections as per pencil notations. On the right-hand side of the account "Silver Bullion for Bars" the amounts should be transposed as to items, and in the account "Bullion Fund Depositary Account" the check issued for the prior month's bullion charges should be shown as issued in exchange for cash, since the amount was carried as cash on the December regular account current.

It is noted that materially more of the silver received for repayment in bars was purchased than was returned in payment. It is contemplated that only small portions of the silver so received will be purchased - as a matter of convenience where available bars do not exactly equal the quantity payable.

Please forward copies of receipts passed, evidencing what was delivered and what received, to support the collection item, $9,673 proceeds sweeps sold, on regular account current, special deposit account. It should have been shown on the schedule of collections. Please expedite the final distribution and disposition of this item.

In future preparation of the bullion abstract it is requested that sheet totals be not carried forward from page to page, but that each sheet be separately totaled and that a recapitulation be prepared. It is also requested that the sheets be numbered in sequence. The above is the practice in the other large institutions; it permits the making of corrections more readily, either at the foot of the page to which the correction pertains, or at the foot of the recapitulations, and is otherwise more satisfactory.

Respectfully,

R. J. Grant,
Director of the Mint.

P-F-S
Encls.

February 20, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $6,000.

Respectfully,

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

February 21, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Mr. J. C. Gaither, R. F. D., McLane, Virginia, called at this office today with a specimen of gold ore. It was suggested to him that he send specimens to you for test.

It was explained to Mr. Gaither that the Mints are not usually asked to do this work.

The Bureau would appreciate your courtesy in having this ore assayed for Mr. Gaither in this case, making the usual charge.

Respectfully,

M. M. O'Reid

Acting Director of the Mint.

RG104 E-235 Vol 504

February 28, 1933.

Contingent Expenses, Office of
Director of the Mint, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Warrant six four nine five placed six thousand dollars your appropriation checking credit yesterday.

Grant
Director Mint

BFG.

7

March 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $15,000.00

Respectfully,

R J Grant,
Director of the Mint.

P F

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

March 3, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

YOUR COOPERATION WITH THE TREASURER IS APPRECIATED

GRANT DIRECTOR

RG104 E-235 Vol 504

March 16, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Your report of the number of dies on hand at the close of the calendar year 1932, indicates that you have reverse quarter-eagle dies. Will you please cause these dies to be destroyed in the presence of witnesses, and report the same to the Bureau.

You also have on hand dies of the old design quarter dollars, and these dies should also be destroyed in the same manner.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

March 22, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Returned herewith please find all papers that accompanied your letter of March 18th, concerning the recent sweeps sale. The papers clipped together should be returned with your accounts as collection vouchers. Suggested amendments to the settlement statement have been noted in pencil thereon; since the settlement is based on the proceeds from smelter rather than on metal recoveries it is suggested that the term "recovery" be omitted, as it might incite inquiry by the General Accounting Office, involving possible difficult explanations.

While the percentage used for estimating returns on by-products is probably the one most expedient to use under the circumstances, doubtless it over-estimates the returns on platinum and palladium, as will appear from the following:

On Deposit Division sweeps the ratio of smelter's returns to mint's valuation is 85%+; gold and silver only were valued by the mint on these sweeps.

For the refinery lots on which no platinum is indicated in the assays, the ratio of smelter's returns to mint's valuation is 69%+.

On the refinery sweeps which contained platinum and palladium, the ratio of smelter's returns to mint's valuation is 53%+.

It would thus appear that since the smelter's allowance for other metals is higher, its allowance for platinum and palladium is probably less than 50% of the mint's valuation, which compares with a ratio of 65%+ used in the settlement for all by-products, being the ratio of return on the combined refinery lots.

Respectfully,

M. M. Paul

Acting Director of the Mint.

T-S
Encls.

RG104 E-235 Vol 504

March 25, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of March 22nd.

In accordance with your recommendations, authority is granted you to accept the bid of the Denver Dry Goods Company, in the sum of $1.60 per lineal yard, for supplying 30 yards of Window Shade Material. You are also authorized to accept the bid of the Daniels & Fisher Stores Company, in the sum of $1.03 per lineal yard, for supplying 30 yards of Window Shade Material and for supplying 6 Window Shade Rollers, 1¾" in diameter and 6' long, at $1.59 each.

It is understood that the above noted bids were the lowest of the four bids received.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

March 31, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Last page of your February bullion account current is herewith returned for corrections as indicated, occasioned by including the $1.44 charges on mutilated coin as having been paid to the vendors thereof.

The regular account current is returned for correction in the certificate of the balance due U. S., and for noting on the reverse that cash and bullion are verified annually.

Redundant copy of voucher No. 3 - Minor Coinage Metal Fund - is returned for your files.

Respectfully,

W. M. Rawlings

Acting Director of the Mint.

P-F-S
Encls.

April 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $13,000.00

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

April 4, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Augmenting my letter of March 25th, this letter will authorize you to purchase from Daniels & Fisher Stores Company, 6 window shade rollers 1-1/3" diameter, 8'2" long, to be used in connection with the window shade material which you have been previously authorized to purchase.

Respectfully,

R. J. Grant,
Director of the Mint.
GR

RG104 E-235 Vol 504

April 10, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of April 3rd.

In accordance with your recommendations, this letter will be authority for you to accept the proposal of the Joseph Dixon Crucible Company for supplying 200 No. 100 Crucible Covers, in the sum of $400, and that of the Chicago-Naugatuck Crucible Company for 50 No. 20 Standard Crucibles at $120 and 300 nine-inch special stirrers at $75, such bids being equal to the lowest received, both dealers having offered 1% discount, 10 days.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

April 26, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Under date of April 5th, Mr. J. C. Gaithers, at the suggestion of this Bureau, sent specimens of ore from McLane, Virginia, to be assayed. The Bureau suggested that this material be sent to you for the man was particularly anxious to have a careful assay made.

Mr. Gaithers was advised that you did not ordinarily do ore assaying.

He reports today that he has not heard from you relative to the ore and no acknowledgment has been made of the money order forwarded.

The Bureau explained to Mr. Gaithers that you were exceedingly busy with regular deposits of gold and that the work on this ore was necessarily delayed because of pressure of regular business in the Mint.

However, will you kindly advise the Bureau whether or not you have received the material and the money order and give him the approximate date upon which he may expect to receive a report on the ore.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

April 27, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

With reference to your recent requisition for blank forms, etc., will you please advise the Bureau whether a copy of the Cashier's Daily Statement of Receipts, Disbursements, and Balances, form 231-A, could be used satisfactorily in lieu of form 570, for notifying the bookkeeper of the cashier's daily transactions and balances. Possibly form 231-A could be prepared roughly for bookkeeper's agreement prior to typing it for forwarding to Washington.

Respectfully,

R. J. Grant,
Director of the Mint.

RG104 E-235 Vol 504

"Contingent Expenses, Office of the Director of the Mint, 1933".

Via Government Facilities

April 28, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

FIFTEEN PERCENT DEDUCTION APPLIES TO OVERTIME AS WELL AS REGULAR SALARY

GRANT DIRECTOR

RG104 E-235 Vol 504

May 1, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

One copy of your March regular account current is herewith returned for amendment. Please eliminate the $3,673.66, proceeds of gold and silver in refinery sweeps under the miscellaneous receipts heading; it is correctly taken into the bullion account current. The $9,673 in the Special Deposit section should be shown as an "Adjustment" instead of a "Disbursement." These changes result in amended column totals but no changes in balances.

Last page of the bullion account current is enclosed for amendment as indicated, to separately show the amount received from purchaser for sweeps sold and the amount received from appropriation.

The General Accounting Office some time ago directed that when an employee dies no retirement deduction shall be made on the payroll for the period in which death occurs, and that the claim of the deceased's estate be made for the amount unpaid, on such basis. Will you therefore please reclaim from the retirement fund, in the case of Allen Newton, the $1.88 paid to that fund per the payroll for the last half of March, by deducting same from the next roll's retirement column total before paying the amount deducted into the retirement fund. Proper notations for identification and tracing should be made where this adjustment occurs. This adjustment should be considered when the estate makes claims for the wages due at death and for the amounts previously paid into the retirement fund.

Discrepancies between payroll notations and absence reports occur as follows:

	Absence reports	Payroll notations
J. J. Coady - - - - -	23½ days	24½ days
Allen Newton - - - -	18 da., 3 hrs.	23 da.

Furlough deduction refund to W. J. St. Peters, was figured on the basis of his earnings to March 15 instead of to March 31; the amount of refund should be $36.99 instead of $43.47. Please adjust on the next payroll.

RG104 E-235 Vol 504

Voucher No. 270, The J. S. Brown Mercantile Co., is herewith returned for certification in the name of the company.

Respectfully,

W. M. Rocey

P-T-S
Encls.

Acting Director of the Mint.

RG104 E-235 Vol 504

May 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $15,000.00

Respectfully,

Acting Director of the Mint.

P F

May 5, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

Reference is made to your letter dated March 21, 1933, addressed to the Railway Express Agency, Denver, Colo., copy of which was forwarded to this office March 23rd, concerning claim against the Railway Express Agency on account of broken glass-base of an assay balance shipped to New York.

Will you please advise the Bureau as to the Express Agency's action in the matter, again getting in touch with them if necessary. The Bureau is withholding action on certain of their bills pending information as to their liquidation of the claim - whether payment will be made as an independent transaction or whether the amount should be deducted from some of their bills.

Respectfully,

Director of the Mint.

F-S

"Contingent Expenses, Office of the
Director of the Mint. 1933".

Via Government Facilities

May 6, 1933.

Superintendent,
U. S. Mint,
Denver, Colo.

PAYMENT FOR GOLD DEPOSITS IN FEDERAL RESERVE OR NATIONAL

BANK NOTES AUTHORIZED

ROSS DIRECTOR

N.T.R.

May 9, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Your appropriation transactions statement for the month of April has been received. The encumbrances unliquidated at the close of March were $2222.20 plus encumbrances set up in April $1854.23 total $4076.43 less encumbrances liquidated during April $2404.09 gives encumbrances unliquidated at the close of April $1672.34 instead of $1677.34 as shown by your statement.

Respectfully,

M. M. O'Reilly

Director of the Mint.

P

May 16, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Sir:

In compliance with your telegram of May 15th, the available stock of forms No. 474-B are being forwarded at once (possibly 20 in all); the stock is practically exhausted, as is also Mint Service allotment of funds for printing for the current fiscal year. It is probable that a reprint will not be available before August or September, next. It is suggested that you type or mimeograph such additional copies of the form as you will require.

Concerning the 2 x 2 inches manila envelopes, the Bureau is advised this morning that this size envelope is no longer provided, as it costs approximately four times as much as a better quality envelope approximately 2¼ x 3½ inches, which latter size is being forwarded you either today or tomorrow.

Respectfully,

Director of the Mint.

F-S

RG104 E-235 Vol 504

May 19, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Owing to the fact that the Mint at Carson City and the Assay Offices at Helena, Boise, and Salt Lake City, will be closed on June 30, 1933, it will be necessary to divert the requests for ore assays to your institution or to the Assay Office at Seattle.

I am writing now in order to give you time to make the necessary arrangements in the lay-out of your institution to handle this extra work. It is presumed you will require a special room segregated from the coinage operations and the melting of the precious metals.

I am inclosing a copy of an inventory of the equipment and supplies on hand at each of the small offices. Will you please look these lists over as promptly as possible and check those items which you believe could be used at your institution.

As a similar list is being sent to all of the other institutions, it would be appreciated if you will return your marked lists as promptly as possible in order that we may decide as to the disposition of such equipment and supplies.

Respectfully,

Nellie Tayloe Ross

Director of the Mint.

May 22, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The following pertains to your April accounts.

For your information and future guidance please note that the 15% compensation reduction applies to overtime compensation as well as to regular compensation. Please make necessary adjustments on the next pay roll for excess overtime payments in April; notation to that effect will be made on your April rolls.

The dealers' certificates on a number of vouchers do not include the question of domestic growth, production or manufacture. While it seems somewhat uncertain as to whether Mint Service purchases are covered by Sec. 5 of the appropriation law of 1933, which see, the General Accounting Office has raised the question on some mint service vouchers and it would probably save future difficulty if all certifications contain the clause. The appropriation act for 1934 makes the requirement generally effective, from its date, March 3, 1933 (see Secs. 2 and 4 on pages 35 and 36.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-T-S

May 25, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Receipt is acknowledged of your letter of May 17th, asking to be furnished with one-half ounce of fine gold for use of the scale repairer in gold plating weights and the necessary parts of balances.

This letter will be authority for you to purchase the gold using the regular appropriation for the purpose, and putting it through the accounts as you would any other purchase from the regular appropriation.

Respectfully,

W. M. O'Reilly

Acting Director of the Mint.

"Contingent Expenses, Office of
Director of the Mint, 1933".

Via Government Facilities

May 31, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

IF YOU CAN SPARE JOHN WELLS FOR CHAIRMAN SETTLEMENT AT SAN FRANCISCO WILL REQUIRE HIS SERVICES ABOUT MIDDLE OF JUNE PLEASE WIRE REPLY

NELLIE TAYLOR ROSS DIRECTOR

RG104 E-235 Vol 504

June 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1933.

Salaries and Expenses $10,000.00

Respectfully,

Nellie Taylor Ross

Director of the Mint.

P F

RG104 E-235 Vol 504

June 5, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

My dear Mr. Superintendent:

I am inclosing a copy of a letter received from the Assayer in Charge at Seattle, relative to molds. You will note that he requests that two gray iron castings and two chrome nickel castings, be forwarded to him from your institution.

If this can be done will you kindly comply with the Assayer's request as early as practicable.

Please note the last paragraph in the letter from the Seattle office indicating the dimensions of these molds.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 6, 1933.

Superintendent,
U. S. Mint,
Denver, Colo.

TRANSPORTATION REQUESTED FOR MALSTROM JR MAIL SETTLEMENT IN SAN FRANCISCO JUNE TWELFTH MR WELLS AUTHORITY TO TRAVEL BY AUTOMOBILE JR MAIL

NELLIE TAYLOR ROSS
DIRECTOR

RG104 E-235 Vol 504

June 20, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

As you are aware, the Assay Office at Helena, Montana, will be closed at the end of this fiscal year. Mr. Wright, who served at that institution at Assistant Assayer and later as Assayer in Charge, has completed fourteen years and eight months of service, and this Bureau would like to have him appointed temporarily as an Assistant Assayer in your institution in order that he may obtain his fifteen years service and therefore be eligible for retirement annuity.

Mr. Wright is an excellent assayer and it is the opinion of the Bureau that he would be of great assistance to you in the handling of the increased assays of ores which will result from the closing of the small institutions.

If it is agreeable to you to allow the creation of a temporary position of Assistant Assayer for a period of six months, this Bureau would like to appoint Mr. Wright to such position in order to assist him in obtaining an annuity.

Should you favor such temporary appointment, Mr. Wright would be transferred near the end of this month.

Will you please advise this Bureau in the premises as soon as convenient.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 21, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

PRESIDENT HAS APPOINTED MARK A. SKINNER AS SUPERINTENDENT OF MINT AND BRUCE B. LAFOLLETTE AS ASSAYER STOP BONDS BEING FORWARDED STOP SUGGEST MR. SKINNER BE ADVISED TO NAME REPRESENTATIVE AT SETTLEMENT

O'REILLY ACTING DIRECTOR

OR

"Contingent Expenses, Office of the Director of the Mint, 1933".

Via Government Facilities

Superintendent
U. S. Mint,
Denver, Colorado.

June 22, 1933.

AMERICAN GAS FURNACE TWO DASH FOUR DASH SEVEN ON HAND AT SALT LAKE CAN YOU USE IT

O'REILLY ACTING DIRECTOR

OR

RG104 E-235 Vol 504

June 22, 1933.

Hon. Frank E. Shepard,
Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Shepard:

I am inclosing blank form of bond to be executed by Mr. Skinner. Will you please advise Mr. Skinner to execute the bond as promptly as possible and return to this Bureau, with the hope that it may be approved in time to have him enter upon duty July 1st, and thus avoid two separate sets of accounts for the coming quarter.

I would suggest that Mr. Skinner be advised that his salary as Superintendent will be $5600, which is the minimum of the grade.

I am also inclosing form of bond for Mr. LaFollette. Mr. LaFollette's salary as Assayer will be $4600.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

June 22, 1933.

Mr. Frank R. Shepard, Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

You are advised that your successor, Mr. Mark A. Skinner, has been appointed. After he has given bond and same has been approved by the Secretary of the Treasury, of which you will be advised, you will deliver his commission, which will be forwarded to you, and he will relieve you by taking the oath of office, which oath must be taken before a Judge of a United States Court, or of a Court of Record.

Your accounts and those of your successor must be kept absolutely separate, the principal reason being that should there be any necessity for proceedings against bondsmen, there may be no question as to responsibility.

The incoming officer should receipt to you for all coin, bullion, sweeps, bullion in lieu of advances thereon, etc., turned over to him, also for the equipment and supplies on hand. Temporary receipt may be given, subject to verification, at the time of actual transfer. You should retain one copy of the receipt, forward two copies to the Bureau. and your successor should retain a copy.

In your bullion accounts take credit for the values pertaining thereto receipted for by your successor, as "Transfer of Funds" to him.

New bullion accounts will be opened in the name of the incoming officer, into which will be entered as "Transfer of Funds" from you all and only the values for which he receipts to you and for which he thereby agrees to assume responsibility. From this starting point his accounts will be carried in the usual way.

All surplus bullion and other gains, resulting from operations during your incumbency, including the proceeds thereof, charges on deposits, etc., should be taken into your accounts and be deposited in the Treasury by you.

The balances in your checking accounts, of appropriated moneys, in the minor coinage metal fund, and in the minor coin distribution account, should be transferred to your successor by drawing your checks in his favor,

RG104 E-235 Vol 504

and these should be supported in the daily reports with transfer of funds documents. Mr. Skinner's checking symbols are - Regular and Special Deposit Account, 15126; Minor Coinage Metal Fund Account, 15128; Bullion Fund Account, 15127.

The usual accounts current with all necessary supporting vouchers should be rendered by both officers (separately) for any interval during which both may stand charged with Government funds.

After verification is complete final receipt in quadruplicate (copies distributed as before mentioned) will be given and if there are any differences between the final and the temporary receipts they will be adjusted by debit and credit entries between the accounts of the two officers, making reference to the two receipts as basis.

Any surplus bullion recovered in settlement, if subsequent to actual transfer, will be taken into the accounts of the retiring officer, for which he will receive a bullion fund check, or money, from the incoming officer; the proceeds to be covered into the Treasury by the retiring officer. If wastage is allowed after the transfer it will be reimbursed from the incoming officer's appropriation funds, by voucher and check in favor of the outgoing officer.

After making any necessary deposits in the Treasury to balance his accounts the outgoing officer will render his final account current with supporting vouchers.

Advise the Bureau by wire when your successor has taken the oath of office, which, if found practicable, will be on July 1, 1933.

A representative of the Bureau will have charge of the work of transfer; you should designate one of the employees to represent you, and the incoming officer should designate one of the employees to represent him on the transfer committee.

A copy of this letter will be sent to your successor.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 504

June 26, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint. If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Yours truly,

Director of the Mint.

F-S

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 26, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

AUTHORIZED TO PURCHASE MONROE CALCULATING MACHINE AND STAND

FROM NINETEEN THIRTY THREE APPROPRIATION

NELLIE TAYLOE ROSS
DIRECTOR

June 27, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Page 2 of your May bullion account current includes with other payments, on the credit side of the bullion fund depositary account, the amount of $118.80 paid to vendors for mutilated gold coin; in future similar cases please show such payments separately, immediately underneath the other payments to vendors, to correspond with similar segregation in the cash account.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-F-S

RG104 E-235 Vol 504

June 27, 1933.

Hon. C. C. Malmstrom,
Assayer, United States Mint,
Denver, Colorado.

Dear Mr. Malmstrom:

Receipt is acknowledged of your letter of June 20th.

I would suggest, with regard to your reemployment, that you take this matter up with the incoming Superintendent.

Of course, until he has an opportunity to look over conditions at the Mint in Denver, he will not be in position to advise you further.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1933."

Via Government Facilities

June 28, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

MR SKINNERS COMMISSION AND BLANK FORM OF OATH BEING FORWARDED BY REGISTERED MAIL STOP UPON RECEIPT OF WIRE THAT BOND HAS BEEN APPROVED PLEASE DELIVER COMMISSION AND HAVE HIM TAKE OATH

O'REILLY ACTING DIRECTOR

OR

"Contingent Expenses, Office of the
Director of the Mint, 1933".

Via Government Facilities

June 29, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

MR. SKINNERS BOND APPROVED EFFECTIVE JULY FIRST HAVE HIM TAKE OATH

THAT DAY

O'REILLY ACTING DIRECTOR

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Government Facilities

July 1, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

Mr. LaFollette should not take oath until bond is approved

O'Reilly Acting Director
OR

RG104 E-235 Vol 504

July 5, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

The Secretary's Office has consented to have 5,000 Oregon Trail Memorial coins minted bearing the year 1933, and it has been decided to have these coins made at your Mint.

The Superintendent of the Mint at Philadelphia has been instructed to forward three sets of dies, which it is hoped will be sufficient to coin the 5,000 pieces or $2500.

Upon completion of this coinage, will you please advise this Bureau by wire and instructions will be sent you regarding shipments.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

OR

RG104 E-235 Vol 504

July 5, 1933

Mark A Skinner,
Superintendent,
U S Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934

Salaries and Expenses $20,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P E

RG104 E-235 Vol 504

July 6, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

It is requested that you submit to the Bureau, at your convenience, a statement showing the retirement deductions to be credited to the individual employees of your institution.

In submitting this form, please list the employees alphabetically, using the following headings:

Name	Retirement Deductions	Tontine Deductions	Credit Balance

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

OR

July 7, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Have telegraphed San Francisco Mint to mail you four hundred forms forty two A.

Nellie Tayloe Ross,
Director.

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Government Facilities

July 10, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

MR. LAFOLLETTES BOND APPROVED HAVE HIM TAKE OATH AND ENTER ON DUTY

SALARY FORTY SIX HUNDRED PER ANNUM

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR
OR

July 8, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear sir:

Receipt is acknowledged of your letter of July 5th, transmitting Oath of Office executed by Mr. Winthrop H. Wright.

Mr. Wright's compensation is to be $2,000, less retirement and furlough deductions.

Yours truly,

Allen Taylor Cox

Director of the Mint.

OR

July 10, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Reference is made to the receipt (in duplicate) which accompanied your letter of July 5, 1933, for assets of the Mint receipted for by the incoming Superintendent to the outgoing Superintendent, on July 1, 1933. It is noted that the receipt omits the item of coin for recoinage, also the alloy copper; it is requested that receipt be forwarded covering those two items.

It is also noted that the receipt includes two duplications, the item of surplus bullion at foot of page three being included in the first two items on page one, and the item of refinery sweeps stated on page two to be included in the item of gold bullion, the gold and silver in question being included in items one and two on the first page of the receipt.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

TREASURY DEPARTMENT TELEGRAM

WHERE WRITTEN: Bureau of the Mint

VIA GOVERNMENT FACILITIES

Washington,

July 12, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

PLEASE REFER TO BUREAU TELEGRAM JUNE NINETEENTH READING AS FOLLOWS QUOTE REFERENCE IS MADE TO THE COMMUNICATION OF MARCH SIXTH APPROVED ON THAT DATE BY THE PRESIDENT READING AS FOLLOWS QUOTE THE PRESIDENT OF THE UNITED STATES HAS ISSUED AN EXECUTIVE ORDER DECLARING A COMPLETE BANK HOLIDAY IN THE UNITED STATES FOR THE PERIOD MONDAY MARCH SIXTH TO THURSDAY MARCH NINTH BOTH DATES INCLUSIVE SUBJECT TO SUCH EXCEPTIONS AS MAY BE PERMITTED UNDER REGULATIONS TO BE PRESCRIBED BY THE SECRETARY OF THE TREASURY WITH THE APPROVAL OF THE PRESIDENT STOP DURING THE CONTINUANCE OF SUCH BANK HOLIDAY UNLESS OTHERWISE DIRECTED YOU ARE REQUESTED TO INSTRUCT ALL MINT AND ASSAY OFFICES TO PAY GOLD IN ANY FORM ONLY UNDER LICENSE ISSUED BY THE SECRETARY OF THE TREASURY STOP THIS DOES NOT PROHIBIT THE DEPOSIT OF GOLD AND THE USUAL PAYMENT THEREFOR END QUOTE REFERENCE IS ALSO MADE TO THE TELEGRAM SENT APRIL TWELFTH BY THE ASSISTANT SECRETARY OF THE TREASURY TO YOU READING AS FOLLOWS QUOTE ISSUE OF GOLD COIN OR BARS IN EXCHANGE FOR GOLD BULLION NOT AUTHORIZED UNDER PRESIDENTS EXECUTIVE ORDER APRIL FIFTH STOP GOLD MAY ONLY BE ISSUED UNDER PERMIT AUTHORIZED BY THE SECRETARY FOR PURPOSES STATED IN PRESIDENTS ORDER STOP REGULATION GOVERNING PERMITS IN COURSE OF PREPARATION END QUOTE UNDER DATE OF JUNE FOURTEENTH THE SECRETARY OF THE TREASURY ISSUED THE FOLLOWING ORDER QUOTE THE UNITED STATES MINTS AND ASSAY OFFICE ARE HEREBY LICENSED TO DELIVER TO APPLICANTS WITH A LICENSE TO EXPORT GOLD AND AMOUNT OF GOLD BEARING THE SEAL OF THE RESPECTIVE ASSAY OFFICE OR MINT NOT IN EXCESS OF THE AMOUNT LICENSED TO BE EXPORTED AGAINST DELIVERY OF BULLION CONTAINING AN EQUIVALENT AMOUNT OF GOLD AND THE PAYMENT OF THE USUAL CHARGES OF THE ASSAY OFFICE OR MINT STOP END QUOTE GOLD BULLION MAY BE DEPOSITED FOR MINT ASSAY AND STAMP AND RETURN TO DEPOSITOR ONLY IN CASE OF GOLD LICENSED FOR EXPORT

Nellie Taylor Ross

NELLIE TAYLOE ROSS
DIRECTOR

Charge to appropriation "Contingent Expenses, Office of the Director of the Mint, 1934".

OFFICIAL BUSINESS.
GOVERNMENT RATES.
CHARGE TREASURY DEPARTMENT. APPROPRIATION FOR ..... The appropriation from which payable must be stated on above line. DEPARTMENTAL STOCK FORM 2125 A.

GOVERNMENT PRINTING OFFICE 2—4305

RG104 E-235 Vol 504

July 11, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear sir:

Please have the inclosed forms "Certificate by Disbursing Officer, Mint Service", executed as promptly as possible and return them to the Bureau.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 504

July 12, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Reference is made to a transfer of bullion to you from the Assay Office at Helena under date of June 30, 1933, consisting of proof gold valued at $25.45, and 46.75 ounces of proof silver with a value, at the rate of 36¢ per ounce, of $16.83. This proof silver was received at the Helena Assay Office some years ago when silver was higher in price than at present, and the stated value of $16.83 is too low - it should have been $17.01 more. Since the Helena institution is no longer in existence and the former officer in charge thereof needs this credit for balancing his accounts, it is requested that you handle the transaction as follows: Please credit 74¢ of the amount as additional transfer value on the shipment in question, reporting it to this office in the usual manner, and to the Treasurer in your current transcript of account as a transfer of funds from the Assay Office at Helena. The remainder of the amount, $16.27, represents proceeds of surplus bullion on hand at settlement, for which please issue your bullion fund check in favor of the Denver Branch of the Federal Reserve Bank for credit in the account of the Treasurer of the United States as a deposit by Guy H. Richardson, and procure a certificate of deposit on form No. 1 therefor. The amount of the C/D will not be taken into your accounts as such, but will be taken into the account of Mr. Richardson; please forward the duplicate C/D to this office.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

E-S

RG104 E-235 Vol 504

July 12, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear sir:

Will you please forward to the Bureau, as promptly as possible, a statement showing the withdrawals of gold from your office from January 1, 1933, to the close of business June 30, 1933, indicating the date of the withdrawal, the name of the person or firm withdrawing the gold, and the value of the same, distinguishing on the list between the gold withdrawn in exchange for gold deposits, and the gold purchased.

Please make a separate list of those withdrawing gold under license.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

July 13, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

In accordance with your recommendation of July 10th, I have taken pleasure in forwarding to the Secretary of the Treasury, for transmittal to the President, the necessary forms covering the filling of the position of Private Secretary in your institution.

When the President has approved the filling of this position, I shall forward the name of Mrs. Jean K. Lewis to the Secretary of the Treasury, with the request that she be appointed as your Private Secretary at $1620 per annum.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 504

July 17, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The Bureau is informed that a supply of form 39-A mentioned in your letter of July 14th was shipped you July 11th. If same has not reached you, also a supply of form 42-A, please advise the Bureau, as it is understood that both forms have been shipped.

Yours truly,

Arthur Taylor Roe

Director of the Mint.

F-S

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1934".

VIA GOVERNMENT FACILITIES

July 18, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

OREGON TRAIL HALF DOLLARS SAME WEIGHT AS OTHER HALF DOLLARS

USE REGULAR HALF DOLLAR COLLAR

NELLIE TAYLOE ROSS
DIRECTOR
of N.T.R.

July 25, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

I have your letter of July 21st, relative to the Oregon Trail Memorial coins.

In reply to the last paragraph of your letter regarding the forwarding of specimens to the Treasurer, please be advised that the Treasurer is not allowed to dispose of specimens of special coins.

The Treasurer will give you instructions relative to the shipment of the $2500, less the pyx coins you have taken from that amount, leaving the value of the coins to be delivered to the Oregon Trail Memorial Association at $2,497.50. The 125 pieces you have on hand should under no circumstances be paid out to any one.

Yours truly,

Ellis Taylor Roe

Director of the Mint.

"Contingent Expenses, Office of
The Director of the Mint, 1934".

Via Government Facilities

July 28, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

This Bureau has approved and forwarded through required channels your recommendation appointment private secretary stop Am confident appointment will soon be authorized

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 504

July 31, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

It has been found practicable to arrange with the War Department Message Center at Governor's Island, New York, to have daily radiograms sent to you giving the official price of silver and these radiograms will fix the price you are to pay for silver contained in gold deposits.

This will obviate the necessity of consulting the daily papers for the market price of silver.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Government Facilities

August 1, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized to purchase from Denver Fire Clay Company one thousand pounds borax glass at sixteen cents per pound

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 504

August 1, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The Bureau has requested early delivery on Weigher's Scale Book, form No. 544, as per your request of July 28th. We had printer's proof on this form on June 26th, and it is probable that the books would have been delivered before this time if the Government Printing Office had not been busily engaged on material for the Government's Recovery Program.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

August 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $10,000.00

Yours truly,

Director of the Mint.

P F

August 2, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Reference is made to the annual report data forwarded with your letter of July 12, 1933, which did not include a number of items usually supplied as a basis for certain tabulations in the first section of the report of the Director of the Mint. Will you please forward the additional data at an early date.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 504

"Contingent Expenses, Office of
Director of the Mint, 1934".

VIA Government Facilities

August 3, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

SECRETARY OF TREASURY HAS APPROVED APPOINTMENT JEAN K. LEWIS
AS PRIVATE SECRETARY SALARY AT RATE SIXTEEN HUNDRED TWENTY
DOLLARS PER ANNUM EFFECTIVE DATE OF OATH

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

August 4, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Returned herewith please find one copy of Mr. Shepard's regular account current for the month of June, 1933, with request that an amended copy be made as per pencil notations on the enclosure; the balances transferred to Mr. Skinner should be so shown instead of being stated as Treasury deposits.

Pages 1, 2 and 5 of the bullion account current are also returned for amendment. On page 1 the gold bars issued to the Kansas City Federal Reserve Bank should be shown as indicated in pencil. On page 2 the May charges on bullion deposits should be shown under the heading of checks issued in exchange for cash, since, in the May account, the cash pertained to the regular account. On page 5 the cash balance transferred to successor should be $3.00 more than shown, as should also the item of cash received in exchange for bullion fund check, with corresponding changes in column totals. Also please note corrections in the credit balances, which should be stated as transferred to successor.

Schedule of collections is herewith returned; please forward amended schedule as per pencil notations thereon. This is a schedule of collections, not a schedule of deposits; its total should be in agreement with the corresponding column total on face of the account current.

Voucher No. 323 is herewith returned for the usual certificate relative to the gloves being retained by the Government after they are of no further use, to obtain whatever precious metals that might adhere to them.

Please forward duplicate of voucher No. 342, in favor of the Leavenworth Penitentiary; payments to other Government institutions must always be thus supported.

Voucher No. 319, Chicago-Naugatuck Crucible Co., is returned for the Superintendent's certification as per Bureau's letter of June 23, 1933, relative to use of materials of non-domestic origin.

On bullion deposit No. 6158 the white gold charge should have been $3.00 instead of $1.00; on deposit No. 6297 it should have been $2.00 instead of $1.00. The differences should be deposited in the Treasury in the usual manner.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-F-S
Encls.

August 7, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Beginning on August 5, 1933, the silver price radioed to you by the Superintendent of the New York Assay Office will be what is known as the official price for silver, which is the price that regularly appears in the newspapers of the country. Prior to August 5th it is understood that the Superintendent of the New York Assay Office radioed the price payable on the day in question. It should be understood, however, that there has been no change as to the price properly payable for silver deposited - namely, the official quotation, less the fraction of a cent, of the day prior to receipt of the deposit.

Yours truly,

M M. O'Reilly

Actg Director of the Mint.

F-S

"Contingent Expenses, Office of the
Director of the Mint, 1933".

VIA GOVERNMENT FACILITIES

August 11, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

PLEASE TAKE FROM THE ONE HUNDRED TWENTY FIVE OREGON TRAIL COINS YOU HAVE ON HAND ENOUGH TO COMPLETE THE ORDER OF THE TREASURER DIRECTING SHIPMENT OF TWENTY FIVE HUNDRED DOLLARS STOP LAST SENTENCE OUR LETTER JULY TWENTY FIFTH DID NOT APPLY TO ORDERS FROM TREASURER

O'NEILLY ACTING DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1934".

VIA GOVERNMENT FACILITIES

August 12, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Suggest coiner deliver to you all surplus Oregon Trail coins stop

Forward pyx coins to ~~Bureau~~ Phila. Await approval special assay pieces

by Bureau before forwarding required number for filling Treasurers

order

O'REILLY ACTING DIRECTOR

August 15, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Returned herewith please find letter of the receiver of the Kennicott Patterson Warehouse Corporation, forwarded with your communication of August 11th.

It is suggested that any checks in payment for service rendered under your contract with this corporation be drawn in favor of the contractor, as named in the contract, leaving the matter of their collection by authorized persons to be cared for by the indorsements of the checks.

If payments are to be made otherwise than as indicated in the preceding paragraph, legally executed evidence of authority for such procedure must be filed with the original of the contract in the General Accounting Office, through this office.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encl.

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Gov't. Facilities

August 16, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

REFERRING OUR TELEGRAM AUGUST TWELFTH HAVE YOU FORWARDED TO BUREAU ASSAY COINS FROM LAST DELIVERY OREGON TRAIL DESIGN (TELEGRAM AUGUST TWELFTH READING QUOTE FORWARD PYX COINS TO BUREAU END QUOTE SHOULD HAVE READ FORWARD PYX COINS TO PHILADELPHIA AS USUAL

O'REILLY ACTING DIRECTOR

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Government Facilities

August 17, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

OREGON TRAIL COINS RECEIVED TODAY AND PASSED BY ASSAYER FORWARD IMMEDIATELY SHIPMENT REQUESTED IN ASSISTANT TREASURERS LETTER AUGUST SEVENTH

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 504

August 18, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

The Bureau is today in receipt of a package containing pyx coins taken from the last delivery of the Oregon Trail coins made at your mint.

The envelopes have been forwarded unopened to the Mint at Philadelphia, with the explanation that they were sent by you in accordance with our telegram of August 12th, which was inadvertent.

I am sorry we created this confusion.

Yours truly,

A. M. O'Reilly

Acting Director of the Mint.

August 21, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find copy of a report received by the Secretary of the Treasury from the Comptroller General of the United States, dated August 17, 1933, concerning platinum, palladium and iridium found to be on hand as a result of a recent examination of the accounts of the Denver Mint.

Will you please advise the Bureau whether there is any reason why these metals should be longer retained, and if not, do you recommend their shipment to the New York Assay Office for disposal.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 504

August 21, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

With reference to the annual report data, will you please advise the Bureau as to the number of silver bars manufactured by your institution during the past fiscal year, also the number of employees, by each department of the institution. If the above information has previously been furnished we are unable to locate it here.

Yours truly,

Director of the Mint.

F-S

RG104 E-235 Vol 504

August 21, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

Will you please advise me as to whether or not the following named equipment and supplies were received by your Mint from the Assay Office at Boise:

24 Copper bullion pans
3 Copper bullion sample trays 14½" x 9"
2 " " " " 14½" x 4½"
2 Shears for bullion
7 Glass graduates 100cc and 25cc
2 Spatulas 12"
7 Bunsen Burners
Pair matress tongs
6 Clock glasses
2 Iron burner stands
Kewaunee Fume Hood
24 Government towels
2 Carbofrax muffles

Will you please furnish this information as promptly as possible.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 504

August 23, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Will you please have the inclosed Personal History form executed by Mrs. Jean K. Lewis, and return it to the Bureau as promptly as possible.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

August 24, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find copy of a letter dated August 22, 1933, received from the General Accounting Office concerning the amount of $54.74 due the estate of Allen Newton, deceased.

It is believed that the requirement of the General Accounting Office does not contemplate filing of form No. 1055 showing whether funeral expenses had been paid, etc., but that they desire a formal indication that the executor desires payment of the claim to him, such, for example, as; claim is hereby made for payment of the ammount of $54.74, salary due the estate of Allen Newton, deceased, to me as executor of his estate.

Yours truly,

D. M. O'Reilly

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 504

"Contingent Expenses, Office of the
Director of the Mint, 1934".

Via Govt. Facilities

August 25, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Request that you spare Mr. Hinrichs for a few days to come to Washington for conference upon matters relative to personnel in order to assist us in compiling estimates for personnel stop Important that Mr. Hinrichs reach here at the earliest possible moment therefore have him purchase transportation for later reimbursement stop Wire reply

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 504

August 25, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Will you please forward to the Bureau as soon as practicable data prepared on the same basis as a year ago, covering expenditures for the fiscal year 1933, anticipated expenditures for the fiscal year 1934, and your estimated needs for the fiscal year 1935. This should have immediate attention as the time limit fixed for its submission to the Budget Bureau is short.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

August 26, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find copy of letter of the General Accounting Office, dated August 22, 1933, concerning the sum of $33.02 due the estate of L. M. Spangler, deceased. Will you please supply the document called for by the General Accounting Office, through this office.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

OR

F-S
Encl.

August 25, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Returned herewith please find the four proposals for graphite goods, forwarded with your letter of August 22nd.

It is noted that while the proposals requested bids on articles of wholly domestic production and manufacture, two of the concerns made no reference to that feature, which would have the apparent effect of agreeing to supply such articles, while the other two proposals carried indication that the graphite goods bid upon are partly of foreign production. If the articles offered by one or more of the bidders are actually wholly of domestic production and manufacture, and the bidders thereupon can give convincing evidence that such articles will give satisfactory and economical service, as compared with articles that contain part foreign material, it will be necessary to accept the articles of wholly domestic production and manufacture, since the small differences in price are immaterial.

It is suggested that you get in touch with the bidders who made no comment as to domestic production and manufacture, and be guided by the above. In this connection you are advised that both the Chicago-Naugatuck Crucible Company and the Lava Crucible Company stated some months ago in correspondence on file in this Bureau that their graphite goods contained some materials produced abroad.

If your further inquiry establishes that none of the bids covered crucibles, etc., produced and manufactured wholly within the United States, you are authorized to accept the bids submitted, as per recommendation in your letter of August 22nd.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S
Encls.

August 28, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

In reply to your inquiry of August 23rd concerning the amended table of charges which become effective September 1, 1933, please be advised that the charges provided for in case of white gold alloys are intended to be applied without regard to the quantities of such alloys. However, it is not intended that assay tests shall be made to determine whether the alloy includes metals known as white gold alloy, but where it is known or there is reason to believe that such metals are present, the charges provided by the table are expected to be applied. The above pertains to both of the questions submitted in your letter.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

E-S

September 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $12,000.00

Yours truly,

M. W. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

September 7, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Will you please take steps to close out, so far as possible, all remaining unliquidated encumbrances under the 1933 salaries and expenses appropriation and cover into the Treasury by the end of the current month the unexpended balance thereof remaining to your checking credit.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

RG104 E-235 Vol 504

September 9, 1935.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Pages 2 and 5 of your July bullion account current are herewith returned for correction as per pencil notations thereon, as to payments to vendors by check and by cash; these accord with the supporting papers and with the Cashier's daily statements.

Early return is requested.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

P-P-S
Encls.

RG104 E-235 Vol 504

Cont. Ex. Bureau Mint, 1934

Via Government Facilities

September 14, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

Referring your telegram September ~~xxxxxxxx~~ thirteenth Article thirty one has been revised in such a way that we believe it will care for the situation described in your telegram stop Before you advise on this subject suggest you await receipt of revised regulations which have been mailed

Nellie Tayloe Ross
Director Mint

"Cont. Ex. Bureau Mint, 1934".

Via Government Facilities

September 14, 1933.

Superintendent:
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.

Refering your telegram September thirteenth alloy charges should be included in those imposed on gold consignments

Nellie Tayloe Ross
Director Mint

September 14, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

With return of the enclosed pre-audit memorandum of the General Accounting Office, and accompanying Bill of Lading No. 76794, will you please provide the information requested by the General Accounting Office. It is probable that you are in better position to supply this information than the former Assayer in Charge of the Helena Assay Office.

Yours truly,

Director of the Mint.

F-S
Encls.

"Cont. Ex. Bureau Mint, 1934"

Via Government Facilities

September 15, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Referring your letter September seventh suggest an employee of your institution comply with notarial laws of Colorado in order to facilitate handling of deposits coming within terms of executive order of August twenty ninth

Nellie Tayloe Ross
Director of Mint

September 16, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

Your attention is called to the inclosed circular regarding the use of Government communication facilities, copies of which were forwarded your institution at the dates of issue.

From these circulars it will be noted that the War and Navy Departments have offered to other Government branches the use of their radio stations in order to eliminate the cost to the Government Bureaus of sending messages.

In the future will you please forward all telegrams through the Government communication service station located in Denver. In this connection I would suggest you ascertain the location of the Navy Radio Station, or the Army Radio Station, as the case may be, in Denver, and make arrangements for your telegrams to be forwarded by such station to Washington.

The Chief Telegrapher in the Department has advised that you may telephone your messages to the Radio station. However, there may be occasions when you deem it advisable to send messages to the station by messenger due to the intricate wording of the telegram. As to whether the message should be telephoned or delivered by messenger would be a matter for your discretion.

The use of the Government facilities in sending messages is without cost to the Mint Service. When sending telegrams it is advisable to place at the top of the telegrams the words "Via Government Facilities".

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

OR

RG104 E-235 Vol 504

September 18, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find contract No. T4m-112 forwarded with your letter of September 13th, with request for a certification as to the Mint's necessity for purchasing other than fully domestically produced supplies, as per correspondence of some weeks ago. The vendor's certification as to his necessity does not cover the situation.

Also please supply certification on proposal form, to the paragraph - I have satisfied myself, etc.

Yours truly,

Director of the Mint.

P-S
Encl.

RG104 E-235 Vol 504

"Cont. Ex. Office Director Mint, 1934"

Via Government Facilities

September 19, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

Director left Washington last evening ~~xx~~ expects to reach Denver latter part of week. Mr. Harlan attorney of Secretarys Office in charge of gold situation will also be in Denver this week

O'Reilly Acting Director

RG104 E-235 Vol 504

Cont. Exp. Director of the Mint, 1934

VIA GOVERNMENT FACILITIES

September 20, 1933.

Superintendent,
U. S. Mint,
Denver, Colo.

Replying your telegram nineteenth you are authorized upon the request of the local Federal Reserve Bank to deliver to said bank fine gold for consignment of gold sold locally by said bank upon its receipt thereof without further specific instructions from Washington stop Mint charges applicable thereto shall be collected by the bank upon sale of said gold and the charges returned to you stop All mint charges including bar charges were called for should be collected

O'REILLY ACTING DIRECTOR

VIA GOVERNMENT FACILITIES

September 21, 1933.

Superintendent:

U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.

SEND GOLD REPORTS TO NEW YORK AND THIS OFFICE WITHOUT USING CODE

O'REILLY ACTING DIRECTOR

VIA GOVERNMENT FACILITIES

September 22, 1933.

Superintendent,
U. S. Mint,
Denver, Colo.

Authority granted you to purchase four thousand pounds refined straits tin for minor coinage at fifty one and three eighths cents per pound delivered at mint from Nathan Troter and Company such bid being the lowest of three received

O'Reilly Acting Director

September 23, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Bullion received on consignment for sale of the gold under executive order of August 29, 1933, is to be recorded on the regular bullion deposit vouchers and bullion abstract sheets, but in a separate number series (C 1, C 2, C 3, etc.), and as a separate (consignment) section of the accounts. The gold to be valued and recorded at $20.67+ per fine ounce, as usual, and the abstract sheets and other vouchers to show charges and net values as usual. On the deposit certificates (warrants) the value of the silver content of such bullion will be separately stated (in the tabular section) from the gold, and the silver value will be paid to the consignor by bullion fund check or cash (without deduction of the mint charges). The silver will be taken into the regular "Silver Coinage Bullion" account, as "Deposits received with consigned gold."

In the bullion ledger an account will be set up under the caption CONSIGNED GOLD BULLION to be debited (in both ounces and value at $20.67+) with each day's abstracted consigned gold, with corresponding value credit to another ledger account set up under the caption CONSIGNORS OF GOLD BULLION. The number of fine ounces of such gold will be certified to the local Federal Reserve Bank or Branch, as available for local sales under the regulations; the unsold portion will be telegraphed to the New York assay office in ounces and value, as available for sale on the world market. This number of ounces at $20.67+ will, on the same day, be treated as a transfer of funds in the bullion accounts, from the New York assay office (which will have to deliver the gold) to the mint or assay office that received the gold on consignment. At the same time the ledger account CONSIGNED GOLD BULLION will be correspondingly credited and the account GOLD COINAGE BULLION will be debited; also the account CONSIGNORS OF GOLD BULLION will be debited and the account BULLION FUND credited. When deliveries are made of gold bars on local sales (sold by the local Federal Reserve Bank for consignors) the ledger entries will be - debit the accounts CONSIGNORS OF GOLD BULLION and GOLD COINAGE BULLION, and credit the accounts GOLD CERTIFICATE AND COMMERCIAL BARS and CONSIGNED GOLD BULLION. On the bullion accounts current the additional account CONSIGNED GOLD BULLION will be shown, in any available space or by using a blank sheet of the same size, while the credit balance of the account CONSIGNORS OF GOLD BULLION will be stated as an additional item in the lower right

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hand corner. Uniform account current explanations should be used; in the CONSIGNED GOLD BULLION account, debit side, use "Received from consignors"; credit side, use "To Gold Coinage Bullion in lieu of industrial local sales," and "To Gold Coinage Bullion in lieu of world market sales"; in the account GOLD COINAGE BULLION, debit side, use "From Consigned Gold Bullion, in lieu of fine bars issued," and "From Consigned Gold Bullion, New York Assay Office transfers"; in the account GOLD CERTIFICATE AND COMMERCIAL BARS, credit side, use "Issues in exchange for consigned gold." The balances in the accounts CONSIGNED GOLD BULLION and CONSIGNORS OF GOLD BULLION should be, at the close of any day, the amounts certified for local industrial sale less the sold amounts thereof that were actually delivered from the fine bar account and less the amounts treated as transfers of funds.

Consignors are to be paid for the consigned gold by the local Federal Reserve Bank or Branch, which will collect the mint charges from the proceeds of the sales, upon being advised by the New York Federal Reserve Bank as to the value at which the gold was sold.

The daily advices to the local Federal Reserve Bank or Branch, of the quantity of consigned gold available for industrial sale will be accompanied by a detailed schedule of the consigned items giving the following data and any other needed available information for identifying payees with their consignments:

Consignor's name	Address	Date cons't rec'd by mint	Consignment number	Fine oz. gold content	Mint charges

The local Federal Reserve Bank or Branch will pay the local mint or assay office all the mint charges shown on each day's schedule of gold made available for sale, promptly after all such gold has been sold.

The valuation of the consigned gold at $20.67, is for accounting convenience of the mints and assay offices only, incident to receiving the gold at various locations and issuing, in large part, elsewhere, and the necessary substitution of Treasury owned refined bullion for issues, in lieu of non-Treasury owned (consigned) unrefined receipts.

On the Treasurer's daily statements of assets and liabilities show as a separate asset item the amount of the CONSIGNED GOLD BULLION account (with the group of other gold bullion items) and show as a separate liability item the amount of the account CONSIGNORS OF GOLD BULLION (with the group of other liability items but below the "Transcript Balance" item). These amounts should always be the same - in effect cancel each other.

Only such of the charges on consigned bullion as have been actually collected will be taken into your account. The collected portion should

RG104 E-235 Vol 504

be shown on the bullion abstract, following the month's total accruals, with deduction to show the amount remaining due, and on the following month's abstract show a running summary of the charges account as affected by carry-overs from month to month.

Yours truly,

M. M. O'Reilly

F-S

Acting Director of the Mint.

RG104 E-235 Vol 504

VIA GOVERNMENT FACILITIES

Superintendent,
U. S. Mint,
Denver, Colorado.

September 25, 1933.

PLEASE REFER TO MY TELEGRAM OF TWENTY FIRST REQUESTING THAT

TELEGRAMS BE SENT WITHOUT USING CODE

O'REILLY ACTING DIRECTOR

OR

Via Government Facilities

September 25, 1933.

Hon. Nellie Tayloe Ross,
United States Mint,
Denver, Colorado.

EVERYTHING RUNNING SMOOTHLY AT THE BUREAU ALL BUSY AND WELL NO

UNUSUAL CONDITIONS HAVE ARISEN

M. M. O'REILLY

OR

September 26, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Your bullion account current for the month of August carries on the credit side of the account - Coin for Recoinage - an item of $1,208.92, shortages charged back to Federal Reserve Bank. It is found by reference to Cashier's daily statements that this consists in part of gold and in part of silver. On future accounts current will you please show in same manner the amounts of similar items classified as gold, silver, nickel, or bronze.

On reverse of the regular account current for August the balance due United States, in the analysis section, has been corrected in this Bureau from $14,359.12 to $14,359.54.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

September 27, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your letter of September 19th, concerning the desire of Ben Hershon to acquire a license.

This Bureau can see no reason why a license could not be properly granted to Mr. Hershon, and his application is therefore being returned with this letter.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

September 27, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your letter of September 23rd, transmitting a statement made by Charles O. Parker of Denver.

This Bureau can see no objection to your suggestion that Mr. Park execute an affidavit on Form TG-8, in view of the fact that he is unable to obtain affidavit on Form TG-7 from the parties from whom he purchased the gold. Mr. Parker's statement is being returned.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

Via Government Facilities

October 5, 1938.

Superintendent,
U. S. Mint,
Denver, Colorado.

DENTAL LIP MIDAS RAFTLE FOR RALEIGH MINT LARGER REQUIRED SHORTY

MAMMOH STORAGE

O'FARRLY ACTING DIRECTOR

Ok

RG104 E-235 Vol 504

October 7, 1916.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your letter of September 28th.

When inquiries are received by you relative to Oregon Trail Half Dollars, you should refer the writers to Mr. Howard R. Driggs, President, Oregon Trail Memorial Association, 4229 - 217 Street, Bayside, L. I., New York.

Yours truly,

Wm. McAdoo

Acting Director of the Mint.

RG104 E-235 Vol 504

October 4, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Requisition has been approved for advance to you of the following amount to meet the expenses of your institution during the fiscal year 1934:

Salaries and Expenses, Mints and Assay Offices - $12,000.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

F-S

October 7, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

In response to the request contained in your letter of October 3rd, there are inclosed the necessary forms to be executed in order to have Mr. E. C. Ford, Assistant Chief Clerk at your institution, authorized to sign checks on the Treasurer of the United States, in your temporary absence and the temporary absence of the Chief Clerk.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

October 13, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your letter of October 9th, transmitting a letter received from Mr. Fred W. Sitterman of Denver, relative to a collection of gold specimens which he desires to obtain the world market price for the gold content after treatment.

If you are satisfied that the gold Mr. Sitterman desires to dispose of at the world market price was obtained from the specimens of ores subsequent to August 29, 1933, you may accept the consignment upon execution of TG-8 by Mr. Sitterman.

Yours truly,

D. W. Bailey

Acting Director of the Mint.

October 13, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

Reference is made to your letter of October 9th, transmitting a letter received by you from Mr. A. G. Pohndorf.

In reply you are advised that if the specimens referred to by Mr. Pohndorf are such that they are not classified as gold bullion under the terms of the Executive Order of April 5, 1933, you may receive the consignment for sale at the world market price.

To determine whether or not the specimens come within the provisions of the Executive Order of April 5th, you should ascertain whether the specimens are now in such form as to be acceptable by the Mint. If they are in such form, then it should be shown that the change of the ore into gold bullion was made subsequent to August 29, 1933.

On the other hand, if it is necessary that the specimens be smelted before you may receive the consignment, then there is no question as to accepting such consignment and you may do so upon the execution of TL-8 by Mr. Pohndorf.

Yours truly,

A. Brokaw

Acting Director of the Mint.

VIA GOVERNMENT FACILITIES

Superintendent,
U. S. Mint,
Denver, Colorado.

October 14, 1933.

Reference your letter eleventh relative mint charges on consignments made to Federal Reserve Bank instructions contained in Bureau telegram September eleventh appear to be applicable even though such consignments are not sold locally stop Advise whether this procedure is in conflict with instructions received by Federal Reserve Bank

O'REILLY ACTING DIRECTOR

October 17, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

With return of the enclosed bill of lading and copy of exceptions from the General Accounting Office will you please supply the data requested by such statement of exceptions.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

October 18, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Division of Supplies has your requisition for a Tammeter Printer, number 36, eight inch. Will you please advise the Bureau in regard to this equipment. Neither the Supply Division nor the Government Printing Office is familiar with this article.

Yours truly,

M. M. Reed

Acting Director of the Mint.

Via Government Facilities

Superintendent,
U. S. Mint, Denver, Colo.
U. S. Mint, San Francisco, Calif.

PLEASE TAKE STEPS LOOKING TOWARD THE APPOINTMENT OF ONE OF YOUR STAFF AS A NOTARY PUBLIC STOP EXPENSE MUST BE BORNE BY EMPLOYEE STOP ADVISE BUREAU IN THE PREMISES STOP LAW PROHIBITS PAYMENT OF NOTARIAL FEES TO NOTARY PUBLIC EMPLOYED BY GOVERNMENT DURING OFFICE HOURS

O'REILLY ACTING DIRECTOR

October 20, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir;

Reference is made to your accounts for the month of September and to Bureau's letter of September 23rd relative to the procedure to be followed in connection with receipt of consignments of gold.

The first sentence of the second paragraph of letter of September 23rd contemplates that each lot of bullion be abstracted at the time computations are made and the gold and silver content and value determined. Your September receipts of consigned gold were evidently not abstracted until they were made available for sale in New York, and the balance of 15,593.081 fine ounces indicated as on hand at the Denver Mint at the end of September are wholly unsupported by vouchers filed with the September accounts. In future please prepare the records in accordance with the above amplification of Bureau's letter of September 23rd. Also please state the account CONSIGNED GOLD BULLION in the unprinted section near the foot of form 948-C, instead of placing it in the space allotted to the account for GOLD COINAGE BULLION. Since amendment of the September accounts to conform with the directions given in letter of September 23rd would cause a considerable number of changes, including those pertaining to the silver content of the gold consignments remaining as a balance at the Denver Mint, it is requested that the September accounts be amended in the following manner: Omit entirely the entries pertaining to the account CONSIGNED GOLD BULLION, as well as the credit balance shown in the lower right hand corner of last sheet of the bullion account current, and amend column footings accordingly. One copy of the bullion account current is returned herewith showing in pencil the requested eliminations. In this connection note also the changes on right hand side of the account COIN FOR RECOINAGE to separately show the amount of gold coin transferred from your own cash account.

It is understood that none of the charges on consignments of gold bullion were collected by you in September, and notation to that effect is being made on the recapitulation of the bullion abstract. The Treasurer's office has received several documents issued by the Kansas City

Federal Reserve Bank, on form 12, as transfers of funds equal to the amounts of the charges on different groups of consignments. It was understood that the Denver Branch, instead of the home office of the Kansas City Federal Reserve Bank, was to make payment to you of such charges, and that you would procure the usual certificates of deposit on form 1 covering same into the Treasury as miscellaneous receipts. These documents, on form 12, are being handled in the Treasury accounts as though they were certificates of deposit (unnumbered) on form 1, and you should show the transactions in your accounts and accounts-current as though handled in conformity with the above mentioned understanding that payments were to be made to you, and that you procure the certificates of deposit. The documents mentioned above as having been received at the Department carry October dates, therefore the presumption that you made no collections, during September, of charges on consigned bullion.

Voucher No. 85, Denver Fire Clay Company, is herewith returned for certification in the name of the company of one of the dealer's bills attached thereto.

The carbon copy of the regular account current is very obscure as to many of the figures; legible copy is requested in future.

Yours truly,

Acting Director of the Mint.

E-S
Encl.

October 20, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

The Treasurer's Office has notified the Bureau that it will be unnecessary for you to continue the coinage of one cent pieces after the close of this calendar year. Will you therefore make arrangements to have your force utilized on whatever work you may have available outside of coinage.

If it is found after the opening of 1934 that coinage will be required you will, of course, be promptly notified in advance.

Yours truly,

A. M. Sharp,

Acting Director of the Mint.

RG104 E-235 Vol 504

October 20, 1933.

Superintendent,
United States Mint,
Denver, Colorado.

Sir:

There are inclosed three copies of the "Certificate by Disbursing Officer, Mint Service". This Bureau has been advised by the Treasurer of the United States that it will be necessary for Mr. Skinner to sign as principal. In the event Mr. Skinner is too ill to sign his name, he may make a mark which should be witnessed by two persons whose names should appear on the certificate as witnesses.

Yours truly,

Dr. M. O. Roe,

Acting Director of the Mint.

October 23, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find letter of the General Accounting Office, dated October 18, 1933, concerning the amount due the estate of Allen Newton, deceased. Please forward your reply to this office with return of all enclosures.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

T-S
Encl.

October 26, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Will you please ship to the New York Assay Office the platinum, palladium and iridium you have on hand that can be spared for sale on the open market. It is anticipated that the materials will be sold sometime during the current fiscal year, of which you will be duly advised.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 504

October 26, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The directions recently received for preparing budget appropriation estimates required that the personnel data pertaining to the field service be "shown for field positions by departmental salary grades and classes instead of by salary ranges and classes as heretofore." In harmony with such direction and for convenience in administration it is requested that in future, in all records and personnel communications to the Bureau, there be added to the present titles of pertinent positions the classes and grades corresponding to like departmental grades and classes; for example:

Superintendent M. & R. Dept.	- P.5
Clerk	- C.A.F.4
Superintendent of Building	- Cu.7

Note that these are amplifications of present titles, for convenience in administration, and are not titles established by law; use a dash between the present titles and the amplifications.

Since only part of the field positions can be related to the departmental classification - those of similarity to the Professional and Scientific, Subprofessional, Clerical Administrative and Fiscal, and Custodial services - the remaining positions were necessarily reported under the caption Unclassified, as is done with unclassified positions in the departmental service.

For the purpose of systematizing personnel budget data so far as practicable, a simple mint-service interim classification, as below, has been arranged for the "unclassified" positions. This will provide a nomenclature that can be uniformly used, that will convey definite ideas of duties contemplated, and that will mean the same to each field institution, also to the Bureau. Many of the titles of positions, now in use, are meaningless for conveying information to the person not informed, in detail, as to the duties assigned to the position.

Schedule of "Unclassified" Mint Field Service Positions.

Position	Range	Applicable to -
(1) Foreman	$6.50 to $9.00 per diem, and rates corresponding thereto on per annum basis	All foremen.
(2) Assistant Foreman	$5.50 to $8.00 - Do	All asst. foremen.
(3) Mechanic	$5.50 to $9.00 - Do	All journeymen of recognized trades - Carpenter, machinist, toolmaker, scale adjuster, blacksmith, electrician, engineer, etc.
(4) Mechanic's Helper	$5.00 to $6.50 - Do	All assistants to mechanics.
(5) Refiner	$5.00 to $9.00 - Do	All refinery operators other than foremen, asst. foremen, technical men (P.& S.P.), and melters.
(6) Machine Operator	$4.50 to $9.00 - Do	Pressmen, rollers, melters, weighers (assay and others), annealers, counters, etc.
(7) Machine Attendant	$4.50 to $6.50 - Do	Assistants to machine operators, asst. to melters, selectors, sewing women, etc.
(8) Laborer	$5.30 to $5.00 - Do	Skilled - Sacked coin piler, storeroom helper, etc. Unsk'd - Boxing or unboxing coin or supplies, moving bars or hand trucks, etc.
(9) Skilled Workman	No range	Cases, temporary, that cannot be adjusted as to duty status and pay rate without injustice to individuals.

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The titles now being used will not be changed, thus avoiding possible adjustments in some cases with the civil service commission, but will be amplified, when differing from the above schedule, by adding the general-position-title (in left hand column of schedule) to the title now used; for example:

Skilled Workman	- Refiner
Do	- Machine Operator
Helper	- Machine Attendant
Do	- Mechanic's Helper
Scale Adjuster	- Mechanic

These general titles are to be assigned as being in fact generally descriptive of the principal duties to be performed by the persons filling the several positions. When changes in duties of employees are to be made, other than temporary details, they are to be reported to the Bureau with recommended title changes, whether or not changes in pay rates are a factor; and the amplified titles are to be used in all records and personnel communications to the Bureau. Persons on detail from their regular positions during the continuance of the present period of retrenchment will be classed in their regular positions, not as though the detail were to become permanent, unless the latter is the fact. But regular factual duties are to govern the assignment of titles and changes thereof, in future. If this schedule does not now, or later, adequately cover all positions that do not relate to departmental classified positions, please advise the Bureau, with your suggestions as to amendments. The "Laborer" class may later be required, if not at present. Please forward at an early date a list of present employees with their amplified titles, to conform with the assignments resulting from the conference of field office representatives at the Bureau at the end of August, giving, if any changes therefrom are considered warranted, adequate reasons therefor.

The pay rate ranges in the attached schedule were arrived at by making them sufficiently broad to cover all positions of the several classes now existing, and with practically no consideration of other factors; they are, of course, tentative. The higher compensation rates in any class are not provided for general use, but for those cases where the incumbents are unusually highly skilled or expert, in qualification and efficiency, in their particular lines of duty. New appointments are to be made at the lowest rates in the ranges, except that when changes in positions would under this rule result in lower rates of pay, the reduction in pay may be waived if such action is recommended on the basis of good of the service.

Herewith is a sample of a personnel budget record card, form 1072, which will be supplied if you wish to use same. Its advantage lies in having available the amounts pertaining to each position, by fiscal years, for quick use in making any class combinations that may be called for. Note that this is a position record, not a person record; a position may have one or, at dif-

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ferent times, several incumbents during a year; and a person may be an incumbent of one or, at different times, several positions during a year. Use of these cards would be very helpful when budget figures are called for, whether they are required on the old basis of salary ranges or on the basis of some other classification, as was recently the case.

Relative to the question of whether certain positions should be related to the departmental classes, the matter of the Government's need for technically educated employees appears to be paramount with regard to the Professional and Subprofessional groups. For example, while an assayer's balance operator can be trained in a comparatively short time to do satisfactory work, as a machine operator, it may be advisable to have one or two technically educated employees, capable of being detailed or advancing in the technical work of the department, performing such duty. Thus the needed technically educated weigher would rate as subprofessional, while the other weighers would rate as machine operators. The Government's need would not seem to dictate that all balance operators should be technically educated.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

✓ 4
Encls.

P.S. - Presumably the use of salary range cards, form 825, will no longer be advantageous.

October 27, 1933

Office Director of the Mint Cont.-1934

Government Facilities

Superintendent, United States Mint,
Denver, Colorado.

Honorable R. E. Thomason, M. C. reports that on September 28 Charles I. Auer made application to you for license TGL-4, but was sent TGL-4A which does not fit his business. He reports that you have not replied to Mr. Auer's requests that license TGL-4 be issued in exchange for such TGL-4A license. Please advise the bureau by wire of the difficulty in this case.

O'REILLY
Acting Director

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October 30, 1933

Office Director of the Mint Cont.- 1934

Government Facilities

Superintendent, United States Mint, Denver, Colo.
Assayer in Charge, United States Assay Office, Seattle, Wash.

Please hasten reply to our telegram of October 28th asking for total number of fine ounces of gold delivered to you and accepted by you on consignment for sale under August 29th Executive Order.

O'REILLY
Acting Director

R

RG104 E-235 Vol 504

October 31, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

In response to your telegram of October 28th concerning letterheads, on both thin and heavy paper, please be advised that the printing of the letterheads is being expedited so far as practicable in view of the fact that other activities of the Government are requiring early printing deliveries. An order has also been placed for paper for carbon copies, 8 x 12½ and 8 x 10½.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

RG104 E-235 Vol 504

November 1, 1933.

Superintendent,
U S Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $14,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

Dear Sir:

Reference is made to your letter of October 9, 1935 concerning 3 bars of gold bullion forwarded to the Denver Mint for sale at the standard price by Mr. H. H. Adelmann of Boise, Idaho.

Since the gold in question was melted into bars prior to August 1, 1935, it may not be received on consignment under the Executive Order of October 25 and applicable Regulations. There is nothing in such Order or Regulations, however, to prevent the purchase of such gold by the Mint at the standard price of $20.67 for each troy ounce of pure gold contained therein, and you should forthwith make such purchase.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

Mark A. Skinner, Superintendent,
United States Mint,
Denver, Colorado.

Enclosure.

RG104 E-235 Vol 504

Government Facilities. November 3, 1933.

Superintendent, United States Mint,

Denver, Colorado.

United Press has requested that their Mr. Dickinson be authorized to interview you at the mint in Denver on the subject of gold STOP Department has no objection to your explaining the mechanics of handling gold deposits or their receipt and certification STOP It is understood that you will, of course, make no comments to him on matters of policy or as to instructions received by you from the Treasury Department STOP As you are aware, existing regulation prohibits the taking of photographs of the equipment or operations of the mint.

O'REILLY
Acting Director

RG104 E-235 Vol 504

November 4, 1933.

Contingent Expenses, Office of
Director of the Mint, 1934.

VIA GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Paper and other stationery and forms ordered by you all enroute and should reach you early next week.

O'Reilly,
Acting Director.

RG104 E-235 Vol 504

Government Facilities - November 6, 1933

Superintendent, United States Mint,

Denver, Colorado.

Purchase of Underwood typewriter approved. Washington office of Underwood Typewriter Company instructed your local agent today.

O'REILLY
Acting Director.

RG104 E-235 Vol 504

Government Facilities

Superintendent
United States Mint
Denver, Colorado

Retel November 3 certifications less than 2 fine ounces may be made to Federal Reserve Bank in all cases where amount certified is less than 2 ounce minimum simply by reason of deduction from deposit of Mint charges in fine gold STOP Until further notice, you should follow uniform practice of assessing Mint charges against silver and ~~then against~~ gold without giving depositors option of paying such charges or balance thereof in cash.

O'REILLY
Acting Director

OK

RG104 E-235 Vol 504

November 6, 1933.

Superintendent,
U.S. Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Transportation, etc. $10.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

I ✓

RG104 E-235 Vol 504

November 10, 1933.

Superintendent, United States Mint,

Denver, Colorado.

Sir:

I am forwarding to-day, by registered mail, Mr. LaFollette's commission as Assayer in the Mint at Denver. This commission was put to one side on the Director's desk and was over-looked until to-day. It should have been forwarded to him long ago. Kindly deliver the commission to Mr. LaFollette.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

RG104 E-235 Vol 504

November 10, 1933.

Superintendent, United States Mint,

Denver, Colorado.

Sir:

I am enclosing copies of licenses to hold gold bullion, Form TGL-1, issued by the Department to Fairbanks Exploration Company and Hammon Consolidated Gold Fields. You will be advised later as to affidavits. These copies of licenses are being forwarded for your information.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Enclosures.

RG104 E-235 Vol 504

Emergency Banking

November 14, 1933.

SKINNER
MINT
DENVER

Retel October 27 respecting application Charles I. Auer for license on TGL-4 STOP My telegram October 27 was simply an inquiry as to status of case and in no sense a recommendation that license TGL-4 be issued to Auer STOP We have received letter from Auer dated November 8 stating that he has not yet received license TGL-4 STOP If such license TGL-4 not yet sent you should review case and decide upon facts submitted to you whether or not Auer is entitled to TGL-4 advising me accordingly STOP If you have already issued TGL-4, however, please telegraph me and advise Auer by mail when such license was mailed

ROSS
DIRECTOR MINT

RG104 E-235 Vol 504

Government Facilities

Superintendent,
United States Mint,
Denver, Colorado

Retel November 19 complaint depositors are unable to have Reconstruction Finance Corporation certificates cashed at banks STOP Your telegram has been referred to Treasurer Reconstruction Finance Corporation for consideration.

ROSS, N. T. R.
Director

November 15, 1933.

Superintendent, United States Mint,

Denver, Colorado.

Dear Sir:

Your letter of October 21st, addressed to this Bureau relative to a deposit received by you from Mr. Fred A. Mayo, and enclosing a letter from Mr. Mayo, was referred by this Bureau to the Secretary's office.

Your letter, together with the enclosure, has been returned to the Bureau with the suggestion that the new regulations which have already reached you will cover the scope of your inquiry in regard to Mr. Mayo's deposit. Should the new regulations as applied to this case not be clear, will you please advise the Bureau further.

Very truly yours,

Director of the Mint.

November 23, 1933.

Superintendent, United States Mint,

Denver, Colorado.

Sir:

The enclosed slip has reached this Department attached to one of the returns.

May I suggest that when reports reach you inadvertently instead of the Department at Washington you forward them directly to the Bureau and expedite their arrival here by not returning them to those who forwarded them to you erroneously.

Your slip states, "You are also advised that it is not necessary to execute but one of these forms". May I suggest that this sentence be changed to read, "You are advised that it is necessary to execute but one of these forms".

Very truly yours,

M. M. O'Reilly,

Acting Director of the Mint.

Enclosure.

November 23, 1933.

Dear Sir:

Reference is made to your telegram of November 16 with reference to the license on Form TGL-4A issued by you to Mr. Charles I. Auer of El Paso, Texas.

Upon the basis of the facts presented, it appears that Mr. Auer is not entitled to a license on Form TGL-4 and your action in issuing him a license on Form TGL-4A was, therefore, entirely proper.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Superintendent,
United States Mint,
Denver, Colorado.

November 24, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

One copy of your October regular account current is enclosed for amendment to include on the face and reverse thereof C/D dated October 30th, No. F-9, $293.60 charges on consigned bullion, also for impressing the stamp regarding annual count of cash. Schedule of collections is also returned for amendment to include the above C/D, in the itemized charges collected during the month. Amendment of the charges summary on bullion abstract has been made in this office.

Please forward a statement for the unpaid silver deposit, No. 11, $163.40, omitting the uncollected charges on rejected deposits; no schedule of the latter need be supplied in future.

Vouchers Nos. 85, 87 and 98 are herewith returned for certificate as to domestic production, that is, as to the supplies, etc., used in making possible the rendition of the services.

Three extra copies of bill of the Linde Air Products Co., are herewith returned for your files. It is noted that all copies, as well as the original, are fully certified.

Yours truly,

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

November 28, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Please forward at an early date the usual report on form 61-A of bullion receipts during the first eleven months of the calendar year 1933, plus estimates of expected receipts for the month of December, for use by the Bureau in making the usual preliminary estimate of gold and silver production of the United States during the year 1933. The estimates for December can be inserted above the figures for the eleven months, on the same sheet.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

December 1, 1933.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $12,000.00

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

R F

RG104 E-235 Vol 504

Government Facilities. December 6, 1933.

Superintendent, United States Mint,

Denver, Colorado.

Replying your telegram December 4th. Forms requested not available. Please have supply for present mimeographed.

NELLIE TAYLOE ROSS
Director

RG104 E-235 Vol 504

Government Facilities. December 11, 1937.

Superintendent, United States Mint,

Denver, Colorado.

Bureau approves retention of Wright until December 31st.

O'REILLY
Acting Director

RG104 E-235 Vol 504

December 14, 1933.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Vouchers of Johnson and Higgins, insurance charges on shipments of minor coinage made during the months of September and October by your institution 12 and 6¢ respectively are enclosed for payment from the profits on minor coinage.

Respectfully,

Nellie Taylor Ross

Director of the Mint.

P F

RG104 E-235 Vol 504

December 15, 1933.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Enclosed herewith please find your recent report on form 61-A of your receipts of gold and silver during the current calendar year, with request that the several items be reviewed and that the Bureau be advised concerning same.

Presumably your data supports the figures submitted, but in some instances the apparent differences are so considerable that further information is desired before using same. For example, your estimated receipts of gold from Alaska for the month of December are more than three times your actual receiptsfor eleven months, with somewhat smaller differences concerning silver. For California the estimated December receipts nearly equal those for the prior eleven months, as is also true in the case of Utah.

Early return of the enclosure is requested, with any pertinent additional information concerning same.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 504

December 22, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

Dear Sir:

I am enclosing a copy of Form No. 13, "Official Record of U. S. Government Employe", received from the appointment division of the Department, relative to deductions made in payments of salary to Mr. James C. Harrington.

Will you please advise the Bureau whether or not deductions were made in the case of Mr. Harrington, covering the period indicated on the attached form.

Please return this Abstract of Official Record with your reply.

Respectfully,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 504

December 22, 1933.

Superintendent,
U. S. Mint,
Denver, Colorado.

Dear Sir:

In response to your request of December 13, I am enclosing a copy of the Official Record of Mr. Winthrop H. Wright.

Respectfully,

Director of the Mint.

RG104 E-235 Vol 504

January 2, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

With return of the attached letter of the General Accounting Office, dated December 20, 1933, will you please supply the required data.

Yours truly,

Director of the Mint.

F-S
Encl.

RG104 E-235 Vol 504

January 2, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the sum of $12,000.00, Salaries and Expenses, Mints and Assay Offices, 1934, to meet the expenses of your institution during the fiscal year 1934.

Yours truly,

Director of the Mint.

P F

January 3, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Please forward copies of schedules of certified consignments to support the November Reconstruction Finance Corporation bullion account current. On the reverse of future such accounts current please place data similar to those on left-hand section of the regular bullion account current, as to inclosures, period covered, etc.

Voucher No. 117, Geo. P. Kauffman Inc., and supporting papers are enclosed for amendment, explanation, and return. The proposal quotes price for steel die $1.40, less 20%, 34¢, amount $1.36. Dealer's bill and voucher quotes $1.70, less 20%, 34¢, amount $1.36. The figures on the proposal show evidence of having been changed, without initialing of the changes by the bidder. Please advise the Bureau of the amounts quoted by the others invited to bid.

With regard to the new typewriter purchased on voucher No. 137 for which another machine was delivered as part payment, information is requested as to whether bids were obtained on the old machine and whether the $7.50 was the best amount obtainable. Statement to the effect that the old machine was over three years old and in bad condition, no longer fit for use, is required to support the voucher.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

January 4, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Receipt is acknowledged of 1.58 ounces of certificate bar samples representing melts Nos. 5, 10, 15, 20 and 25, forwarded together with your letter of December 29, 1933.

Very truly yours,

Director of the Mint.

January 4, 1934

VIA GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colo.
Superintendent, United States Mint, San Francisco, Calif.

Make no settlements for silver bullion under executive proclamation December twenty one nineteen thirty three until accounting instructions now under consideration are received.

Nellie Tayloe Ross,
Director Mint.

Government Facilities. January 8, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Please advise Bureau if Mr. Wright has been dropped from your rolls in accordance with Bureau telegram of December eleven approving his retention until December thirty-one

N. M. O'Reilly,
Acting Director of the Mint.

Government Facilities, Jan. 8, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

AUTHORIZED TO PURCHASE REPLACEMENT AND ADDITIONAL PARTS AND INK FOR MULTIGRAPHING MACHINE TOTAL COST ONE HUNDRED FIFTY NINE DOLLARS NINETY TWO CENTS.

O'REILLY
ACTING DIRECTOR OF THE MINT.

RG104 E-235 Vol 504

January 10, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The Treasurer of the United States has brought to the attention of this office a letter from the Federal Reserve Bank of Kansas City, dated January 6, 1934, relative to a deposit of bullion made at the Denver Mint in the name of the Denver Branch of the Federal Reserve Bank, acting as agent for Mr. C. W. Gould, Pine, Ariz. It seems that Mr. Gould had anticipated receiving the R. F. C. gold price for his material, but that it proved to be of quantity under two ounces of fine gold and therefore was handled as a regular deposit, with payment at $20.67+ per fine ounce. Reference to your December accounts apparently identifies the deposit under your number 1795. It appears that the Bank, acting as agent for Mr. Gould, desires cancellation of this deposit and the holding of same until the depositor is able to add to it a quantity sufficient to bring it up to the point where it can be handled as an R. F. C. deposit.

The details of reversing the transactions pertaining to an individual bullion deposit would be so troublesome that it is deemed advisable to avoid same, especially in view of the fact that the charges on the deposit have been covered into the Treasury as miscellaneous receipts, in combination with charges on other deposits. It is understood that the Treasurer contemplates requesting the Federal Reserve Bank to pay to you in cash the amount of $23.59, being the amount for which check No. 25216 was issued in payment for the deposit in question, in lieu of cancelling said check and reversing the entries pertaining thereto. If this cash is received by you, it should be taken into the bullion fund cash account with adequate explanation. As regards the entries pertaining to bullion, charges, etc., it is suggested that they be handled as deductions from the total of the current regular bullion abstract, rather than to attempt to show them as individual transactions in each of the accounts involved.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S

January 15, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Replying your telegram thirteenth do you want thin carbon copy paper for mimeographing

Nellie Taylor Ross
Director Mint

or N.T.R.

RG104 E-235 Vol 504

January 15, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

You are hereby authorized and requested to proceed to Washington for conference with this Bureau upon matters relating to your institution. As matters to be discussed are urgent it is necessary that you should proceed without waiting for transportation orders.

While engaged in this service your actual and necessary traveling expenses and five dollars per diem in lieu of actual cost of subsistence will be paid from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1934".

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Approved:

(Sgd) Asst Secretary Roberts

Assistant Secretary of the Treasury.

RG104 E-235 Vol 504

RG104 E-235 Vol 504

January 17, 1934.

Superintendent,
United States Mint,
Denver Colorado.

Dear Sir:

In response to your request of December 27, I am inclosing a complete copy of the service record of Mr. Winthrop H. Wright prior to his employment in your institution.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

Inclosure.

RG104 E-235 Vol 504

January 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Responding to your request of January 12th, I am inclosing cards obtained today from the Veterans Administration.

Will you kindly expedite the filling out of these cards as we are already late in making returns.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

Inclosure.

Government Facilities, Jan. 18, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Retel January fifteenth please make note that one fourth of one per cent handling charge mentioned therein is separate from and does not include Mint charges and transportation. The one quarter of one per cent is a Federal Bank charge with which we have nothing to do.

Rowe

Director.

RG104 E-235 Vol 504

January 24, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

I am inclosing the bond for Mr. Bruce B. La Follette as Assayer, United States Mint, Denver. Please deliver this bond to Mr. La Follette with instructions to execute and return the same as soon as possible for approval by this Department.

When you are notified that Mr. La Follette's bond has been approved please deliver his Commission and have him take the Oath of Office.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 504

January 23, 1934.

Mr. Mark A. Skinner,
Superintendent,
U. S. Mint,
Denver, Colorado.

Dear Sir:

You are hereby authorized and requested to proceed to the Assay Office at New York and to the Mint at Philadelphia for the purpose of inspecting the operating equipment of the respective institutions. Upon completion of this duty please return to Washington before proceeding to your post at Denver.

While engaged in this service your actual and necessary traveling expenses and $5.00 per diem in lieu of actual cost of subsistence will be paid from the appropriation "Salaries and Expenses, Mints and Assay Offices, 1934".

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

Approved: JAN 26 1934

H. L. Herrentge

Assistant Secretary of the Treasury.

MK

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

January 27, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized to accept proposal Hallack and Howard Lumber theirs being the lowest of three bids.

NELLIE TAYLOE ROSS,
Director.

RG104 E-235 Vol 504

Government facilities.

January 29, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Please have Mr. White come to Washington immediately upon receipt of transportation orders which are in air mail. Have him come by way of Philadelphia to look over construction and equipment there.

NELLIE TAYLOE ROSS, N.T.R.
Director.

RG104 E-235 Vol 504

January 30, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

I am returning the bids inclosed in your letter of January 24, with authority for you to accept the proposal of the Alsop Engineering Corporation to supply your Mint with three glass lined steel tanks for use in the refinery, at the rate of $75.00 each, f. o. b. Denver. It is understood that the Alsop Engineering Corporation's bid is the lowest of two bids received, three solicited.

Very truly yours,

Director of the Mint.

O'R:M

Inclosures.

RG104 E-235 Vol 504

January 31, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Dear Sir:

Since you left Washington I have considered carefully your recommendation that Mr. Harry A. Scherf be transferred from the position of Skilled Laborer to that of Guard.

I find that this shift would require such a long delay that it would seem to me more advisable to allow Mr. Scherf to retain his present title of Skilled Laborer. Under this title I think you would be justified in using him wherever needed.

Should we attempt to make him a Guard it would be necessary to obtain the authority from the President. It would also involve the necessity of getting permission from the President to refill the laborer's place which would be vacated by Mr. Scherf's transfer to the position of Guard.

In view of this do you not think it would be to his interest and to ours to let him retain his present title and pay?

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R/eh

Couldn't you designate him, informally, head of your guard force? Don't hesitate to write me frankly.

January 31, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Charge as of January thirty nineteen thirty four quote Gold Coinage Bullion quote as transfer of funds from New York Assay Office and credit the account quote Consigned Gold Bullion Federal Reserve Bank of New York quote with the weight and value at dollars twenty point sixty seven plus of your consigned gold receipts that have been certified by the New York Assay Office to the Federal Reserve Bank of New York under the executive order of January fifteen nineteen thirty four comma namely dollars five eighty two thousand zero twenty four point thirty one stop Credit the same amount to the bullion fund in lieu of the bank and mail Treasurer United States at once supplemental January thirtieth reports stop Await further instructions concerning other transactions.

Nellie Tayloe Ross,
Director Mint.

RG104 E-235 Vol 504

January 31, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

This office has no record of the receipt of your report of personnel changes covering the month of October 1933. I will apreciate it if you will forward this report at your early convenience. If it has already been submitted please send us a copy so that our record may be complete.

I also wish to request that in the preparation of monthly reports of time and leave the efficiency rating of each employee be entered in the remarks column opposite his name.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

January 31, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Refer to Bureau letter January twenty which shows the silver accounting rate under Executive Proclamation December twenty-one as one dollar twenty nine cents plus with the plus fraction carried into the illustrative account STOP The regularly used long decimal coinage rate therefore accrues to the benefit of the depositor for his half of the silver.

NELLIE TAYLOE ROSS, N.T.R.
Director.

RG104 E-235 Vol 504

February 1, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

In reply to your letter of January 27th concerning the collection of charges on a Reconstruction Finance Corporation consignment deposit of the Homestake Mining Company. it is requested that payment for the silver be shown in the accounts as a cash payment in full, with collection of the charges also shown to have been made in cash, and that the difference be transmitted in coin to the Homestake Mining Company.

Yours truly,

Nellie Taylor Ross

F-S

Director of the Mint.

RG104 E-235 Vol 504

February 1, 1934.

Superintendent,
U S Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $14,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

RG104 E-235 Vol 504

February 7, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Under date of January 20, a copy of a letter received by this Bureau from the National Recovery Administration, requesting certain information in regard to contracts, was forwarded to you with a request that report be made in accordance with the provisions of the letter. I am inclosing another copy as it is possible that the first copy did not reach you.

Will you kindly make reply as promptly as possible as we are holding the file of correspondence from other institutions awaiting information from you.

Respectfully,

Dr M. O'Reilly

Acting Director of the Mint.

O'R:M

Inclosure.

RG104 E-235 Vol 504

February 9, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Refer your message February fifth concerning small gold content of silver consignments stop If combined gold and silver contents total two hundred parts per thousand acceptance is authorized stop Limitation mentioned in section thirty six of regulations pertains to gold where no silver present.

Nellie Tayloe Ross,
Director Mint.

RG104 E-235 Vol 504

February 9, 1934.

Honorable Mark A. Skinner,
Superintendent, United States Mint,
Denver, Colorado.

My dear Mr. Skinner:

The enclosed copy of my letter to Congressman Lewis relative to investigation of physical conditions at the Denver Mint, together with a copy of a letter from the office of the Supervising Architect is self-explanatory.

You may expect the arrival of Mr. Hardesty about February 12th.

Yours very truly,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 504

Government Facilities, Feb. 14, 1934.

Superintendent, U. S. Mint, Denver, Colo.

Please wire Bureau as quickly as possible additional number of employees with pay rates which gold transactions in your mint will call for, taking into consideration necessity for examining large number of licenses, etc., to be forwarded to you from this Department. It is presumed you will require clerks and workmen in addition to the present force and also additional supplies to handle the treatment of gold deposits. Estimate for material should be submitted separately from estimate for personnel requirements.

M. M. O'REILLY
ACTING DIRECTOR

February 14, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Referring to your telegram of February 3, requesting authority to purchase one Remington Noiseless typewriter at $80.00, please be advised that it is against the policy of the Department to authorize the purchase of noiseless machines if other types will answer. This is due to the fact that the noiseless machines are higher in price.

May I suggest that you forward a recommendation designating the name and type of a typewriter other than noiseless which will answer your purpose and the Bureau will be glad to approve your recommendation.

Very truly yours,

M. M. O'Reilly,

Acting Director of the Mint.

O'R:M

February 16, 1934.

Mr. Mark A. Skinner. Superintendent.
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

Your bond as Superintendent of the Denver Mint under your permanent commission is found correct and in acceptable order. The Secretary's Office has been requested to approve the bond as of March 1. Instructions in regard to your accounts will be forwarded to you separately.

Mr. LaFollette's bond has also been found satisfactory by the Solicitor of the Treasury and the Secretary's Office has been requested to approve his bond effective March 1 also.

Respectfully,

D. M. O'Reilly

Acting Director of the Mint.

O'R:M

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

February 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Authorized to permit photographs being taken of vault and surroundings to the extent you deem prudent to be used for official purposes only.

O'REILLY
Acting Director.

RG104 E-235 Vol 504

February 17, 1934.

Mr. Mark A. Skinner,
Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Since your new bond is to become effective March 1, 1934, your accounts for the month of February should show as closing transactions under the old bond, transfer of all assets and liabilities to new bond, and your March accounts should be opened by showing the same values and quantities as being transferred from the old bond.

Yours truly,

Nellie Tayloe Ross

F-S

Director of the Mint.

February 19, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Receipt is acknowledged of your letter of February 13 returning Abstract of Official Record in the case of Mr. Winthrop H. Wright for completion.

It appears that Mr. Wright's application for retirement has been held in your office pending receipt of this information for inclusion in the Certificate of Administrative Officer or in Mr. Wright's application. In this connection I wish to advise that the Certificate of Administrative Officer is used for the purpose of certifying the records of your office to the Bureau and remains in the files of this office. It will therefore be satisfactory to this office if you forward the Certificate of Administrative Officer completed and certified only so far as it relates to the service history and retirement deductions since Mr. Wright's employment in your institution.

The form which was returned by you has now been completed so far as is possible from the records of this office and is inclosed.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Inclosure.

O'R:M

GOVERNMENT FACILITIES

February 24, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Unable to understand your delay in replying to two telegrams February 14 and February 17 relative your personnel requirements. Delay in receiving reply precludes action by us STOP In replying upon your needs include statement whether you have enough assayers.

NELLIE TAYLOR ROSS,
Director.

February 24, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

I am enclosing a letter forwarded to this Bureau by you, received from Mr. W. J. Dalton, Secretary of the State Board of Equalization, State of Wyoming, who requests certain information in regard to deposits made at your institution.

This letter will be authority to supply the information asked for. We should appreciate it, if you will send this statement to this Bureau for transmission to Mr. Dalton.

Yours very truly,

Nellie Tayloe Ross

Director of the Mint

Enc.-1
O'R/edh

I should like this information if it may be complete. N. T. R.

GOVERNMENT FACILITIES

February 26, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Temporary appointment for thirty days pending reinstatement of Estel E. Ellsworth as guard at $1320.00 per annum approved effective date of oath.

NELLIE TAYLOE ROSS, N.T.R.
Director.

February 26, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Dear Sir:

Your letter of February 19th, requesting the manufacture of woolen sleeves by the Mint at Philadelphia has been received and the request has been approved and the Superintendent at Philadelphia asked to fill the order as promptly as possible.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R/eh

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

February 27, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Transfer of Orion G. Parker from Department Commerce to permanent status in your institution must await Executive authority. Advise whether he will accept temporary appointment pending Executive authority for permanent appointment. Salary must be thirteen twenty per annum, not thirteen eighty, unless his salary with Department Commerce is thirteen eighty or more. Please advise.

NELLIE TAYLOE ROSS,
Director.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

February 28, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Temporary appointments for thirty days pending Executive authority for permanent appointments of Reddish and Phillipus as clerks at sixteen twenty per annum approved effective date of oath. Amendment of temporary appointment of Mrs. Gibson to fourteen forty per annum instead of thirteen eighty approved retroactive to date of oath.

O'REILLY
Acting Director.

RG104 E-235 Vol 504

March 1, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

March 2, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

TEMPORARY APPOINTMENTS FOR THIRTY DAYS PENDING PROBATIONAL APPOINTMENTS OF ZENO C RECHEL AND ARTHUR B STRAUCH AS CLERKS AT FOURTEEN HUNDRED FORTY DOLLARS PER ANNUM APPROVED EFFECTIVE DATE OF OATH.

O'REILLY
Acting Director.

March 5, 1934.

GOVERNMENT FACILITIES

Mark Skinner,
Superintendent,
United States Mint,
Denver, Colorado.

Returning from Philadelphia Mint find your letter relating to difficulty securing efficient guards also received copy your communication to local Civil Service office. You have my unqualified support to policy of accepting only able bodied alert men for that function and to rejection of those offered you whose physical efficiency and mental alertness are impaired or questionable stop I will immediately take up the matter with the Civil Service Commission here.

NELLIE TAYLOE ROSS N.T.R.
Director

GOVERNMENT FACILITIES

March 6, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

WHEN RECOMMENDING APPOINTMENTS BY TELEGRAM ADVISE WHETHER APPROVAL OF CIVIL SERVICE DISTRICT MANAGER HAS BEEN OBTAINED STOP NO ACTION CAN BE TAKEN IN CASE OF INEZ HJORT UNTIL THIS INFORMATION IS FURNISHED.

NELLIE TAYLOE ROSS, N.T.R.
Director.

GOVERNMENT FACILITIES

March 6, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

TEMPORARY APPOINTMENT FOR THIRTY DAYS PENDING EXECUTIVE AUTHORITY FOR TRANSFER OF ORION G PARKER AS GUARD AT THIRTEEN HUNDRED TWENTY PER ANNUM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS,
Director.

GOVERNMENT FACILITIES

March 6, 1934.

Mr. Mark A. Skinner,
Superintendent,
United States Mint,
Denver, Colorado.

IT IS WITH EXTREME REGRET I RECEIVE NEWS OF YOUR BEREAVEMENT STOP BE ASSURED OF MY DEEPEST SYMPATHY FOR YOU.

NELLIE TAYLOE ROSS,
Director.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

March 7, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

I am today recommending approval of temporary appointment of Inez Hjort as clerk-stenographer at sixteen hundred twenty dollars per annum but desire to communicate further with you before decision made upon permanent status. Will advise you when temporary appointment is approved by Secretary.

NELLIE TAYLOE ROSS, N.T.R.
Director.

March 8, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to the application for annuity filed by Mr. Winthrop H. Wright, which is returned herewith.

I regret to advise that before further action may be taken in Mr. Wright's claim for annuity it will be necessary for him to complete the blue form 3-R la, inclosed, which should have been submitted instead of the form 3-R-1 executed by him. Form 3-R la contains pertinent questions which are not contained in form 3-R-1 and is required by the Veterans' Administration in all cases of retirement by reason of involuntary separation with less than 30 years of service.

Very truly yours,

Director of the Mint.

Inclosures.

O'R:M

March 8, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The following pertains to your accounts for January.

One copy of your regular account current is herewith returned for corrections as per pencil notations thereon, and for noting the "Inclosures." The charges on deposits should be separately stated, as shown. The retirement deductions were misstated, and the title, with symbol, omitted. The telephone commission title should be correctly shown, with its symbol. Column totals also require correction.

Form 193 for E. P. silver is returned; it will not be required for E. P. silver.

Please forward assay reports on deposit Nos. F-15, F-17, F-50, F-59, F-63, F-64, F-70, F-78, F-85 and F-90. They were not received with the other vouchers.

The net value of deposit No. 2015, $96.72, is shown on the abstract as $96.74, a difference of two cents, which is also reflected in the total. This has been corrected at the Bureau.

Assay reports on deposits Nos. 1995 and 1996 covering mutilated coin are returned for notation thereon of the amounts paid for the coin, with resulting surplus.

Sheet 2 of the bullion account current is enclosed for amendment as per pencil notations, of amounts paid by check to vendors of bullion and mutilated coin. The typed amount shown as paid for coins should not include the charges thereon, which were retained.

Silver is not entitled to the benefits of Executive Proclamation of December 21, 1933, until evidence is supplied establishing eligibility. Please forward the affidavits establishing such eligibility for the silver so recorded in the January account current, with like action for future transactions.

On future accounts current please state the E. P. silver in the blank

RG104 E-235 Vol 504

section at foot of form 948-C, showing the seigniorage portion only on left side of the sheet in the "Items" column, just to the left of the regular "Ounces" column, and without adding the quantity thereof with other metals on hand. This will accord with instructions previously given concerning the accounting for this silver.

On the bullion abstract sheets omit the E. P. seigniorage silver from the "Charges" section; in the column "Rate per fine ounce" add the words "For Half" and give the rate as $1.29¼, not $1.29; below the total fine ounces of E. P. silver state the division as "Returnable equivalent" instead of "Purchased," and "Seigniorage."

In the "Cash" account of the bullion account current the balance is stated as $242,009,576.98; this added to the cash balance of the regular account current $225.57, gives $242,009,802.55. The apparent corresponding data on the Cashier's daily statement for January 31 is:

Miscellaneous Coin - - - - - - - - - - - - - - - - - -	$232,415,568.00
Paper currency -	421,100.00
Unclassified -	899.55
Uncurrent silver dollars - - - - - - - - - - - - - - -	9,172,228.00
Total -	242,009,795.55
Difference -	7.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

March 8, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

APPOINTMENTS OF GILPEN WOODROW DUVAL SCHROCK AND KENNEDY APPROVED AS HELPERS AT FIVE DOLLARS PER DIEM FOR PERIOD OF THIRTY DAYS PENDING PROBATIONAL APPOINTMENTS.

NELLIE TAYLOE ROSS,
Director.

GOVERNMENT FACILITIES

March 9, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

TEMPORARY APPOINTMENT INEZ HJORT AS CLERK STENOGRAPHER AT SIXTEEN HUNDRED TWENTY DOLLARS PER ANNUM FOR PERIOD NOT TO EXCEED NINETY DAYS APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS N.T.R.
Director

RG104 E-235 Vol 504

March 9, 1934.

Mr. Mark Skinner,
Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

You have doubtless, by this time, received word from the local Civil Service office that you are authorized by the Federal Civil Service Commission to employ, as guard, Mr. Walter H. Stuckey.

Immediately upon receipt of your wire I took the matter up with Mr. Mitchell, Chairman of the Commission, with the above result.

You can depend upon me to support your position with reference to the qualifications of guards.

I have read, with much interest, the report of Mr. J. R. Hardesty of his investigation of the physical conditions in the Denver Mint. It is now in the hands of the Procurement Division of the Treasury Department, and you may be assured that it will receive from that office, as well as my own, earnest attention.

You may rest assured of my own desire that every need of the Denver Mint shall be met in the planning for Public Works projects.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 504

March 12, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Receipt is acknowledged of 1.66 ounces of fine gold representing certificate melts Nos. 30, 35, 40, 45, and 50, forwarded together with your letter of March 1, 1934.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Q/eh

RG104 E-235 Vol 504

March 13, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Reference is made to your requisition of March 7, 1934, for paper, envelopes, folders, and 36 blank books of "Treas. Stock Form 7167." The paper, envelopes and folders are being ordered for early delivery. We are unable to identify or locate a sample of Treasury stock form 7167. Will you please forward a sample leaf of the book and state the purpose for which used, with sample entries thereon.

Yours truly,

F-2

Director of the Mint.

RG104 E-235 Vol 504

March 14, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

In reply to your letter of March 7th concerning the contracts for supplying acetylene and oxygen gas during the current fiscal year, please be advised that the Comptroller General has ruled that the N. R. A. codes do not take precedence over the contract provisions. Such being the case, the terms of the contracts in question will continue to govern amounts payable thereunder during the life of the contracts.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

F-S

March 14, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.
Superintendent, U. S. Mint, San Francisco, Calif.
Assayer in Charge, U. S. Mint, New Orleans, La.
Assayer in Charge, U. S. Assay Office, Seattle, Washington.

Please report to me by wire how rapidly you are able to make payments upon scrap gold deposits. Highly important that payments should be as nearly current as possible.

NELLIE TAYLOR ROSS NTR.
Director.

March 15, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Refer your telegram yesterday how many Mint Form forty two A will you require for use before April first stop None kept in stock stop Will have to be printed but possibly some can be obtained if necessary from another mint.

Nellie Taylor Ross NTR
Director

RG104 E-235 Vol 504

Government Facilities, Mar. 15, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

AUTHORIZED TO ACCEPT BID OF CHEMICAL SALES COMPANY TO SUPPLY YOUR MINT

ONE THOUSAND POUNDS BORAX GLASS AT SIXTEEN CENTS PER POUND

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

March 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

TEMPORARY APPOINTMENTS FOR THIRTY DAYS PENDING PROBATIONAL APPOINTMENTS OF BENJAMIN H SEALS AND WALTER E STUCKEY AS GUARDS AT THIRTEEN HUNDRED TWENTY DOLLARS PER ANNUM APPROVED EFFECTIVE DATE OF OATH.

NELLIE TAYLOE ROSS N.T.R.
Director

RG104 E-235 Vol 504

Marcj 16, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Vouchers of Johnson and Higgins covering insurance charges on shipments of new minor coin made by your institution during the months of November and December, 40¢ and 14¢ respectively, are enclosed for payment from the profits on minor coinage.

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P

March 16, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.
Superintendent, U. S. Mint, San Francisco, Calif.
Assayer in Charge, U. S. Mint, New Orleans, La.
Assayer in Charge, U. S. Assay Office, Seattle, Wash.

It is important that more prompt payment for scrap gold be made STOP Strive to pay within three days STOP Let me know in what department progress is blocked and how much you would need to supplement men and facilities to follow that schedule STOP If more assayers needed inquire local Civil Service whether men available.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

March 19, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

TEMPORARY APPOINTMENT NOT TO EXCEED NINETY DAYS OF RICHARD L MERRILL AND TEMPORARY APPOINTMENT FOR THIRTY DAYS ONLY PENDING CERTIFICATION DWIGHT L SKINNER EACH AS JUNIOR ASSAYER AT SIX DOLLARS PER DIEM APPROVED.

NELLIE TAYLOE ROSS
Director.

March 19, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

There are inclosed blank bonds to be executed and returned as soon as possible to this office for the following new employees in your institution:

Estel E. Ellsworth
Edna B. Gibson
Albert L. Philippus
Zeno C. Rechel
Marshall M. Reddish
Arthur E. Strauch

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Enclosures.

[illegible]

Government Facilities, Mar. 20, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

AUTHORIZED TO PURCHASE THREE THOUSAND POUNDS BONE ASH FROM MINE AND SMELTER

SUPPLY CO AT SEVEN DOLLARS AND TEN CENTS PER HUNDRED WEIGHT

O'REILLY

RG104 E-235 Vol 504

Government Facilities, Mar. 20, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

IMPERATIVE THAT YOU SEND AT ONCE BY WIRE GOLD RECEIPTS BY MONTHS SEPARATELY FOR JANUARY FEBRUARY AND MARCH UP TO AND INCLUDING MARCH SIXTEENTH CLASSIFIED AS TO IMPORTS SECONDARY AND DOMESTIC STOP COMPLETION OF FIGURES UP TO AND INCLUDING MARCH SIXTEENTH BEING HELD UP PENDING REQUIRED REPORT FROM YOUR MINT STOP VERY IMPORTANT THAT SAME SEGREGATION BE WIRED FOR EACH WEEK AT CLOSE OF BUSINESS EACH FRIDAY STOP PLEASE HELP US TO RESPOND TO SECRETARYS DEMAND FOR THIS INFORMATION

O'REILLY

PR

March 20, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Please be advised that the probational appointment of Mr. Estel E. Ellsworth as Guard in your institution at $1320.00 per annum has been approved, effective as of date of oath.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

O'R:M

March 21, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Personal history statements executed by Mr. Glen M. Woodrow and Mr. George E. Gilpin, temporary helpers at $5.00 per diem in your institution, are returned herewith. Corrections should be made as follows, after which the statements should be returned to this office:

Mr. Woodrow should write in full the branch of the service and place of employment under Question 6. Under Question 2 he should state his Congressional District.

Mr. Gilpin should give his correct date of birth (now given as April 1, 1934) and should state his Congressional District in reply to Question 2.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

Inclosures.

O'R:M

RG104 E-235 Vol 504

March 23, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Executive authority has now been obtained for the transfer of Mr. Orion G. Parker from the Department of Commerce to the permanent status of Guard at $1320.00 per annum in your institution.

Before this transfer can be approved by the Civil Service Commission and the Secretary of the Treasury, however, it will be necessary for Mr. Parker to execute the inclosed affidavits as to marital status and members of family in Government service. They should be returned to this office, after which further steps will be taken toward effecting Mr. Parker's transfer.

Respectfully,

Acting Director of the Mint.

Inclosures.

O'R:M

Government Facilities, Mar. 27, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

BAD WHO MOULD BETTER WEEK ENDING MARCH TWENTY THIRD WAS WIT

NELLIE TAYLOE ROSS
DIRECTOR

March 28, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Received affidavits on executive proclamation silver very unsatisfactory stop Do not record deposits as entitled to benefits provided until affidavits correctly filled in and executed and for full quantities silver received are in your possession establishing right thereto stop Such affidavits must accompany bullion abstract sheets on which the silver is recorded stop Forward missing affidavits for January soon as practicable as only part were with February vouchers.

Nellie Tayloe Ross,
Director

March 29, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Please be advised that the probational appointments of Hurvie B. Duval, Theodore W. Schrock, Mearl S. Kennedy, George E. Gilpin, and Glen M. Woodrow, each as helper at $5.00 per diem in your institution, have been approved, effective as of date of new oaths.

These appointments will be probational for a period of six months and retention in the service after the expiration of that time will confirm the absolute appointments.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

O'R:M

29, 1934.

GOVERNMENT FACILITIES

March 30, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

PROBATIONAL APPOINTMENTS PHILIPPUS REDDISH RECHEL STRAUCH AND GIBSON
APPROVED EFFECTIVE DATE OF NEW OATHS.

NELLIE TAYLOE ROSS
DIRECTOR

March 30, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

In confirmation of telegram of this date, please be advised that the probational appointments of Mr. Marshall M. Reddish and Mr. Albert L. Phillipus, each as clerk in your institution, at $1620.00 per annum, have been approved effective as of date of new oaths.

These appointments will be in a probationary status for a period of six months and retention in the service after the expiration of that time will confirm the absolute appointments.

Very truly yours,

M M O'Reilly

Director of the Mint.

O'R:M

April 2, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colorado.

This will be authorization to purchase one ream paper of appropriate color from Butler Paper Company at one dollar eighty three cents lowest of three bids received for License Form TGL four.

NELLIE TAYLOE ROSS
Director.

April 2, 1934.

Superintendent,
U S Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $16,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P P

April 6, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Under date of August 29th, 1933, you forwarded to the Bureau a list of supplies that were received by you from the Assay Office at Boise. In going over the list of articles distributed from the Boise Office we have two platinum parting apparatus, including two baskets and sixteen cups each and two dishes for same, which were intended to be sent to your institution.

Will you please advise this Bureau whether or not they have been received by you.

Very truly yours,

Director of the Mint.

O'R/eh

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

April 6, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

PROBATIONAL APPOINTMENTS BENJAMIN H. SEALS AND WALTER H STUCKEY GUARDS AT THIRTEEN HUNDRED TWENTY DOLLARS PER ANNUM APPROVED EFFECTIVE DATE OF NEW OATHS.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 504

April 9, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

In response to your note of April 2 upon letter from the Division of Appointments of March 27, 1934, which you returned to this office, please be advised that the probational appointment of Mrs. Edna B. Gibson as Stenographer-Typist in your institution at $1380 per annum, which was approved on March 27, has been amended to make the salary $1440.00 per annum.

Very truly yours,

Arthur Taylor Pres

Director of the Mint.

O'R:M

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

April 10, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

IT IS MY DESIRE TO COOPERATE WITH YOU BY PROVIDING ALL THE HELP REQUIRED TO MAINTAIN THE EFFICIENCY OF YOUR INSTITUTION STOP WE ARE HOWEVER RUNNING VERY CLOSE TO THE LIMIT OF AVAILABLE FUNDS STOP PLEASE WIRE ME HOW MANY TEMPORARY EMPLOYEES YOU WILL BE ABLE TO DISPENSE WITH BY MAY FIRST ALSO ANY OTHER REDUCTION IN EXPENSE THAT YOU CAN FORSEE STOP WILL AWAIT ANSWER BEFORE ACTING UPON REQUEST RELATIVE TO INEZ HJORT.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 504

April 10, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

This is in response to that part of your letter of April 4 which pertains to the position of bookkeeper in your institution.

We find that your letter of January 3, recommending Mr. Muncaster's change in designation without change in compensation, is on file in this office. As you suggest in your letter of April 4, if Mr. Muncaster is to be assigned the duties of bookkeeper, it will be permissible and proper to grant him the entrance salary of the position ($2600.00 per annum). The provisions of the Economy Act are not construed to prevent increases in salary in cases where there is an actual change from the duties of one position to those of a higher grade position, it being required only that the new salary shall be the minimum of the higher grade position.

It will, therefore, be necessary for you to submit a new recommendation for Mr. Muncaster's promotion to the position of Bookkeeper at $2600.00 per annum, as you suggest in your letter of April 4.

Very truly yours,

Director of the Mint.

R/M

RG104 E-235 Vol 504

April 10, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

With reference to your recommendation of April 5 for the temporary appointment of Louis Whitsell as laborer at $4.25 per diem, vice Ernest Powell, resigned, please be advised that I am today recommending approval of this appointment.

The Civil Service Commission has requested, however, that in cases where it is necessary to make appointments of persons not on civil service registers, due to the lack of available eligibles, the approval of the Civil Service District Manager be obtained for such appointments. It has also requested that the District Manager be informed by letter when such appointments are completed.

I would like to suggest therefore that you attempt, in an amicable manner, to secure the approval of the District Manager on your recommendation for the above appointment, and forward such approval to this office in support of the appointment.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 504

April 11, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

One copy of your February regular account current is herewith returned for amendment as per pencil notations. The increment due to revaluation of gold should be eliminated therefrom since the certificates of deposit issued were taken into the Treasury accounts without personal credit to you. Notation has been made on the schedule of collections that the increment items were without personal credit, and on the bullion account current notation has been made referring to the schedule of collections for the certificates of deposit pertaining to the increment. On future bullion accounts current make notations of C/D numbers and dates for any additional increment accruals and deposits, omitting same from the schedule of collections and regular account current. Also, on the bullion account current, make separate entries for gold acquired at $20.67 from those at $35.00 per ounce. Handling charges are a part of "Charges on bullion deposits."

The surplus due to recoinage of gold, page 4 of the bullion account current, has been corrected in the Bureau to read $633.55 instead of $633.35. In the February bullion depository account the item of $225.57 should have been stated below the printed items since it represented acquisition of cash in exchange for the check. Also, the $2.73 charges collected on coin deposits has been taken out of the payments to vendors of mutilated coin and added to the preceding item.

On future bullion accounts current please indicate, on both sides, the prescribed title of the account "Silver Bullion - Executive Proclamation 12/21/33", and show the seigniorage portion thereof on the same lines as other corresponding entries but in the left-hand "Items" column. The words {Seigniorage / Ounces} should be placed over this additional column.

Will you please furnish analysis or explanation of the following items:

Gold unpaid to depositors at end of January was - - - - - - -	$7.45
Certificate F-41 was paid by check in February - - - - - - -	6.79
Difference - - - - - - - - - - - - - -	.66

Deposit F-90 Jan. or 2144 Feb. is shown on the Feb. abstract as payable, for gold - - - - - - - - - - - - - - - -	$1,440.35
while the warrant shows payment by check - - - - - - - - - -	1,441.01
Difference - - - - - - - - - - - - - -	.66

RG104 E-235 Vol 504

These amounts appear to offset each other, although the deposits were made by different people. The January unpaid silver, $2,029.16, checks out accurately with the February payments therefor. Your January accounts and vouchers are in the General Accounting Office, so our information of the details of these deposits is incomplete. In this connection it is noted that the assay report on deposit No. 2144 shows gross weight after melting of 56.83 ounces with silver fineness 207½, which computes to 11.79 fine ounces with E. P. value $7.62, while the warrant shows silver payment as $6.62.

Voucher No. 215 is herewith returned for performance certification.

Statement and certificate of award attached to voucher No. 230 is herewith returned for signature.

Examination of the silver affidavits has not yet been completed.

Prompt reply is requested.

Yours truly,

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

GOVERNMENT FACILITYES

April 13, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

I AM TODAY RECOMMENDING EXTENSION FOR THIRTY DAYS FOR DWIGHT L SKINNER AS ELIGIBLE LIST FOR JUNIOR ASSAYERS IS EXHAUSTED STOP NONCOMPETITIVE EXAMINATION CAN BE GIVEN ONLY IF MR SKINNER HAS PERFORMED PREVIOUS GOVERNMENT SERVICE UNDER REGULAR COMPETITIVE APPOINTMENT STOP SUCH SERVICE NEED NOT BE AS ASSAYER

NELLIE TAYLOE ROSS
DIRECTOR

GOVERNMENT FACILITIES

April 13, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

TEMPORARY APPOINTMENT LOUIS WHITSELL PERIOD OF THIRTY DAYS APPROVED AS LABORER AT FOUR DOLLARS TWENTY FIVE CENTS PER DIEM VICE ERNEST POWELL EFFECTIVE AS OF DATE OF CALL

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 504

April 13, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The Seattle Assay Office has been authorized by the Secretary of the Treasury to accept silver for the account of the Denver Mint, under the Executive Proclamation of December 21, 1933. The Seattle assay office will telegraph you daily such silver receipts, giving deposit number, name of the depositor or payee, address where payment is to be sent, and total fine ounces of each such deposit, with each day's grand total of fine ounces for checking purposes. You will make payments for half of such silver at $1.29- per fine ounce and state the other half thereof as seigniorage.

The silver received at Seattle for your account, under the Executive Proclamation of December 21, 1933, will be recorded at the time telegraphic advice is received from Seattle, on the bullion abstract sheet (a separate division thereof and each deposit separately stated under its Seattle number) under the head "Silver Bullion - Executive Proclamation December 21, 1933, Received at Seattle Assay Office for Account of Denver Mint." It will be shown in two divisions - one for the seigniorage portion, in ounces only, the other in both ounces and value. On the account current it will be shown as a separate account under the above caption. Payment will be made, without any deduction,1/ the same as for other E. P. silver (in silver dollars and fractional coin at $1.29- per fine ounce for half the silver) and the payments will be reflected in the daily reports to the Treasurer of the United States with other payments; the silver asset will be shown as a separate item held at Seattle Assay Office. You should prepare deposit certificates, using Seattle's deposit numbers, as vouchers authorizing the payments to be made, and for accompanying your accounts to Washington. When E. P. silver is physically transferred with other bullion to you from the Seattle Assay Office the E. P. silver will be credited to this special account and be charged to the regular E. P. silver account. The balance of this account will be the amount of E. P. silver due you from Seattle.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

1/ Cost of shipping coin to the depositors will be deductible from the silver proceeds.

RG104 E-235 Vol 504

April 19, 1934

GOVERNMENT FACILITIES

C. W. Henderson,
United States Bureau of Mines,
Denver, Colo.

Mint Bureau has not averaged domestic price of gold for nineteen thirty three stop Will use old valuation of twenty sixty seven plus.

Nellie Tayloe Ross, N.T.R.
Director Mint.

F

GOVERNMENT FACILITIES

APRIL 19. 1934.

Superintendent,
United States Mint,
Denver, Colorado.

RE DWIGHT L SKINNER JUNIOR ASSAYER PLEASE HAVE EXTENSION THIRTY DAYS APPROVED BY CIVIL SERVICE DISTRICT MANAGER IN ABSENCE OF ELIGIBLE LIST STOP ADVISE BY WIRE WHEN APPROVAL IS OBTAINED.

NELLIE TAYLOE ROSS N.T.R.
Director.

Government Facilities, Apr. 20, 1934.

Superintendent, U. S. Mint, Denver, Colo.,
Superintendent, U. S. Mint, San Francisco, Calif.

Please wire Bureau today separate from your usual Friday report the amount of silver received by you during the months January, February and March separately under the Proclamation of December twenty-first. Regret we are obliged to trouble you for these figures but we are finding some discrepancies in the combination of reports.

~~O'Reilly~~ Ross Director
OR

April 20, 1934

GOVERNMENT FACILITES

Superintendent,
United States Mint,
Denver, Colo.

Please expedite reply to Bureaus letter eleventh concerning your February accounts.

Nellie Tayloe Ross,
Director
OR

RG104 E-235 Vol 504

April 23, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

The figures given in your telegram of April 23rd, giving the total monthly receipts of E. P. silver indicate a serious discrepancy with the ones previously reported by you, as follows:

As per previous telegrams		As per telegram Apr. 23rd	
Jan.	1,789.00 fine oz.	Jan.	3,138.93 fine oz.
Feb.	219,678.00 " "	Feb.	220,984.88 " "
Mar.	364,134.00 " "	Mar.	196,076.13 " "
Tot.	585,601.00 fine oz.	Tot.	420,199.94 fine oz.

Please send immediately an explanation of the apparent difference in these reports. It is imperative that there be unqualified accuracy as the figures you send are sent weekly to the Secretary of the Treasury and are later released to the press.

The necessity of reporting an error, you will understand, is a matter of great embarrassment to the Bureau as I am sure it is to you. Will you please give directions to your accountants that in the future such care be made in the preparation of reports as will obviate any mistakes.

Very truly yours,

Director of the Mint.

RG104 E-235 Vol 504

April 25, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

The Civil Service Commission has advised that it has ordered a guard examination for Mr. Orion G. Parker in connection with his pending transfer to that position in your institution. The Commission has mailed instructions to its local secretary and he should arrange with Mr. Parker for the examination.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

C'R:M

April 25, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

There is inclosed an application form which should be executed by Mr. Muncaster in connection with his proposed promotion to the position of bookkeeper and returned to this office for transmittal to the Civil Service Commission.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.

O'R:M

RG104 E-235 Vol 504

April 25, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Please be advised that the resignation of Mr. Ernest Powell, Laborer in your institution at $4.80 per diem, has been accepted, effective at the close of business April 17, 1934, without prejudice.

Very truly yours,

Director of the Mint.

O'R:M

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

April 25, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

EXTENSION FOR THIRTY DAYS FOR DWIGHT L SKINNER JR ASSAYER APPROVED.

NELLIE TAYLOE ROSS
DIRECTOR

April 26, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

In response to your letter of April 23rd concerning blank books, forms 7167 and 1044, please be advised that on March 21st an order has been placed with the Division of Supply for 36 books of Mint Form 1044, which books have to be made by the Government Printing Office and it takes some time to complete them; books of stock form 7167 are no longer supplied. However, today we are placing an order for 12 books of stock form 2107, of 50 leaves, size 5¼ x 8 inches, ruled for dollars and cents, for immediate delivery to you.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S

RG104 E-235 Vol 504

April 28, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your letters of March 28th and March 29th, transmitting photographic views taken in compliance with our request of March 16th.

I am returning the photographs with this letter. They have been examined and are approved for publication. The permission to use these photographs is left to your discretion and you are free to allow them to be used for publication to the extent that you consider appropriate.

In reply to your inquiry as to whether or not there will be any objection to the employees in the Assay Department having some photographs made from the negatives taken in that Department, I see no reason why this permission should not be given members of your staff.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosures.
O'R/eh

RG104 E-235 Vol 504

May 1, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Forms are being forwarded for your use in entering into the usual contracts for services, supplies, etc., to be supplied your institution during the fiscal year which begins July first, next. The usual proposal form No. 712 and letter of acceptance will constitute the contract where special forms are not provided. In some instances, as heretofore, it may be advisable and in the Government's interest to make contracts for shorter periods than the full fiscal year. Contracts should be made for all continuing services such as for telephone service, laundry service, etc. Complete data, including the N. R. A. and domestic production clauses, pertaining to each proposed contract should be forwarded for the Bureau's consideration and approval before the letter of acceptance is mailed to the contractor, as heretofore.

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 504

May 2, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Please be advised that the probational appointment of Mr. Richard L. Merrill to the position of Junior Assayer, at $6.00 per diem, in your institution, has been approved, effective as of date of new oath.

The first six months under this appointment will be probational and retention in the service after the expiration of that period will confirm the permanent appointment.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

O'R:M

RG104 E-235 Vol 504

May 2, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $13,000.00

Yours truly,

Nellie Taylor Ross

Director of the Mint.

P F

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

MAY 4, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

PLEASE ADVISE WHETHER DWIGHT L SKINNER RECEIVES OR IS ENTITLED TO RECEIVE DISABILITY COMPENSATION FROM VETERANS ADMINISTRATION STOP IF SO IT WILL BE POSSIBLE TO HAVE ASSISTANT ASSAYER EXAMINATION REOPENED FOR HIM.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 504

May 5, 1934.

GOVERNMENT FACILITIES

Mark Skinner, Superintendent,
United States Mint, Denver Colorado.

You having proposed terms for Columbia coinage to Central Hanover Bank and Trust Company causes extreme embarassment to the Treasury Department STOP Your inexperience with foreign coinage and lack of knowledge of all factors entering into cost disqualifies you to propose terms and you are not authorized to negotiate with any insitution or individual for foreign coinage STOP Please wire Hanover Bank withdrawing your proposal with explanation that you were unauthorized to offer it STOP Please send me copy of your telegram.

NELLIE TAYLOE ROSS N.T.R.
Director of the Mint

RG104 E-235 Vol 504

May 7, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your telegram of May 5, relative to Mr. Dwight L. Skinner.

It is not clear from your wire whether Mr. Skinner is at present disabled. However, if the Veterans' Administration considers that he has an existing service connected disability of any degree, he is entitled to have the assistant assayer examination reopened for him.

I would suggest that Mr. Skinner call at the Denver office of the Veterans' Administration and obtain a statement from that office as to the degree of his present disability. If necessary he should ask that his Veterans' Administration claim be reopened and that he be given a physical examination to determine his present degree of disability.

When a statement has been obtained from the Veterans' Administration that service connected partial disability now exists, Mr. Skinner should obtain the necessary application forms from the Civil Service office in Denver and should submit them to that office after execution.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

RG104 E-235 Vol 504

May 7, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

An examination of the affidavits submitted by your institution relating to silver received under the Executive Proclamation of December 21, 1933, discloses defects and inaccuracies in a number of instances. They relate chiefly to the validity of signatures and of oaths.

I call to your attention that the name of the corporation, partnership or association does not constitute a legal signature. The affidavit of such a concern must be signed by an officer or agent duly authorized to sign as a representative.

With reference to the validity of oaths, those who have authority to administer them are a Notary Public, Judge of the Court of Record, Clerk of the Court of Record and Justice of the Peace.

The following are examples of errors found among the affidavits in our files:

The Golden Cycle Corp.,
Deposit of January 11, 1934,
Miners Affidavit of Consolidated
Smelting & Metals Corp. not properly
signed - signed by Consolidated
Smelting & Metals Corp.

The Golden Cycle Corp.,
Deposit of January 19, 1934,
Miners Affidavit of C. H. Alexander
signed C. L. Haron & Association.

RG104 E-235 Vol 504

U. S. Smelting Refining & Mining Co.,
Deposit of February 5th, 1934,
Miners Affidavit - Yerinich and Krompotic
Lease on Betty O'Neal, miner,
signed before U. S. Commissioner.

U. S. Smelting Refining & Mining Co.,
Deposit of March 2, 1934,
Fred Regaldo gave a miners affidavit
when he purchased the silver from
Frank Epperson.

It is not clear in some instances whether the documents sent to the Bureau were original affidavits or copies. If they are copies it is possible that where signatures appeared to be defective the original affidavit was properly signed and executed.

It is imperative that depositors meet the requirements of the Treasury regulations. The establishment now, at the beginning, of correct procedure will eliminate the necessity of overtaking errors later.

Please refer to your files to verify the errors indicated in this letter that require correction.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

R/eh

RG104 E-235 Vol 504

May 9, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Your expenses for the months May and June on an encumbrance or obligation basis and including precious metal settlement wastage must be kept within twenty nine thousand dollars stop Furlough authorized if necessary.

M. M. O'Reilly
Acting Director

RG104 E-235 Vol 504

May 9, 1934.

Colorado Smelting and Refining Company,
Denver, Colorado.

Gentlemen:

This will acknowledge receipt of three reports on Form TS-3, with respect to silver delivered during the periods from December 21st to January 31st, February 1st to February 28th and March 1st to March 31st, pursuant to the provisions of the Proclamation of December 21, 1933, and the regulations prescribed thereunder.

In view of the fact that Form TS-3 has recently been amended it will be necessary for you to execute such reports on the inclosed copies of such form as amended and forward the same to me promptly.

I assume that you have on hand a copy of these reports as executed on the original Form TS-3. If this is not the case, however, and it should be necessary for you to have a copy of such report for the purpose of preparing the new reports on the amended form, such copy will be forwarded to you immediately upon request.

Very truly yours,

W. M. O'Reilly

Acting Director of the Mint.

Inclosures.
H/eh

May 12, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find one copy of each of three March accounts current of your institution with request that a smooth copy of each be forwarded for sending to the General Accounting Office.

Concerning the bullion account current, your "Supplementary Report" under the old bond has been cancelled and all the transactions reported thereon have been included in the account current under the new bond. The transactions reported in the "Supplementary Report" should not have been so reported because the transactions did not get into the value accounts under the old bond, although the bullion deposits were on hand at the time the new bond became effective. Please note the difference of two thousandths of an ounce in the closing balance of the silver coinage bullion account.

The regular account current "Supplementary Report" has been amended by elimination of the increment due to revaluation of gold, $52.18. Explanation of increment treatment in the accounts current is contained in Bureau's letter pertaining to your February accounts.

The regular account current under the new bond has likewise been amended by elimination of the increment on revaluation of gold; also by showing the Treasury deposit of retirement deductions in the proper column of the form.

Please forward amended schedules of collections with elimination of revaluation increment therefrom, and show the aggregate of the surplus bullion items as carried to the account current. Separate schedules of collections should be supplied to support each account current - one under the new bond, and "Supplementary Report" under the old bond.

While the charges on bullion deposits totaling $1,827.11, carried to the "Supplementary Report" account current should have been handled under the new bond, no change thereof will be undertaken because of the many changes that would be involved in other divisions of the Government's accounting system due to the fact that the certificates of deposit carried indication that these pertain to the old bond.

Please forward, in duplicate, a schedule of bullion deposits unpaid at the close of February, stated on the February bullion account current as amounting to $91,600.21. Please account for disposition of each item making up the above mentioned total, giving deposit numbers, and indicate any, if there were such, that remained unpaid at the end of March. The schedule that was forwarded, of deposits remaining unpaid at the end of February and which totaled $10,433.67, included items which presumably had not been taken into the February accounts but have been taken into the March accounts. This schedule does not include a group of coin deposits Nos. 101 to 144, nor does it include deposit No. 2405; these items are understood to have been taken into your February accounts.

With reference to the silver deposits of the United States Smelting, Refining and Mining Co., it is requested that you forward the original of your authorization to make payment for that concern's silver deposits to the Colorado National Bank of Denver, or, if the authorization has previously been forwarded, indicate with which deposit certificate it was filed. Also in future either file a copy thereof with each deposit certificate covering payment, or indicate with each deposit certificate where the authorization may be found. If this authorization is not of a blanket character, a separate authorization, signed and duly authenticated, should be filed with each deposit certificate.

The assay reports on deposits shown as of January and February, stated on abstract sheet headed "Regular deposits - U. S. Coin - Foreign coin," are not present; where can they be found, and if with the February accounts, were the deposits taken into both the February and the March accounts? Relative to deposit No. 2218, on this sheet, from the available data the presumption is that the deposit was entered in the February accounts and remained unpaid; however, since the list of February unpaids includes other items taken into the accounts in March, there is some question as to what treatment has been accorded.

With reference to voucher No. 265, Silver State Plating Co., the proper procedure where bids on submitted specifications do not prove satisfactory is to reject the received bids and invite new bids on amended specifications, which should be available on the same basis to all prospective bidders. In this case the bidder who would not give a guarantee on the quoted low price might have given a guarantee on a lower price than was submitted by the one who was awarded the business. Specifications should always be complete as to essential requirements.

Voucher No. 238 photographing vaults; please forward for attaching to voucher signed explanation of what constituted the exigency that would not permit of obtaining competitive bids.

Extra charge of $1.00 should have been imposed on rejected deposit No. 2092 - account of excess loss of weight. White gold charge on de-

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posit No. 3158 should have been $2.00 instead of $1.00.

Early reply is requested as the account will soon be due in the General Accounting Office.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

P-T-S
Encls.

RG104 E-235 Vol 504

May 15, 1934.

Camp Bird, Limited,
Colorado National Bank Building,
Denver, Colorado.

Gentlemen:

In regard to your letter of May 8th, I wish to state that you do have to make out report Form TS-3 and forward it to the Bureau. I wish to refer you to Article 5 of the inclosed Proclamation, which states who shall file a report and when the report is to be filed.

I wish to point out in regard to the paragraph on the revised Form TS-3, which you misinterpreted in your letter when you stated "Our company does not operate a smelter or a custom mill buying silver or silver ore; on the contrary, it is simply a miner of gold and silver, the products of which are sold to the Mint of the United States * * *", that the act of depositing the silver at the Mint requires you to make a report. Your own Miners Affidavits are considered the same as if you had received them from another miner. Therefore, you should show a schedule of them just as though you had purchased the silver from another party.

I also wish to point out an error in all of the reports that you have filed with us with the exception of the first one, which covered the period from December 22nd to December 31st, 1933. As is stated in your report covering the period from January 1st to January 31st, 1934, you had on hand at the beginning of the period 172 fine ounces of silver. During the period you mined 4,845 ounces of silver. The sum of these two figures will give you the total amount of silver handled during the period, which is 5,017 ounces. Your report further states that you deposited 2,968 ounces and that there was a loss of 927 ounces. A total of these two figures is 3,895 ounces. If you subtract this fugure, 3,895, which is the amount disposed plus losses, from the total handlings of 5,017, you will have left on hand 1,122 ounces. Your report states that you have on hand 246 ounces. The difference between what you have and what you should have equals the silver smelted during the period. Is it possible that you failed to count your smelted silver in your final inventory or is it possible that you disposed of the smelted silver and failed to include it in the amount of silver disposed?

RG104 E-235 Vol 504

In your February and March report, in which the error is similar and I shall not go into detail, you would have a negative inventory if you had followed out the proper procedure.

Please refer to your files and correct the errors and send to me at your earliest convenience corrected reports on the revised form TS-3 which was forwarded to you in my letter of April 27th.

Very truly yours,

Director of the Mint.

Inclosures.
H/eh

May 15, 1934.

GOVERNMENT FACILITIES

wbi

Superintendent, United States Mint, Denver, Colorado.

Please suggest employee your institution qualified to demonstrate use coinage press at Century of Progress exposition Chicago from May 26 to October 31 STOP Will receive present pay plus five dollars per diem for subsistence STOP Funds being limited request you propose per annum man if possible and one of good address and intelligence and ability to make creditable talk about coinage processes without touching upon policies Choice should be made from men whose faithful and able service entitle them to favor STOP Wire reply.

NELLIE TAYLOE ROSS
Director of the Mint

May 16, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Form four A cannot be delivered soon as printing office behind with orders stop Suggest you mimeograph needed forms as other mint service offices are doing stop Forms will be sent soon as available.

Nellie Tayloe Ross
Director

May 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your telegram of May 14, relative to the case of Mr. Dwight L. Skinner.

Please note that it is not necessary that Mr. Skinner be sufficiently disabled to be entitled to veterans' compensation in order to be entitled to reopening of civil service examinations. It should be understood that if he has one per cent service connected disability it is sufficient for civil service purposes.

With reference to your inquiry concerning the possibility of reopening the junior assayer examination, I may say that the Civil Service law and rules provide that a person entitled to disability preference may have any examination reopened for which there is an existing register. As there is no register now existing for junior assayer, that examination can not be reopened. However, if Mr. Skinner can qualify in the assistant assayer examination, he can of course be appointed to the junior assayer position from the higher register.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 504

May 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

It is understood that you have on hand reverse working dies of gold coins. As it is not likely that we shall coin gold for some time these dies should be defaced and destroyed by the Superintendent of the Coining Department in the presence of the Assayer.

Please forward to this Bureau in duplicate a certified list of the dies defaced. One copy will be sent by the Bureau to the Mint at Philadelphia to complete the record of the dies destroyed.

Very truly yours,

Director of the Mint.

O'R/eh

MAY 17, 1934

GOVERNMENT FACILITIES

Superintendent, United States Mint,
Denver, Colorado.

Appropriation reduced to two thousand for entire expense of exhibit at exposition, including salary, subsistence and travelling expenses. STOP Cannot accept Mr. Hemphill because salary prohibitive and possibility of coinage being resumed requiring his services at Mint. STOP Please suggest someone else taking into consideration allotment.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

GOVERNMENT FACILITIES

May 17, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO

RETEL MAY SIXTEENTH I AM RECOMMENDING REINSTATEMENT INEZ EJORT

NELLIE TAYLOR ROSS,
DIRECTOR.

RG104 E-235 Vol 504

May 18, 1934

GOVERNMENT FACILITIES

Mark

Superintendent, United States Mint, Denver, Colorado.

Please ask Mr. Hempel if willing to go to Chicago exposition upon regular salary and three dollars per diem subsistence STOP Appropriation insufficient to cover larger per diem STOP Undoubtedly during protracted stay he could make three dollars per diem cover living costs STOP Wire.

NELLIE TAYLOE ROSS
Director of the Mint

RG104 E-235 Vol 504

Government Facilities, May 18, 1934.

Superintendent, U. S. Mint, Denver, Colo.

Bad what Tyrus maximum yep your vaults for storage mould in addition to bullion and coin normally held. It is likely that original plan to transfer famous from balf to sedate value one billion will be carried out. However, disregard that consideration in stating yep.

Nellie Tayloe Ross, NTR
Director

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GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colorado.

May 18, 1934.

TEMPORARY EMPLOYMENT LOUIS WHITSELL AS LABORER EXTENDED THIRTY DAYS FROM MAY SIXTEEN.

NELLIE TAYLOR ROSS
DIRECTOR

May 18, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

This is to advise that the transfer of Mr. Orion G. Parker from the Department of Commerce to the position of Guard at $1320.00 per annum, in your institution, has been approved effective as of date of new oath.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

RG104 E-235 Vol 504

May 21, 1934.

Mr. Mark Skinner,
Superintendent, United States Mint,
Denver, Colorado.

My dear Mr. Skinner:

I have had a survey made of ordnance at the Mints, in order that we may replace that which is obsolete or unserviceable.

The records of the Chief Clerk of the Treasury Department indicate that you have 40 rifles, which I assume are Krag, caliber 30, model 1898. You are also charged with 3 revolvers, Colts, caliber 38. I suggest that it would be well to turn in these weapons. If you agree with me, please send me a letter requesting that this be done.

Let me know how many rifles you desire, in place of the Krags, and I shall ask the War Department to issue them to you. Your requisition should specify U. S. Rifles, caliber 30, model 1903, which is the regulation Army rifle. Please include in your requisition four shotguns, riot type, 12 gauge, Winchester or Remington, and I shall take steps to secure them for you.

In the report of the Secret Service agent who inspected the Denver Mint, I noticed a recommendation for shoulder holsters. The War Department does not have shoulder holsters, so in making your requisition you should ask for 25 belts and holsters, revolver, Smith & Wesson, caliber 45.

Do you think you have sufficient ammunition at the Denver Mint? If you think you need more, I shall be pleased to take up the matter immediately upon receiving a requisition from you. I suggest 500 revolver cartridges, ball, caliber 45; 300 shotgun shells, 12 gauge, 00 shot; and cartridges, ball, caliber 30, for rifle model 1903. (You, of course, are aware that this size rifle ammunition cannot be used in the Krags.)

I have made a notation of your request for six rifle-size, and ten pistol-size gas guns. These will be furnished just as soon as we have sufficient funds available for their purchase.

Yours sincerely,

Nellie Tayloe Ross

NELLIE TAYLOE ROSS
Director of the Mint.

W

RG104 E-235 Vol 504

May 21, 1934

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Please expedite reply to Bureau letter twelfth concerning March accounts.

Nellie Tayloe Ross,
Director

RG104 E-235 Vol 504

Government Facilities, May 22, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Please prepare immediately to coin quarter dollars and dimes on eight hour basis up to settlement time. Advise Bureau by wire if increased force is necessary.

O'Reilly

OR

Government Facilities - May 22, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Flagon decided to make tooth billion and half urban in midas from half to sedate what estimated value hen receive and stor acquit. Necessary additional help will be supplied.

O'Reilly.

OR

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Government Facilities - May 24, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Abate of simian gold hen deliver working three shifts vichy shark probable tartar famine be undertaken until first of coming blind.

O'Reilly

half to ov

May 25, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

This is to advise that the promotion of Mr. William P. Muncaster, from the position of clerk at $2300 per annum to the position of Bookkeeper at $2600 per annum, has been approved effective as of date of oath.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

Government Facilities - May 26, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Bad what amount midas you can receive on three shifts without interruption of coinage.

Nellie Tayloe Ross, N.T.R.
Director

May 28, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The following pertains to your accounts for the month of March.

The opening balance in ounces of silver coinage bullion, also closing balance of same account have been corrected to read 3,920,-459.64 and 3,932,201.17, respectively. Corresponding corrections of 0.02 have been made in the column totals and on form 193.

On future bullion abstract recapitulation sheets please show the E. P. silver currently acquired at Seattle for your account, as the final item thereon.

In recording deposits of mixed domestic and foreign gold coin it is suggested that separate deposit numbers be assigned to the domestic coin, for convenience of record and accounting.

Please advise the Bureau as to the basis for imposing a refining charge on deposits Nos. 3686 and 3878, assaying respectively:

G	S	B
994¾	1½	3¾
996	1½	2½

The silver content is so small as not to require elimination from the gold.

No vouchers were found for the minor coin purchased as metal; please forward same.

Voucher No. 312, Harry Kaufman, Inc.; according to the General Schedule of Supplies the unit price is $3.48 instead of $4.38 per dozen pairs for gloves making an overpayment of $3.60 which should be refunded and deposited in the Treasury in the usual manner. Certificate relative to burning gloves is not present; please forward.

Prompt attention should be given the Bureau's letters pertaining to the accounts in order that there may be no deliquency in their reach-

RG104 E-235 Vol 504

ing the General Accounting Office, where they are due 50 days after the close of the period to which they pertain. Under the law you have 20 days for their preparation and we have 30 days for examination.

Yours truly,

M. M. O'Reilly

P-F-S

Acting Director of the Mint.

MAY 31, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colorado.

In revising assignments I request that Mr. Wells go to Philadelphia for settlement instead of New York STOP Think his counsel ~~xxx~~ there regarding coinage matters would be helpful STOP It is understood that you are to send Mr. Waggor and Mr. Kreuger to San Francisco for settlement. STOP Settlement begins June 11th.

NELLIE TAYLOE ROSS
Director

N.T.R.

GOVERNMENT FACILITIES

JUNE 1, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

EXTENSION DWIGHT L SKINNER EXPIRED AT CLOSE OF MAY TWENTY STOP NO FURTHER EXTENSION APPEARS TO HAVE BEEN GRANTED STOP PLEASE ADVISE WHETHER HE HAS BEEN SEPARATED STOP SINCE PHILADELPHIA DISTRICT HAS NO ELIGIBLE LIST FOR ASSAYERS COULD PLACE HIM THERE IF ACCEPTABLE.

NELLIE TAYLOE ROSS N.T.R
DIRECTOR

RG104 E-235 Vol 504

June 1, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to that part of your letter of May 16 which refers to the position of Captain of the Guards in your institution.

I now think, if you still want Mr. Scherf to act as Captain of the Guards, that it would be well to assign him formally to this position. I shall, therefore, take steps to effect his official transfer to this position, upon recommendation from you.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

RG104 E-235 Vol 504

June 2, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1934.

Salaries and Expenses $12,600.00

Yours truly,

Nellie Tayloe Ross

Director of the Mint.

P F

Government Facilities - June 2, 1934.

Superintendent,
U. S. Mint,
Denver, Colo.

Retel second I shall be glad for you to go if your mind satisfied that your presence not required Denver Mint at this time.

Nellie Tayloe Ross N.T.R.
Director

GOVERNMENT FACILITIES

JUNE 2, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

RETEL JUNE TWO JUSTIFICATION FOR REINSTATEMENT INEZ HJORT HAS NOW BEEN APPROVED BY PRESIDENT STOP REINSTATEMENT WILL PROBABLY BE APPROVED BY SECRETARY MONDAY OR TUESDAY

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

RG104 E-235 Vol 504

June 5, 1934.

Mr. Fred H. Chaffin, Chairman,
Settlement Committee,
United States Mint,
Denver, Colorado.

Dear Sir:

The Annual Settlement of the United States Mint at Denver, Colorado, is to begin on June 11, 1934. You have been designated to act as Chairman of the Committee. The following instructions are supplies for the information of the members of the Committee.

The basis of the settlement will be a statement on Form 976, to be furnished by the Superintendent, certified as to its correctness by the Bookkeeper, of the balances of gold and silver bullion, coin and other moneys on hand per the books of account, as of the close of business June 30, 1934, and before making entry therein of the gains and losses. Gains or losses will be determined by the relation of this statement to the inventory of bullion and moneys found by the Committee to be actually present.

As early as practicable in the settlement you should make arrangements with the Superintendent regarding date for closing deposit receipts, in order to permit definite determination, as of close of settlement, between bullion forming part of the balance as shown by the Bookkeeper's records, and that on memorandum for subsequent entry by the Bookkeeper.

In order to ascertain whether all values called for by the books are on hand, you will weigh and compute all bullion, and will weigh or count all coin, except such bullion and coin as is now in vaults under joint seal of the Superintendent and a representative of this Bureau. You will accept as correct the values shown by the certificates attached to such joint-sealed vaults if careful examination shows that the seals in question, with their wrappings, have not been disturbed. However, the unrefined bullion deposits received during the fiscal year under review, will be verified by weighing and computing same.

In verifying coin it is not necessary to open every bag and count its contents; a test bag for agreement with the weight shown on its tag, if such weight reasonably approximates the legal weight of its stated contents, should give satisfactory results.

Paper currency should be counted piece by piece.

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If the Superintendent desires that any coin or bullion verified by the Settlement Committee be placed under joint seal, you will represent this office in such action.

In weighing the bullion delivered in settlement you will carefully note the character and quality of the same. A few samples of varying types of bullion should be taken for check assays; but it should be recognized that chip and drill samples of brittle bullion, so-called "white gold", or bullion over fifty (50) in base metals may give assays differing from the reported finenesses.

Minor coinage metal wastages, as certified to you by the Superintendent from his operative records and any other authoritative data, will be accepted and incorporated by you in your report. If visual inspection of the minor metal stocks on hand, considered in connection with the quantities thereof called for by the records, in your opinion, warrants physical verification of same, your recommendation to that effect, with the reasons therefor, may be incorporated in your report.

This Office is requesting the Treasurer of the United States to mail to you depository statements for each of the Superintendents' checking accounts, showing balances therein, to the latest practicable date that will permit their reaching you not later than June 29th.

You are directed to make inquiry into the possible sources of gain and loss of bullion in the different divisions of the institution, from the amount charged thereto per the Bookkeeper's and other records; stating, so far as practicable, the results of mass melting; the quantity of silver not paid for in gold deposits containing less than 8 thousandths of silver, and the results from all other sources of gain and loss that may come to your notice. Please reconcile these figures, giving estimates where necessary, with the net gains and losses for the year, and indicating whether such differences reasonably reflect normal expectations for the quantity of metal operated upon.

As required during the course of the settlement you will obtain from the officers concerned, schedules of the material in their possession, for use in checking material as delivered and for filing with your report. The detail sheets should bear the Assayer's "OK" as to fineness, and should be so labeled, arranged and recapitulated as to permit ready identification by reference to the supporting sheets, of items in your report.

In verifying sweeps delivered in settlement, these should be inspected by the Committee, the number of containers verified, and if the estimated weights given are considered reasonable they should be accepted.

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Before closing the settlement, you will obtain from each Officer a certificate of delivery of material on Form 986. You will also obtain from each Officer in possession of coin, or gold or silver bullion, not charged to him in the accounts, a statement as to source, purpose of holding same, and quantity on hand, (which will be verified).

The Committee's report will consist, principally, of Forms 1068, 1068A, and 1068B, (or typed sheets which may omit unused items but must in all other respects conform thereto), showing amounts on hand, wastages, etc., figures being filled therein from the Committee's working data. These forms have been supplied to each institution. They should be completely prepared, signed, and forwarded to the Director of the Mint in duplicate, one copy of which the Bureau will forward with its account current for the corresponding period, to meet the requirements of the General Accounting Office.

While these forms pertain essentially to the Committee's report, space is provided for the Superintendent of the institution to indicate his agreement therewith. If for any reason the Superintendent disagrees with the Committee's findings, in lieu of signing the form with which he is in disagreement his explanation of such disagreement, in duplicate, will be forwarded by him to the Bureau.

The Committee's report should also include additional pertinent data, such as amounts placed under joint seal, result of inquiry into sources of gain and loss, with reasons so far as obtainable, for any apparently excessive loss, and other matters of consequence coming to the attention of the Committee.

You will accept and forward with your report a certified inventory of the stores and other property under the control of the Superintendent; this inventory will not be completely checked, but a general survey of the materials will be made.

At the close of the Settlement, you will deliver to the Superintendent of the Denver Mint a copy of the report of the Settlement Committee.

Yours very truly,

Nellie Taylor Ross

NELLIE TAYLOR ROSS
Director of the Mint

R/W/H

Government Facilities - June 6, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado

Settlement will start at your Mint June eleventh Mister Chaffin chairman.

Director N.F.R.

June 6, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The mint at San Francisco recently made inquiry concerning a method in use at the Philadelphia Mint, by which silver dollars payable in large amounts for silver bullion do not leave the mint, thus saving the handling and other inconveniences incident to issuing them and again receiving them for storage. The San Francisco Mint has been advised that such method is entirely informal and unofficial; but that there was no known objection to making like arrangement if it were found practicable. The arrangement contemplates certification by the mint to the local Federal reserve bank that specified coin had been placed in the mint's custody to be held for such bank for the credit of the silver owner's depositary in the silver owner's account. Thereafter the Federal reserve bank requests authority of the Treasurer of the United States to deposit such coin at the mint, and upon receipt of such authority the transaction is handled as a transfer of funds, using form 12. The bullion account vouchers are prepared in the usual way and the cashier's daily statement shows issue of the coin in payment for the bullion, and simultaneous receipt of the coin for storage. The arrangement must, of course, be satisfactory to the silver owner as well as to all other parties concerned.

Yours truly,

F-S

Director of the Mint.

RG104 E-235 Vol 504

June 11, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Please forward to the Bureau an itemized list of the melting, parting and refining, etc., charges totaling $354.55, on bullion consinged to New York. This total was deposited in the Treasury in January by the New York assay office, but itemization is requested for book records.

Yours truly,

Director of the Mint.

P

RG104 E-235 Vol 504

June 11, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Enclosed find vouchers of Johnson & Higgins, covering insurance charges on shipments made by your institution during January, February, March and April, 1934. The rate is correct. The vouchers are payable from the profits on minor coinage.

Yours truly,

Director of the Mint.

P

June 12, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colorado.

Appreciate your suggestion that Mr. Muncaster represent Director in sealing and breaking seals during absence of Mr. Wells on settlement STOP Have utmost confidence in Mr. Muncaster STOP However had determined upon request to Mr. Hinrich to represent me before receiving your suggestion and inasmuch as both qualified and responsible believe I will adhere to my first decision STOP Accordingly request that you notify Mr. Hinrich that I have designated him.

NELLIE TAYLOE ROSS N.T.R.
Director.

GOVERNMENT FACILITIES

JUNE 13, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

RE EXTENSION LOUIS WHITSELL PLEASE ADVISE WHETHER APPROVED BY CIVIL SERVICE MANAGER

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 504

June 14, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colorado.

Retel June thirteen Treasurer desires from your office as much coinage as possible particularly one cent pieces.

O'Reilly

Acting Director.

June 15, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

This is to advise that extension of the temporary appointment of Miss Inez Hjort, Clerk-Stenographer at $1620 per annum, in your institution, has been approved for a period not to exceed thirty days, pending approval of her reinstatement.

Respectfully,

M. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 504

Government Facilities - June 16, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Please wire the life of the dies now being used by you for the coinage of quarter dollars. The output from working dies at Philadelphia has been unsatisfactory. We have concluded that a factor has been that the design was too high, retarding output. Mr. Wells concurs. A new master die has been made and a supply of working dies will be sent you. In the meantime I desire to know the life of the dies already sent you

Nellie Tayloe Ross
Director

RG104 E-235 Vol 504

Government Facilities - June 16, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Please wire the life of the dies now being used by you for the coinage of quarter dollars. The output from working dies at Philadelphia has been unsatisfactory. We have concluded that a factor has been that the design was too high, retarding output. Mr. Wells concurs. A new master die has been made and a supply of working dies will be sent you. In the meantime I desire to know the life of the dies already sent you

Nellie Tayloe Ross
Director

June 18, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colorado.

I send you information which you will doubtless receive regretfully, but I hope philosophically sharing my feeling that the best interest of the Government and the Mint service must be served STOP Mr. Wells is needed permanently at Philadelphia because of the heavy coinage orders that continually challenge the ability of Superintendent of Coinage there STOP Mr. Wells our most experienced and skillful coiner STOP My plan to send Mr. Bartholomew to Denver assuming he will go STOP I am confident he will be acceptable to you and equal to the demands of your smaller institution STOP Would appreciate wire indicating your sympathetic understanding STOP My intention to make the change at once.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

June 18, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

EXTENSION TEMPORARY APPOINTMENT LOUIS WHITSELL LABORER AT FOUR DOLLARS TWENTY FIVE CENTS PER DIEM PERIOD THIRTY DAYS APPROVED EFFECTIVE JUNE SIXTEEN.

NELLIE TAYLOE ROSS
DIRECTOR

Government Facilities - June 19, 1934.

Superintendent,
U. S. Mint,
Denver, Colorado.

Referring your telegram June eighteenth our telegram of sixteenth not understood by you desire to know number of pieces of coin made by each set of dies since you started using the nineteen thirty four quarter dollar dies.

Nellie Tayloe Ross
Director

RG104 E-235 Vol 504

June 19, 1934

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

In checking the monthly silver reports form TS-3, I find that the Chain Syndicate states that they deposited 95.808 ounces of silver with you during the period of December 21, 1933 to March 13, 1934. An examination of our files does not disclose the affidavits which the Chain Syndicate reports to have deposited with you. They list the affidavits as follows:

Date	Report No.	Fine Oz. of Silver
Dec. 26, 1933	13	11.186
" 29, "	14	6.228
Jan. 5, 1934	15	7.767
" 10, "	16	6.442
" 13, "	17	4.543
" 16, "	18	4.580
" 16, "	19	11.111
" 20, "	20	9.363
" 24, "	21	15.295
" 26, "	22	5.612
Feb. 1, "	23	11.430
Mar. 13, "	24	1.250
		95.807

This Bureau has only one of the above affidavits in its files, that one being the February 1st affidavit of 11.430 ounces.

I also find that Goodall Brothers, in their report covering the period of December 21, 1933 to February, 1934, state that they have two affidavits of the Virginia City Gold Mining Company. One was for 6.84 ounces, the other for 4.90 ounces and both of these affidavits were executed on January 11, 1934. This Bureau has not been able to find these affidavits in its files.

Please refer to your files and forward to me as much information as possible regarding the above affidavits.

Very truly yours,

Nellie Taylor Ross

Director of the Mint

FLH:lc

RG104 E-235 Vol 504

June 20, 1934.

GOVERNMENT FACILITIES

Mark Skinner, Superintendent, United States Mint, Denver, Colorado.

Developments indicate that you will need replacements for ingot molds you are sending Philadelphia STOP Mr. White had better be instructed to proceed making them at once.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 504

June 20, 1934.

Mark Skinner, Superintendent, United States Mint, Denver, Colorado.

Please do not worry about proposed arrangement concerning Mr. Wells and hold confidential exchange of communications relative to it STOP I am developing a more or less temporary plan which I am confident will work no serious hardship on you STOP Will send you no inexperienced or incompetent man STOP The Director must take such steps with reference to these matters as in her judgment serve the best interest of the public and the Mint service and must rely upon Superintendents and employees for full cooperation.

NELLIE TAYLOE ROSS
Director

Government Facilities - June 22, 1934.

F. H. Chaffin, Chairman
Settlement Committee,
U. S. Mint, Denver, Colo.

Settlement committee authorized to accept Seattle memo advices and book entry covering silver.

Nellie Tayloe Ross N.T.R.
Director

GOVERNMENT FACILITIES

JUNE 22, 1934.

ASSAYER IN CHARGE,
UNITED STATES MINT,
NEW ORLEANS, LOUISIANA.

TEMPORARY APPOINTMENTS THIRTY DAYS PENDING PROBATIONAL APPROVED FOR JOHN BORDENAVE AND FREDERICK F WEBER AS GUARDS AT TWELVE HUNDRED DOLLARS PER ANNUM EFFECTIVE DATES OF OATH.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

Government Facilities - June 23, 1934.

Superintendent,
U. S. Mint,
Denver, Colo.

Replying your telegram June twenty second authorized to purchase accounting machine at three hundred fifteen dollars General Supply Schedule.

Nellie Tayloe Ross NTR.
Director

RG104 E-235 Vol 504

June 23, 1934

Camp Bird Limited,
Colorado National Bank Bldg.,
Denver, Colorado.

Gentlemen:

This will acknowledge receipt of your reports Form TS-3 with regard to silver delivered during the period of December 22, 1933 to April 30, 1934.

In checking these reports, I find that the silver deposited with the American Smelting and Refining Company does not correspond with that company's report. The following is a list in which there are discrepancies:

Your List

Date of Affidavit	Ounces
January 20, 1934	497
" " "	448

American Smelting & Refining Co.

Date Received	Date of Affidavit	Ounces
Jan. 5, 1934	Jan. 20, 1934	461
" 8, "	" " "	998
Mar. 10, "	Mar. 10, "	47
" 19, "	Apr. 3, "	42

Please refer to your files and forward to this Bureau at your earliest convenience as much information as possible concerning this discrepancy.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

FLH:lc

RG104 E-235 Vol 504

June 25, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

You are authorized to make recommendations, through your Civil Service District Manager, for the probational appointments of such temporary employees in your institution as it appears will be permanently required. In the future it is desired that appointments be made probational from the outset when it is thought that permanent employment will be required. This procedure should be followed except in cases of outstanding emergency, when temporary appointments pending probational may be made as heretofore.

Very truly yours,

R/M

Director of the Mint.

RG104 E-235 Vol 504

June 25, 1934.

GOVERNMENT FACILITIES

Superintendent, United States Mint, Denver, Colorado.

Authorized to purchase two Remington standard typewriters according to General Supply Catalogue.

NELLIE TAYLOE ROSS
Director.

N.A.R.

RG104 E-235 Vol 504

June 26, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

During the forthcoming fiscal year I have to request that, wherever possible, recommendations made by you for probational appointments, reinstatements or transfers, be related to vacancies existing by reason of previous separations, deaths, retirements, etc. Each recommendation should contain a statement as to the particular vacancy it is intended to fill or a statement that the position involved is a new one.

The unused compensation of a vacant position must, under the law, be impounded and returned to the Treasury at the end of the fiscal year. If a position is refilled the funds necessary for that position are released from impoundment. It is apparent, therefore, that when a new position is created without reference to a previous separation the salaries of both positions are removed from our available funds, which is not the case if a relationship is shown.

The records of this office show that the following positions in your institution are vacant and have not been abolished:

Position	Date of Vacancy	Former Incumbent
Melter	1-31-34	Fred N. Hume
Clerk	5-31-34	William P. Muncaster
Helper	8-31-34	Asa Ligon
* Laborer	4-17-34	Ernest Powell

* There is a temporary employee in this position but no recommendation has been made for permanent appointment.

Very respectfully,

Director of the Mint.

M

RG104 E-235 Vol 504

June 26, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

As soon as practicable after the close of this fiscal year, please forward to the Bureau the usual data for use in preparing the annual report of the Director of the Mint. If there were any unusual or outstanding features of the year, detailed description thereof is desired.

Yours truly,

Nellie Tayloe Ross

S

Director of the Mint.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

JUNE 29, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

WIRE IMMEDIATELY WHETHER YOU WISH TO FILL ANY OR ALL OF FOLLOWING VACANCIES DURING COMING FISCAL YEAR COLON MELTER FORMER INCUMBENT FRED N EDGE CLERK FORMER INCUMBENT WILLIAM P MUNGASTER HELPER FORMER INCUMBENT ASA LEGON LABORER FORMER INCUMBENT ERNEST POWELL STOP ANY POSITION NOT TO BE FILLED MUST BE ABOLISHED BY JUNE THIRTIETH TO AVOID IMPOUNDING FUNDS DURING COMING FISCAL YEAR.

O'REILLY
ACTING DIRECTOR

RG104 E-235 Vol 504

U. S. MINT SERVICE
Form 971
Ed. 2,000—F. C., Jan. 26-17—8½ x 3½

TRANSMITTAL SPECIAL ASSAY COINS

MINT OF THE UNITED STATES,

The DIRECTOR OF THE MINT. *At* DENVER, COLORADO, JUNE 25, 1914

Sir: I inclose herewith the following coins from deliver Y *made this day and reserved for assay as prescribed in the Regulations.*

GOLD COINS					TWO SILVER COINS				
FROM DEL. NO.	AMOUNT OF DELIVERY	DENOMINATION	PIECES	FACE VALUE	FROM DEL. NO.	AMOUNT OF DELIVERY	DENOMINATION	PIECES	FACE VALUE
	$			$	8	$ 43,000.00	QUARTERS	2	$ 0.50

Respectfully,

Mark W. Shannon, *Superintendent Mint.*

Received the coins enumerated above.

Bureau of the Mint, June 28, 1914

M. M. O'Reilly
Director of the Mint.

RG104 E-235 Vol 504

June 29, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Please expedite the forwarding of your contracts for the fiscal year 1935. These contracts should have been executed so that approval of the same and transmittal to the General Accounting Office could have been made before the beginning of the fiscal year they appertain to.

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

A-S
Encls.

Government Facilities - June 30, 1934.

F. H. Chaffin, U. S. Mint,
Denver, Colorado.

Treasury depositary statements mailed yesterday.

O'Reilly
Acting Director
OR

GOVERNMENT FACILITIES

JULY 2, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

RETEL JUNE THIRTIETH REINSTATEMENT INEZ HJORT NOW PENDING BEFORE CIVIL SERVICE COMMISSION STOP DO NOT EXPECT ACTION IN LESS THAN TWO WEEKS

O'REILLY
ACTING DIRECTOR
OR

RG104 E-235 Vol 504

July 3, 1934.

Superintendent,
U S Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses	$20,000.00
Transportation, etc	50.00

Yours truly,

N. M. O'Reilly

Acting Director of the Mint.

P F

RG104 E-235 Vol 504

July 3, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

The Department has agreed to furnish the Oregon Trail Memorial Association with seven thousand Oregon Trail Memorial half dollars. It has been decided to have these coins minted at Denver and the Superintendent at Philadelphia has been requested to forward the dies for 1934 for this coin to your institution.

Will you kindly make such preparations as you can for the coinage of these half dollars as soon as the dies are received and advise this Bureau when the coinage has been accomplished.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

C.R./eh

RG104 E-235 Vol 504

Government Facilities - July 6, 1934.

Superintendent, US Mint,
Denver, Colorado.

As you are aware it has been customary to utilize the services of Mr. Moessner in caring for balances and scales at our respective institutions. I would like to have Mr. Moessner come to New York and Philadelphia on such duty and trust it will be convenient for you to spare him. Am writing Mr. Moessner.

Nellie Taylor Ross
Director

OR

Government Facilities - July 9, 1934.

Superintendent, US Mint,
Denver, Colorado.

Authorized to purchase one thousand pounds borax glass at sixteen cents per pound from Denver Fire Clay Company equal to lowest of three bids received payment to be made from appropriation quote salaries and expenses mints and assay offices nineteen thirty five end quote

Nellie Tayloe Ross
Director

July 9, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.
Superintendent, U. S. Mint, San Francisco, California.

Salary tables reduction of 5 percent ~~mailed~~ airmail today.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 504

July 10, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Your attention is invited to the following provision included in the Deficiency Act of June 20, 1934:

"Provided, That after December 1, 1934, no part of the appropriation made herein or heretofore made for the fiscal year 1935 shall be used to pay the salary of any person formerly employed as investigator, special agent, senior warehouseman, deputy prohibition administrator, agent, assistant attorney, assistant prohibition administrator, senior investigator, deputy production administrator, storekeeper or gauger, or any other position in the Prohibition Bureau or Alcoholic Beverage Unit, Department of Justice, who was separated from the service of such Bureau or Unit between June 10, 1933, and December 31, 1933, while in any such position in the Treasury Department, unless and until such person shall be appointed thereto as a result of an open, competitive examination to be hereafter held by the Civil Service Commission."

The wording of this provision appears to apply with equal force whether the position involved is subject to Civil Service rules or excepted from the rules. Therefore, before making any future recommendation for appointment you should determine that the employee involved is not a former employee of the Prohibition Bureau or Alcoholic Beverage Unit who was separated from such Bureau or Unit between the dates indicated above. This applies whether the employee is to be paid from the appropriation "Salaries and Expenses, Mints and Assay Offices" or from ~~the appropriation for the expenses of the Silver Purchase Act of 1934.~~ any other appropriation.

The record in this office shows that Mr. Estel E. Ellsworth, Guard at $1320 per annum, in your institution, will be affected by this provision. If you find that there are any other employees who will be affected please advise immediately.

Very truly yours,

Felix Jaspersen

Director of the Mint.

M

RG104 E-235 Vol 504

July 11, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your letters of July 5, recommending that Mr. George N. Spencer be promoted from the position of Clerk at $1980 per annum to the position of Clerk at $2300 per annum, vice William P. Muncaster, and that Mr. Louis T. Monahan be promoted from the position of Helper at $5.55 per diem to the position of Clerk at $1980 per annum, vice George N. Spencer.

I regret to advise the law requires that appointment to any position be made at the lowest salary of the grade or class involved, except when the appointee has been receiving a higher salary in previous Government employment.

The minimum salary of the grade for Mr. Muncaster's former position is $2000 per annum and the minimum salary for Mr. Spencer's present position is $1800 per annum. Promotion of Mr. Spencer to Mr. Muncaster's position, therefore, could bring him a raise in salary of only $20.00 per annum. Moreover, this can be done only if Mr. Spencer actually undergoes a change in duties from those of his present position to those previously performed by Mr. Muncaster. The promotion can be made upon your further recommendation, without other papers, and need not be submitted to your District Manager.

In connection with the promotion of Mr. Monahan from the position of Helper at $5.55 to the position of Clerk at $1800 per annum, it will be necessary for him to execute the inclosed Form 375 and return same to this office.

Very truly yours,

Nellie Taylor Ross

Director of the Mint.

M

RG104 E-235 Vol 504

July 11, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

One copy of your May bullion account current is herewith returned for correction as per pencil notations thereon. The 40¢ transferred from the silver coinage bullion account to the E. P. Silver account should be shown as indicated. Opening balances brought forward should always be the same as the prior closing balances. Last page, Payments for bullion for regular deposits and for mutilated coin, should be corrected as shown to agree with vouchers; difference 59¢ mutilated coin surplus. In this connection it is requested that future statements of the Cashier show on the lines provided, the cash paid for mutilated and light weight coin.

Form 193, subsidiary silver, is enclosed for 40¢ correction.

Please forward the usual certificate required in connection with the purchase of gloves, for attaching to voucher No. 321.

Early reply is requested.

Yours truly,

Director of the Mint.

P-F-S
Encls.

RG104 E-235 Vol 504

July 12, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.

Your suggestion relative to Mr. Moessner and employment of Mr. Ainsworth is reasonable and has my sanction STOP It is most unfortunate that several places need Mr. Moessner simultaneously STOP Mr. Ainsworth could if necessary be paid from special fund STOP In asking for such appointments please use expression quote for an indefinite period end quote until receiving further suggestions by letter relative phraseology STOP If Mr. Moessner can be spared two or three weeks hence will be satisfactory but need in New York pressing.

NELLIE TAYLOE ROSS
Director.

RG104 E-235 Vol 504

July 12, 1934.

GOVERNMENT FACILITIES

Mark Skinner, Superintendent, U. S. Mint, Denver, Colorado.

In view new legislation I am considering establishment separate silver assay unit in each Mint STOP Do you not think Dwight Skinner qualified to head that work under title quote supervisor silver laboratory end quote or similar title at salary twenty eight hundred or thereabouts to be paid from special fund STOP This suggestion of course subject to your approval STOP I am holding up other recommendation concerning him.

NELLIE TAYLOE ROSS N.T.R.
Director.

RG104 E-235 Vol 504

July 12, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.

I fear I failed to make clear in telegram of today that proposed silver assay unit was to be included in Mr. Lafollette's division and under his general direction but immediate supervision of young man mentioned.STOP If you have received my latest letter concerning Mr. Carroll you may also see conflict between suggestions relating to him and relating to Dwight STOP My idea in connection Mr. Carrol was service in down stairs receiving room or similar situation STOP Whole plan of course contingent upon your approval who are on the ground.

NELLIE TAYLOE ROSS N.T.R.
Director.

RG104 E-235 Vol 504

July 12, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935.
$3,000.00

Yours truly,

Director of the Mint/

P F

July 14, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Herewith please find two copies each of approved contracts for supplying your institution with services and supplies during the fiscal year 1935:

T4m-65 - The Mountain States Tel. & Tel. Co.
-116 - The Mine & Smelter Supply Company.
-117 - Fred Huber.
-118 - Champa Linen Service Company.
-119 - Kennicott-Patterson Warehouse Corporation.
-120 - American Iron Works Corporation.
-121 - Public Service Company of Colorado, gas.
-122 - Public Service Company of Colorado, electricity.
-123 - The Denver Oxygen Company.
-124 - The Linde Air Products Company.

Yours truly,

Director of the Mint.

F-S
Encls.

July 14, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your recommendation of July 11, 1934, for the reinstatement of Mr. Stewart M. Heberling as Guard in your institution at the rate of $1320 per annum, vice Orion G. Parker, whose promotion you have recommended to the position of Helper.

Your attention is invited to the fact that Mr. Heberling is a former employee of the Bureau of Prohibition, having been separated from the service of that Bureau by Executive Order of August 9, 1933, which abolished the Bureau. Mr. Heberling therefore comes under the provision of the Deficiency Act of 1934, copy of which was sent you a few days ago, and could not be employed in your institution beyond December 1, 1934.

In view of the short period of time which Mr. Heberling could serve after his reinstatement became effective, it does not appear advisable to undertake his reinstatement at this time. The papers in his case are returned herewith.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

M

Inclosures.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

JULY 14, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

WE HAVE NO PREVIOUS NOTICE OF FLOYD SMITH'S DEATH MENTIONED LETTER RECEIVED TODAY STOP NOT CLEAR WHETHER YOU WANT RAY L HENRY PLACED IN SMITH VACANCY OR JOSEPH J COADY WHOSE PROMOTION YOU REQUEST STOP YOU UNDERSTAND THAT YOU COULD CHOOSE MECHANICS INDEPENDENTLY IN VIEW OF EMERGENCY WORK ACCORDING TO RECENT PROVISION.

NELLIE TAYLOE ROSS N.T.R.
DIRECTOR

July 16, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.

Assume you needing more assayers STOP Please wire whether know of any who would come to Philadelphia and New York institutions in addition to your own needs STOP Wire reply immediately STOP I remember there are a number of commercial assayers in Denver.

NELLIE TAYLOE ROSS N.T.R.
Director.

RG104 E-235 Vol 504

July 16, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.

Am informed that William F. Gilbert now employed by Nevada Consolidated at Ruth, Nevada desires position assayer Denver Mint STOP Do you want him STOP If not will engage him for Philadelphia or New York.

NELLIE TAYLOE ROSS
Director.

Government Facilities - July 16, 1934.

Superintendent, US Mint, Denver, Colo.

Retel July fourteenth will authorize purchase of three desks and six office chairs from Procurement Division Branch of Supplies Schedule STOP Necessary for approval of Secretarys Office before expenditures can be made from emergency fund STOP Therefore must know amount STOP Please wire.

Nellie Tayloe Ross
Director

July 16, 1934.

GOVERNMENT FACILITIES

Superintendent, U. S. Mint, Denver, Colorado.

Re your telegram of July thirteen relating my proposed appointment of young man greatly admire your attitude STOP Your original recommendation being approved.

NELLIE TAYLOE ROSS
Director.

N.T.R.

GOVERNMENT FACILITIES

JULY 17, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

APPOINTMENTS APPROVED BERGER EAKINS EPPICH GODFREY HAGGERTY KUENSTER MILLER MINISTER NOXON RANDALL SWEENEY TALBERT AND FARRELL HELPERS AT FIVE DOLLARS PER DIEM AND JESSE REYNOLDS LABORER AT FOUR DOLLARS TWENTY-FIVE CENTS PER DIEM.

O'REILLY
ACTING DIRECTOR

OK

RG104 E-235 Vol 504

July 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

This is to advise that the temporary appointment of Miss Inez Hjort, Clerk-Stenographer at $1620 per annum in your institution, has been extended for a period of sixty days from July 10, 1934, pending action upon her reinstatement by the Civil Service Commission.

Very truly yours,

Director of the Mint.

M

July 16, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Please be advised that the Civil Service Commission has requested that the inclosed Form 375 be executed by Miss Inez Hjort, whose reinstatement to the position of Clerk-Stenographer in your institution has been submitted to that office for approval. When the form has been executed it should be returned-to this office for transmittal to the Civil Service Commission.

Very truly yours,

Director of the Mint.

M

Inclosure.

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

July 17, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

APPOINTMENTS APPROVED ARGALL BEGGS HEBER HILTON MCKNAW MILLER RAINS STOMMEL SNYDER WHITE AND BONNELL.

O'REILLY
ACTING DIRECTOR

OR

GOVERNMENT FACILITIES

JULY 18, 1934.

SUPERINTENDENT
UNITED STATES MINT,
DENVER, COLORADO.

APPOINTMENTS CARROL AND SKINNER NOT YET APPROVED BY SECRETARY STOP WILL WIRE IMMEDIATELY WHEN EITHER APPOINTMENT APPROVED

O'REILLY
ACTING DIRECTOR

OR

July 18, 1934.

Mr. Carl H. Krueger,
United States Mint,
Denver, Colo.

Dear Sir:

Your vouchers for reimbursement of travel expenses are herewith returned for information concerning Pullman charges. You claim reimbursement for lower berth fees paid in cash by you, Reno to Oakland, and Oakland to Reno, $2.00 each way. Transportation request No.T-936,-540 carries indication on both its face and back that Pullman accommodations were furnished thereon from Denver to San Francisco and the Pullman Company claims payment therefor. Voucher has not been received from the Pullman Company for the return trip. If the Pullman Company did not supply you accomodations as per the face of the transportation requests you should have certified on the reverse of the originals as to what service was rendered since these requests are used as basis for billing the Government. Please forward to this office a signed statement in triplicate as to the accomodations furnished you on each of these transportation requests for Pullman accomodations, to be used by us in obtaining correct bills from the Pullman Company.

On the face of the vouchers your signature should appear opposite the word "Payee," not in the certificate of approval. Porter fees are not allowable under present regulations.

Yours truly,

W. M. O'Reilly

Acting Director of the Mint.

F-S
Encl.

July 18, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

In confirmation of telegram of July 17, 1934, please be advised that the appointments of the following-named persons have been approved for emergency work in the position of Helper in the silver and gold unit of your institution, effective as of date of oath, with compensation at the rate of $5.00 per diem, (less 5%), payable from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935," for such period of time as their services may be required on such work, and funds are available therefor, but not to extend beyond June 30, 1935:

William A. Argall	Emil Miller
Henry Keenan Beggs	Harry Rains
Melvin W. Heber	Fred W. Stommel
Roy Hilton	Theodore A. Snyder
Harold McKnaw	M. R. White

The appointment of Mr. Clifford L. Bonnell as Guard at $1320 per annum has also been approved, qualified as above with regard to appropriation and duration of employment.

Respectfully,

Acting Director of the Mint.

M

RG104 E-235 Vol 504

July 18, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your letters of July 6th, and July 11th, recommending promotion of Robert M. Clark from the position of helper at $5.55 per diem to melter at $6.15 per diem, and the promotion of Orion G. Parker from the position of guard at $1320 per annum to helper at $5.55 per diem.

There are enclosed two Forms 375, which should be executed by Mr. Clark and Mr. Parker, in connection with these promotions. Each form should include a detailed statement of all experience since the applicant began work.

Yours very truly,

Acting Director of the Mint.

M/H

RG104 E-235 Vol 504

July 18, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your letter of July 11th, recommending the promotion of Estel E. Ellsworth from the position of guard at $1320 per annum to the position of helper at $5.55 per diem vice Asa Ligon.

It is thought at the time you made this recommendation it had not come to your attention that Mr. Ellsworth is a former employee of the Prohibition Bureau, who was separated from the Service of that Bureau between the dates of June 10th and December 31st, 1933, and that he will, therefor, be affected by the provision in the Deficiency Act of 1934, which prohibits the use of any funds appropriated in that Act, or in any previous Act, to pay the salaries of such employees in the Treasury Department, until they shall have been appointed to such position as the result of an open competitive examination. It does not appear advisable to train Mr. Ellsworth to assume the duties for so short a period of time.

Yours very truly,

Dr. M. O'Reilly

Acting Director of the Mint.

M/H

Government Facilities - July 18, 1934.

Superintendent, US Mint, Denver, Colorado

Procurement Division Branch of Supplies is not issuing a bound schedule like General Supply but is issuing general schedule of supplies in the form of loose leaves by classes STOP Does your telegram refer to the schedule covering furniture etc STOP Bureau attempting to keep you supplied with loose leaf schedules as they are received by us.

O'Reilly
Acting Director

Government Facilities - July 18, 1934.

Superintendent, US Mint, Denver, Colo.

Blank books your telegram July eighteenth should be requisitioned on usual form for [illegible] but made payable from the emergency fund Please forward the usual form of requisition to cover the blank books you describe This purchase and all others under emergency fund will have to be approved by the Secretarys Office before we can make expenditures You would not be allowed to purchase them locally.

O'Reilly
Acting Director

Government Facilities - July 18, 1934.

Superintendent, US Mint, Denver, Colo.

Philadelphia forwarding half dollar dies to you tomorrow Treasurer requests that you proceed with coinage of that denomination as soon as possible

O'Reilly
Acting Director

Government Facilities - July 19, 1934.

Superintendent, US Mint, Denver, Colo.

Procurement Division, Branch of Supplies is not going to issue a bound copy of the General Supply Schedule as was done in former years These schedules are coming out in pamphlet form and we are forwarding them to you upon receipt The schedule covering furniture, etc has not yet been issued

O'Reilly
Acting Director

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

JULY 19, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

APPOINTMENT APPROVED DWIGHT L SKINNER JUNIOR ASSAYER SIX DOLLARS PER DIEM LESS FIVE PER CENT PAYABLE FROM EMERGENCY FUND NOT TO EXTEND BEYOND JUNE THIRTIETH NINETEEN THIRTY-FIVE.

O'REILLY
ACTING DIRECTOR

OR

RG104 E-235 Vol 504

July 18, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your recommendation of July 11 for the probational appointment of Mr. Willard K. Eaton as Guard at $1320 per annum, vice Estel E. Ellsworth.

As you have been advised, Mr. Ellsworth appears disqualified for service in the Treasury Department after December 1, 1934, and his promotion, therefore, does not appear desirable. As Mr. Heberling, whom you recommended to succeed Mr. Parker on his promotion to Helper, appears to be similarly disqualified, it appears that Mr. Eaton could be placed in Mr. Parker's position.

In the absence of further recommendation from you, therefore, steps will be taken to appoint Mr. Eaton to Mr. Parker's present position, effective at the time of Mr. Parker's promotion.

Very truly yours,

N. M. O'Reilly

Acting Director of the Mint.

M

RG104 E-235 Vol 504

July 19, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your recommendations of July 12 for increase in compensation of Mr. Rodney E. Hall, Assistant Assayer, from $2800 to $3200 per annum, and increase in compensation of Mr. Patrick J. Ryan, Junior Assayer, from $6.15 to $7.00 per diem.

The Independent Offices Appropriation Act, 1935, relaxes the ban on administrative promotions as follows:

> "Provided further, That administrative promotions may be made during the fiscal year 1935 to the extent that funds are available therefor, on an annual basis, from savings made in the amounts apportioned for personal services from the applicable appropriations for the fiscal year 1935."

It will be noted that this provision leaves the old law against administrative promotions in full force unless savings are available to pay the increased expenditure resulting from such promotions. With the Bureau of the Mint in the midst of the present emergency, it appears that there will be no possibility whatever of the accumulation of any savings from the Mint appropriation.

Please be assured of my desire to give just reward for faithful and efficient service. I am sure you will understand from the above, however, that I am allowed no discretion in the matter at the present time.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

RG104 E-235 Vol 504

July 19, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your recommendations of July 11 for the temporary appointment of Mr. Ray L. Henry as Mechanic, at $6.00 per diem, and the change in designation and compensation of Mr. Joseph J. Coady from Helper at $5.55 per diem to Mechanic at $7.00 per diem.

Please be advised that it is necessary that the starting salaries under any particular designation be uniform, unless the designation is of such general character as to include duties of varying degrees of difficulty and responsibility. The term "Mechanic" is of this nature. However, in order to justify the assignments of different rates of pay the designation should be qualified, as "Mechanic (Carpenter)", "Mechanic (Blacksmith)", etc.

Before further action is taken in these cases, it will be appreciated if you will state qualifications of the titles to justify the different rates of pay or amend one or both of your recommendations so as to make the compensations agree.

It is noted that Mr. Henry is not a Civil Service eligible and has been approved for temporary appointment by the Assistant Manager in Charge of the Thirteenth Civil Service District because of the absence of an eligible list. It is suggested that instead of appointing Mr. Henry under Civil Service to succeed Mr. Smith you could promote Mr. Coady to Mr. Smith's vacancy and create a new position under the emergency fund for Mr. Henry. John F. Tinker's position was, of course, abolished several years ago.

Very truly yours,

N. M. Okeef

Director of the Mint.

M

RG104 E-235 Vol 504

July 19, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your letter of July 16, relative to Mr. Estel E. Ellsworth. It is noted Mr. Ellsworth was furloughed from his position in the Prohibition Bureau at the close of business May 15, 1933.

If you will refer to my letter of July 10, you will note that the provision of the Deficiency Act referred to applies to anyone who was "separated from the service" of the Bureau of Prohibition or the Alcoholic Beverage Unit between June 10, 1933, and December 31, 1933. Although Mr. Ellsworth was placed on furlough at the close of business May 15, 1933, the Department of Justice advises that he was not separated from the service of that Bureau until August 9, 1933, at which time the Bureau was abolished by Executive order.

In view of the fact that the provision expressly refers to separation dates and not to furlough dates, I regret to advise that Mr. Ellsworth appears, unquestionably, to be affected.

For Mr. Ellsworth's information, please be advised that this provision does not prohibit the reemployment of the persons involved in any Government position, but only in positions under the Treasury Department, after December 1, 1934.

Your letter refers to the provision as affecting all employees who were separated from the Prohibition Bureau between June 10, 1933, and December 31, 1934. The latter date should be December 31, 1933, and anyone separated from the Alcoholic Beverage Unit since that date would not be affected by the provision.

Very truly yours,

M. M. O'Reilly

Director of the Mint.

RG104 E-235 Vol 504

July 21, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Since writing you with reference to the proposed promotion of Mr. Robert M. Clark, it has come to my attention that you recommended this promotion to become effective July 16.

Please be advised that this promotion can not become effective before the date of approval by the President of the refilling of the position of Melter. Under present circumstances it appears that it may be a few weeks before such approval is granted. You are instructed, therefore, to continue paying Mr. Clark at his present rate of $5.55 per diem until you receive notice of the approval of his promotion.

Very truly yours,

M. M. O'Reilly

Acting Director of the Mint.

July 21, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

No appropriation was made for the fiscal year 1935 under the heading heretofore used, for covering losses on recoinage of gold coins. However, an appropriation was made in the Act of June 19, 1934, to cover the difference between the value of gold as carried in the general account of the Treasurer of the United States and the value of such gold after melting and refining thereof pursuant to the provisions of the Gold Reserve Act of 1934. Therefore all losses that occur in the melting of revalued gold coin now on hand, also such coin to be received for melting, will be chargeable to the last mentioned appropriation.

There are enclosed herewith two sample copies of form 474-B illustrating the method of their use in requesting the Treasurer of the United States for reimbursement of the loss incident to the melting of gold coin. When these forms are used they should be amended as per the samples. One sample illustrates use for the uncurrent coin now on hand and for subsequent receipts of coins transferred to you in the Treasurer's accounts, and the other form illustrates use for the current coin now on hand and any other gold coin not covered by the alternate illustration. Please note that the column headed for use in listing light weight coin should be disregarded in the future, and that all gold coins should be listed in the column formerly used for uncurrent gold coin, but with both column headings cancelled.

Please also note that this letter is merely an explanation of method to be used for reimbursement of losses, and is not an authorization for you to procede with the general melting of the gold coin.

Yours truly,

M. M. O'Reilly

Acting Director of the Mint.

F-S
Encls.

RG104 E-235 Vol 504

Government Facilities - July 23, 1934

Superintendent US Mint Denver California

Authorized to accept proposal of Card Iron Works to supply thirty trucks at fifty three dollars each payment to be made from the appropriation quote Expenses Emergency Banking Gold Reserve and Silver Purchase Acts nineteen thirty four nineteen thirty five

Nellie Taylor Ross N.T.R.
Director

Approved:

Chief Clerk.
Approved:

Administrative Assistant to the Secretary.

RG104 E-235 Vol 504

July 24, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colo.

Your budget figures requested by telegram July fifth or sixth not yet arrived please expedite.

Nellie Tayloe Ross,
Director

RG104 E-235 Vol 504

July 24, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

Reference is made to your request of July 19th for blank books of yellow cross-section paper, size $10\frac{1}{4}$ x $15\frac{3}{4}$, the same as former Mint Service form 1045, to be charged to the appropriation "Expenses, Emergency Banking, Gold Reserve and Silver Purchase Acts, 1934-1935."

Reference is made to Bureau's advice of some years ago that this book form had been discontinued since book forms 853, etc., had been provided in lieu thereof.

Yours truly,

Director of the Mint.

F-S

July 24, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

Reference is made to your letter of July 11 and your telegram of July 24, relative to the emergency appointment of Mr. Robert L. Ainsworth as Assistant Scale Repairer at $5.00 per diem. It is noted that your recommendation was forwarded through the Assistant Manager in Charge of the Thirteenth Civil Service District and was approved by her for a period of thirty days in the absence of an eligible list.

In cases of this type, it appears desirable to make the appointments under the emergency fund, which may be done without any communication with the Civil Service Commission. I am therefore recommending Mr. Ainsworth's appointment to be paid from the appropriation "Expenses, Emergency Banking, Gold Reserve, and Silver Purchase Acts, 1934 and 1935", for such period of time as his services may be required on emergency work, and funds are available therefor, but not to extend beyond June 30, 1935.

Very truly yours,

Director of the Mint.

M

July 24, 1934.

Superintendent,
United States Mint,
Denver, Colorado.

Dear Sir:

There is inclosed blank bond in the amount of $5,000.00, to be executed by Mr. Richard L. Merrill, Junior Assayer in your institution.

Very truly yours,

Director of the Mint.

Inclosure.

M

Government Facilities - July 25, 1934.

Superintendent, US Mint, Denver, Colo.

Retel July nineteenth Procurement Division advises that furniture schedule now in proof and expected to be released in few days.

Nellie Taylce Ross NTR.
Director

July 25, 1934.

GOVERNMENT FACILITIES

Mark Skinner, Superintendent, U. S. Mint, Denver, Colorado.

Please state whether you need and desire services of H. C. Coles of Miami Arizona who applies for assayers position preferring Denver STOP Experience and education indicates exceptional qualifications STOP Unless you need him I can place him in Philadelphia or New York.

NELLIE TAYLOE ROSS NTR.
Director.

RG104 E-235 Vol 504

July 25, 1934.

Mr. Mark Skinner,
Superintendent,
United States Mint,
Denver, Colorado.

Dear Mr. Skinner:

You have doubtless noted the report in recent days of arrests having been made for the illegal deposits of gold coins at the New York Assay Office, which were purported to be importations from Mexico.

This incident suggests the importance of all clerks in the Deposit-Weigh Room being alert to any suspicious circumstances surrounding deposits of coin.

Upon the face of it, it would seem that deposits being repeatedly made by one person, over a period of weeks, of coins in amounts as large as $9000, (which was the amount in this instance), would excite such suspicions in the minds of clerks handling them as would prompt them to report it.

In justice to Mint employees, however, it must be acknowledged that they might reasonably assume that coins, having passed the Customs Officers, could be accepted as legal deposits. It would probably not occur to their minds that a dishonest person might bring them in from time to time at various points along the border, without arousing suspicions of the Customs Officers.

I realize, also, that in view of the many deposits coming in daily, the suspicion of your clerks might not be aroused by the fact of any one name frequently accompanying receipts.

This fraud, however, having been perpetrated, the Mints must be more than ever vigilant.

Yours sincerely,

Nellie Taylor Ross

NELLIE TAYLOE ROSS
Director of the Mint

R/H

RG104 E-235 Vol 504

July 26, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

The following pertains to your accounts for the month of June.

One copy of your bullion account current is returned for corrections as follows: Value balances in the accounts of gold coinage bullion and gold certificate bars were incorrectly brought forward in the offestting sums of 3¢ each. Amounts brought forward must ALWAYS be the same as the forwarded amounts. The adjustment should be made as shown in pencil, with amplification explaining the reason therefor. Note the resulting changes in column footings.

In the Silver Coinage Bullion account the $5.00 worth of metal resulting from special assay coins has been erroneously taken up. This should have been taken into the Silver Recoinage Bullion account. Please make the transfer in your Jully account upon receipt of this letter, and report it to the Treasurer as a transfer from the bullion fund to the recoinage fund. Also note the amended designation, credit side of the depositary account, as to the minor seigniorage item. The Cash balance brought forward was incorrect - too small by $5.75, and on the opposite side of the account a like amount was omitted, being deposit in the checking account of the minor metal operative wastage. On the credit side of the cash account the transfers of issued new coin were incorrectly placed as transfers to the recoinage fund, and the $5.00 being carried as special assay coins should be shown as transferred to the Recoinage fund.

On the statement of bullion surpluses and wastages of the year the gold surplus is shown as 115.364 ounces instead of 155.364 ounces. Carbon copy of page 8 of your bullion account current apparently slipped when it was inserted for typing, consequently the entries are all one line below the correct printed designations; correct indications have been made in this office.

Please forward to the Bureau, regularly, the copies of C/Ds pertaining to revaluation increment on gold, the same as is the case with other offices.

Please send copies of receipts issued for charges collected on returned deposits Nos. 3096 and 3158, $1.00 each.

Memorandums of bullion received numbered 5811 and 5775, with certificates of deposit and assay reports of the same numbers are herewith returned for correction as to depositors' names, quantities, etc.; they should be consistent and in agreement with the bullion abstract data.

Yours truly,

Nellie Tayloe Ross

Director of the Mint,

D-F-S
Encls.

Government Facilities - July 27, 1934.

Superintendent, US Mint, Denver, Colo.

Authorized to accept proposal of Mine and Smelter Supply Company to supply six hundred K crucibles at twenty five dollars fifty cents per hundred this being equal to lowest three bids payment to be made from appropriation quote salaries and expenses mints and assay offices nineteen thirty five

Nellie Tayloe Ross
Director

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

JULY 28, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

APPOINTMENT APPROVED EFFECTIVE JULY SIXTEENTH LOUIS WHITSELL LABORER FOUR DOLLARS TWENTY-FIVE CENTS PER DIEM LESS FIVE PER CENT PAYABLE FROM EXPENSES EMERGENCY BANKING ETCETERA NOT TO EXTEND BEYOND JUNE THIRTIETH NINETEEN THIRTY-FIVE.

NELLIE TAYLOE ROSS
DIRECTOR

RG104 E-235 Vol 504

July 30, 1934.

Mr. J. Gilligan,
765 Cook Street,
Denver, Colorado.

Dear Sir:

Receipt is acknowledged of your letter of July 27th, transmitting a package containing a mineral sample for assay.

The material is being returned to you by registered mail and you are referred to the inclosed circular which gives the places where assays are made by the Government for the public. There is no place in Washington where this work is done.

Very truly yours,

Nellie Tayloe Ross

Director of the Mint.

Inclosure.
O'R/sh

RG104 E-235 Vol 504

GOVERNMENT FACILITIES

JULY 31, 1934.

SUPERINTENDENT,
UNITED STATES MINT,
DENVER, COLORADO.

APPOINTMENTS APPROVED ALLEY BURKGREN CHURCHES DIEHL GIBSON HILL SHUMATE RATLIFF AND WILSON HELPERS AT FIVE DOLLARS PER DIEM LESS FIVE PER CENT PAYABLE EXPENSES EMERGENCY BANKING ETCETERA NOT TO EXTEND BEYOND JUNE THIRTIETH NINETEEN THIRTY-FIVE.

NELLIE TAYLOE ROSS
DIRECTOR

July 31, 1934.

Superintendent,
United States Mint,
Denver, Colo.

Dear Sir:

In view of the fact that no gold coins in units of "Half Dollars" and "Quarter Dollars" were ever issued by the United States, Form 474A, for the "Six Months ending June 30, 1934, is enclosed for explanation as to the reason these denominations were included in U. S. Mutilated Gold Coin purchased over the counter.

A discrepancy is also noted in the fine ounces of gold contained from mutilated coin purchased over the counter, both gold and silver, as stated on your Forms 474A and 474. The former carries 149.424 fine ounces of gold while the latter carries 150.112, and the former carries 232.56 fine ounces of silver while the latter carries 231.27.

Yours truly,

Director of the Mint.

WA

RG104 E-235 Vol 504

July 31, 1934.

GOVERNMENT FACILITIES

Superintendent,
United States Mint,
Denver, Colorado.

Please advise whether you need more assayers and whether you have them available STOP I have made thorough search and have an available list outside Civil Service STOP Wish to remind you no communication necessary with Civil Service these employees being required for new gold and silver work.

NELLIE TAYLOR ROSS
Director.

Government Facilities - August 1, 1934.

Superintendent, US Mint, Denver, Colorado

Retel August first
/Authorized to purchase fifty tons original cathode copper for minor coinage at nine and one quarter cents per pound fob Denver from American Smelter and Refining Company this being equal to lowest bid two received four invited payable Minor Coinage Metal funds

Nellie Tayloe Ross
Director

RG104 E-235 Vol 504

August 1, 1934.

Superintendent,
US Mint,
Denver, Colorado.

Dear Sir:

Requisition has been approved for advance to you the following to meet the expenses of your institution during the fiscal year 1935.

Salaries and Expenses $15,000.00

Yours truly,

Director of the Mint.

P F